



City of Austin

Recommendation for Action

File #: 24-4409, **Agenda Item #:** 33.

5/2/2024

Posting Language

Authorize execution of a contract for parts, repair, and related services for radiators, fuel tanks, hydraulic tanks, and oil tanks with Roznovak's Services Inc., for a term of five years in an amount not to exceed \$400,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Fleet Mobility Services Department.

Fiscal Note

Funding in the amount of \$33,333 is available in the Fiscal Year 2023-2024 Operating Budget of the Fleet Mobility Services Department.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids (IFB) 7800 EAB1005 for these goods and services. The solicitation was issued on December 18, 2023, and closed on January 30, 2024. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bid received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information can currently be found at:

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=139800.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

This contract will provide parts, repair, and related services for radiators, fuel tanks, hydraulic tanks, and oil tanks for the City's fleet of off-road equipment, emergency service, light, medium, and heavy-duty vehicles on an as-needed basis. The contractor will provide cleaning, rebuilding, and rodding out for radiators and fluid tanks. The City currently has 7,180 various types of vehicles and equipment to maintain and repair. This

contract will assist in keeping vehicles and equipment in good operating condition, lowering maintenance costs, and extending their lifecycle

The contract will replace a contract which expires June 20, 2024. The requested authorization amounts were determined by using departmental estimates based on historical spending and will allow for a small annual growth for aging radiators and fluid tanks, as well as future acquisitions. The recommended contractor is the current provider of these goods and services.

A delay in contract approval could impact Fleet's ability to keep City vehicles in good operating condition.