

ZERO WASTE YOUTH EDUCATION SOLICITATION # RFP 1500 ALD3046

ZWAC: 05/08/2024

Council: 05/30/2024

OVERVIEW

1. Requested Contract Term, Authorization, and Current Budget

i **Length of contract and total authorization:** Authorize negotiation and execution of a contract for a zero waste youth education program with Keep Austin Beautiful, Inc., for up to five years for a total contract amount not to exceed \$1,150,000.

ARR current fiscal year budget: Funding in the amount of \$79,861 is available in the Fiscal Year 2023 -2024 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.

2. Solicitation Information

i Solicitation No: RFP 1500 ALD3046
 # of bids received: 4
 # of non-responsive bids received: 0
 Length of time solicitation was out on the street: 5 weeks
 Was the time extended? No
 Issued date: 12/11/2023
 Closed date: 1/16/2024

3. Previous Contract Information

i Previous contract: Keep Austin Beautiful Inc.
 Contract number: NA 190000029
 Contract length and authorization: The Contract shall remain in effect for an initial term of thirty-six (36) months. The Contract may be extended automatically beyond the initial term for up to two (2) additional twelve (12)-month periods at the City's sole option. The Contractor shall be paid a total Not-to-Exceed amount of \$600,000 for the initial Contract term and \$200,000 for each extension option.
 Contract actual spend: \$852,887.50
 Current status: Active
 Contract execution date: 12/19/2018
 Contract expiration date: 6/16/2024

4. Notes/Other

i The contract will provide a program to support the City's goal to reach zero waste by 2040 by continuing interactive education and outreach focused on zero waste concepts and sustainability for elementary through high school-aged students. Since 2012, local schools have utilized zero waste education programs and associated services through previous similar contracts that provide instruction about services such as reuse, recycling, composting, circular economy efforts,

and other initiatives offered by Austin Resource Recovery. Outreach programs such as these are essential in educating students of all ages and, by extension, their families about zero waste. Providing this curriculum for local schools is a strategic way to target Austinites under the age of 18, who make up 19% of Austin's population. These programs empower educators to introduce sustainable behaviors at an early age and encourage critical thinking around waste reduction. This program will be offered year-round to schools and community youth groups.

This contract will replace the current contract, which will expire June 16, 2024. The requested authorization amounts for this contract were determined by departmental need and historical spend. The recommended contractor is the current provider of these services.

An evaluation team with expertise in this area evaluated the offers and scored Keep Austin Beautiful Inc. as the best to provide these services based on system concept and solutions, demonstrated applicable experience, price, local business preference, and small business preference.

If the City is unable to secure a contract Austin Resource Recovery may not be able to provide consistent, engaging programs to young Austinites through their schools and community groups.

REVIEWED AND APPROVED FOR ZWAC

	Name	Date
Compiled By:	Paul Bestgen	5/3/2024
Reviewed By:		
End-user/Contract Manager:	Keri Greenwalt	

SUBJECT:

Authorize negotiation and execution of a contract for a zero waste youth education program with Keep Austin Beautiful, Inc., for up to five years for a total contract amount not to exceed \$1,150,000.

MBE/WBE:

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities.]

LEAD DEPARTMENT:

Financial Services Department

CLIENT DEPARTMENT:

Austin Resource Recovery

AMOUNT AND SOURCE OF FUNDING:

Funding in the amount of \$79,861 is available in the Fiscal Year 2023 -2024 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.

PURCHASING:

The Financial Services Department issued a Request for Proposals (RFP) 1500 ALD3046 for these services. The solicitation was issued on December 11, 2023, and closed on January 16, 2024. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package is available for viewing on the City's Financial Services website. This information can currently be found at https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=139914

PRIOR COUNCIL ACTION:

FOR MORE INFORMATION CONTACT:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department – Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

BOARD AND COMMISSION ACTION:

May 8, 2024 - To be reviewed by the Zero Waste Advisory Commission.

ADDITIONAL BACKUP INFORMATION (RCA BODY)

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**CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION
CONTRACTOR: KEEP AUSTIN BEAUTIFUL INC**

COUNCIL DATE: May 30, 2024

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