



MEMORANDUM

TO: Claire Hempel, Chair
Planning Commission Members

FROM: Nancy Estrada
Planning Department

DATE: April 17, 2024

RE: **C14-2023-0094 – 4405 Merle Drive**
Postponement Request by Staff

Staff requests a postponement of the above referenced rezoning case from the April 23, 2024, Planning Commission hearing to May 28, 2024, in order for the applicant to provide additional information.