

Committee	Executive	Governance/Membership and Care Strategies	Finance/Allocations and Strategic Planning/Needs Assessment	Business
Responsibilities	Coordinate PC activities Agenda setting Approve officer nominations	Monitor member activity New member interviews Document Review (Service Standards, MOU, Bylaws, Directive Writing) Recruitment and Retention Plan Caucus updates	PC Budget/Expenditures RW Expenditures (AA Report) Integrated Plan Approve Reallocations PSRA Needs Assessment AAM	Approve committee recommendations Trainings, data review, presentations Updates from FTC and EHE
Meeting Day/Time	1st Tues., 5pm-6pm	1st Tues., 6pm-8pm	2nd Wed., 1pm-3pm	4th Monday, 6pm-8pm
FY23	January	No Meeting	No Meeting	Open officer nominations Review FY23 PC expenditures Swag purchase approval Service Standards edits and print approval Meeting time/day Current activities Review and approve FY24 workplan calendar and social calendar
	February	New member interviews Review Bylaws and MOU National Week of Prayer Event Request	Reallocations Review FY24 PC budget and Stigma Index Literature Review Topic (tabled) Approve budget for NWOP	Open officer nominations Vote to approve new members Review FY24 PC budget Approve rec. for NWOP budget COA Housing Dept. FY24-29 Consolidated Plan
FY24	March	10/3 minutes Review Meeting Schedule of PWH Caucus and CAB Rotation Review and approve FY24 recruitment and retention plan (Cancelled)	Stigma Index Proposal Meeting time and day (tabled)	Review/Training Reallocation and COI Policy Rec. from FASPNA on Stigma Proposal Open officer nominations
	April	10/3 minutes New member interviews Review Meeting Schedule of PWH Caucus and CAB Rotation Review and approve FY24 recruitment and retention plan	PSRA process review and approval Review Needs Assessment Report Updates Literature Review topic Review Integrated Plan updates Stigma funding	Epi profile presentation PSRA training Approve rec. for PSRA process Approve Meeting Schedule of CAB/Caucus Approve Integrated Plan Updates Approve rec. for FY24 Rec. & Ret. Plan
	May	Review Resource Guide Review directives Potential directives Directives to Sunset Committee Meeting time/day	MAI and EliHA data review and recommendation Review Resource Guide Action Plan for Y3 NA Determine focus group/studies for NA Yr. 3 NOA update Meeting Time and Day	MAI and EliHA data review and approve rec. Approve HIV Resource Guide New Directive Discussion (tentative) Approve Directives to Sunset Rec.
	June	Review Integrated Plan Dashboard	Review Integrated Plan Dashboard	FTC and EHE Program Updates and alignment Approve Integrated Plan Dashboard
	July	Review Conflict of Interest Policy	Draft AAM tool Review Rapid Reallocation Policy	CQM Project Updates from AA Performance Measure by Service Category from AA COA Housing Department Updates Approve AAM tool
	August	Compile Caucus/CAB input	NA Y3 Focus Group Input Review	Approve Caucus/CAB Input Report Approve NA Y3 Focus Group Report PSRA Priority Setting PSRA Resource Allocation
	September	Review Promotion and Recruitment Material		Approve date for FY25 Kickoff meeting Approve rec. for Promotion and recruitment Material COA Housing Dept. follow-up
	October	Review new member application and orientation materials	Review Action Plan for FY25 Y1 NA Review Tool for FY25 Y1 NA	Approve Action Plan for FY25 Y1 NA Approve rec. for application and orientation material Approve Tool for FY25 Y1 NA
	November	No Meetings	No Meetings	No Meetings
	December	No Meetings	No Meetings	No Meetings