



City of Austin

Recommendation for Action

File #: 24-4394, **Agenda Item #:** 26.

5/2/2024

Posting Language

Authorize execution of a contract for reflective glass beads with Swarco Reflex LLC d/b/a Swarco/Reflex, for a term of five years in an amount not to exceed \$625,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods required for this solicitation, there were no certified M/WBEs; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$52,083 is available in the Fiscal Year 2023-2024 Operating Budget of various City departments.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids (IFB) 6200 AAM1005 for these goods. The solicitation was issued on December 4, 2023, and closed on January 4, 2024. Of the five offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information can currently be found at:

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=139995.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

This contract will provide glass beads used as material to create retroreflective markings on roadways and for use in airport roadway and airfield retroreflective markings. Reflective glass beads are divided into different types which are used depending on the roadway needing retroreflective marking. Type II and Type III are utilized on roadway markings to provide retro reflectivity, while Type I and Type III are used in airport roadway and airfield markings in accordance with Federal Aviation Administration rules and regulations.

This single contract will replace two contracts, one of which expires October 15, 2024. The requested authorization amount was determined using departmental estimates based on historical spending and anticipated future usage. The recommended contractor is the current provider for these goods.

A delay in contract approval could affect the City's ability to maintain reflective markings on roadways and at the airport resulting in the City being out of compliance with Federal Aviation Administration regulations.