



**MINUTES FOR THE  
CITY OF AUSTIN FIREFIGHTERS', POLICE OFFICERS' AND  
EMERGENCY MEDICAL SERVICES PERSONNEL'S  
CIVIL SERVICE COMMISSION**

**REGULAR MEETING  
FRIDAY, MARCH 8, 2024**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Friday, March 8, 2024, at 5202 East Ben White Boulevard, Building 500, Austin TX 78741.

**Commissioners in Attendance:**

Commission Chair Jolsna Thomas  
Commissioner Melissa Rogers

**Staff in Attendance:**

Jaclyn Gerban, Attorney  
Matthew Chustz, Civil Service Manager  
Cyndi Gordon, Civil Service Coordinator  
Sarah Williams, Civil Service Coordinator  
Tymber Dhans, Civil Service Coordinator

**CALL TO ORDER**

Chair Thomas called the meeting to order at 11:02 a.m.

**PUBLIC COMMUNICATION: GENERAL**

None

**APPROVAL OF MINUTES**

1. Approve the minutes of the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Special Called Meeting of January 18, 2024.  
**The minutes from the Special Called Meeting of January 18, 2024, were approved on Commissioner Rogers' motion, Chair Thomas' second on a 2-0 vote.**

### **DISCUSSION AND ACTION ITEMS**

2. Hear and rule on two appeals from the Austin-Travis County Emergency Medical Services (ATCEMS) Clinical Specialist-Field written promotional examination administered on February 20, 2024, pursuant to the Texas Local Government Code Chapter 143.034 and Rule 7 of the City of Austin Fire Fighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission Rules and Regulations.

**Commissioner Roger moved to deny the appeal of exam question 40 and keep the answer as keyed. Chair Thomas seconded the motion. The motion to deny the appeal of question 40 was approved on a 2-0 vote.**

**Commissioner Rogers moved to approve the appeal of exam question 53 and accept all answers as correct. Chair Thomas seconded the motion. The motion to approve the appeal of question 53 and accept all answers was approved on a 2-0 vote.**

3. Discussion and possible action regarding future meeting dates and times.

**Discussion was held regarding future meeting dates and times.**

### **STAFF BRIEFINGS**

4. Report from the Civil Service Office regarding exam processes, disciplinary hearings, and fitness-for-duty actions.

**Civil Service Coordinators Cyndi Gordon, Tymber Dhans, and Sarah Williams delivered the briefing to the Commission with Municipal and Civil Service Manager Matthew Chustz.**

### **FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

**Chair Thomas made a motion to adjourn the meeting, Commissioner Rogers seconded the motion. The motion was approved on a 2-0 vote, and the meeting was adjourned at 11:36 AM.**

**The minutes were approved at the April 19, 2024, special called meeting on Vice Chair Ahmed's motion, Commissioner Rogers' second on a 3-0 vote.**