



# City of Austin

## Recommendation for Action

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**File #:** 24-4410, **Agenda Item #:** 34.

5/2/2024

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### **Posting Language**

Authorize negotiation and execution of a contract for parts and repairs services for medium-heavy duty Chevrolet vehicles with Gunn Chevrolet Ltd., for up to 55 months for a total contract amount not to exceed \$1,575,000.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Fleet Mobility Services, Department of Aviation.

### **Fiscal Note**

Funding in the amount of \$128,016 is available in the Fiscal Year 2023-2024 Operating Budget of the Fleet Mobility Services Department.

Funding in the amount of \$15,000 is available in the Fiscal Year 2023-2024 Operating Budget of the Department of Aviation.

Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Multiple cooperative purchase programs were reviewed for these services. Fleet Mobility Services has determined this contractor best meets the needs of Fleet Mobility Services to provide these goods and services required for the City.

### **For More Information:**

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at [FSDCentralProcurementRCAs@austintexas.gov](mailto:FSDCentralProcurementRCAs@austintexas.gov) or 512-974-2500.

### **Additional Backup Information:**

This contract will provide original equipment manufacturer parts, repair, and collision services for City-owned Chevrolet medium-heavy duty vehicles on an as-needed basis to the approximately 90 vehicles in the fleet inventory. The services will supplement the work performed by Fleet Mobility Services technicians to increase responsiveness to City departments. This contract will also allow technicians to purchase parts for maintenance and repair services handled in-house.

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The requested authorization amount was determined using departmental estimates based on historical spending and will allow for a small annual growth for parts and repair services requirements associated with aging vehicles and future vehicle acquisitions.

The Texas Association of School Boards, Inc. (BuyBoard) is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local governments. Due to their substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.

A delay in contract approval could impact Fleet's ability to support City departments with needed vehicle repairs in a timely manner.