

# **SPEAKER REGISTRATION**

All participants wishing to address the commission must register to speak. Public participation is available by teleconference or in-person.

## **Teleconference Registration**

Registration for participation by teleconference closes on **Monday April 22, 2024 at 6:00 PM**. Teleconference code and additional information to be provided after the closing of the teleconference registration period.

## **In-Person Registration**

While in-person registrants are encouraged to register in advance of the meeting, in-person registration closes at **3:00 PM** the day of the meeting utilizing a mobile device to scan the below QR code which will be displayed in Council chambers. Mobile devices will also be available at the meeting for public use for the purpose of speaker registration.

## **Speaker Donation of Time**

For discussion cases, speaker donation of time is an available option for in-person participants. Both the registered speaker donating time and the speaker recipient must be present when the public hearing is conducted. See chart below regarding speaker time allotments.

**Click on link below or scan the QR code and submit the form to register to speak. Speakers should submit a separate registration form for each item of interest.**

<https://forms.office.com/g/irmTaGAqPp>



Please contact Andrew Rivera, Commission Liaison, for questions regarding speaker registration at [Andrew.rivera@austintexas.gov](mailto:Andrew.rivera@austintexas.gov) or by phone 512-974-6508.

Presentations and handouts are requested to be e-mailed to Commission Liaison Andrew Rivera at [Andrew.rivera@austintexas.gov](mailto:Andrew.rivera@austintexas.gov) by 1:00 PM day of the meeting.

**PARKING & VALIDATION**

Parking is available at the City Hall parking garage and is free with validation.

**SPEAKER TIME ALLOTMENT:** The anticipated allotted speaker time is 2 minutes per registered speaker. An in-person speaker can receive donated time from 2 registered speakers present in-person.

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