



MEMORANDUM

TO: Claire Hempel, Chair
Planning Commission Members

FROM: Nancy Estrada
Planning Department

DATE: May 23, 2024

RE: **C14-2023-0094 – 4405 Merle Drive**
Postponement Request by Staff

Staff requests a postponement of the above referenced rezoning case from the May 28, 2024, Planning Commission hearing to July 23, 2024. Staff needs additional information from the applicant.