



**Building and Fire Code Board of Appeals
APPROVED Minutes**

**Board Meeting
May 22, 2024**

The Building and Fire Code Board of Appeals met in a Regular Meeting on March 27, 2024

Board Member, Schumann called the meeting to order at 1:36 p.m.

Board Members in Attendance: Ben Abzug, Ron Buys, Aubrey Brasfield, Allison Satt, Oren Mitzer, Jim Rumbo and Allan Schumann

Board Members Not in Attendance: Gary Wilks and Ashley Juraska

Staff in Attendance: Rick Arzola (DSD) and Todd Wilcox (DSD)

APPROVAL OF MINUTES:

1. The minutes from the **March 27, 2024**, regular called meeting were approved as written. Board member Abzug made a motion to accept the minutes as written, board member Schumann second the motion. Motion passed 7-0. Board member Wilks and Juraska were absent.

PUBLIC HEARING:

2. **Conduct a public hearing related to 25-11-93 of an approved building permit for 2701 Cavileer Dr.** – After some concerns and reaching out to City legal advisors, it was recommended that the board remove the appeal from the agenda due to the ongoing boundary line dispute between the addresses at 2701 and 2703 Cavileer Avenue. Building Official Todd Wilcox then placed a notice of intent to suspend the building permit under 25-1-417 at 2701 Cavileer until the boundary line dispute has been resolved. At that point, the appeal process will follow the proper appeal procedure, on the decision to suspend the building permit at 2701 Cavileer Ave. by the Building Official.
3. **DISCUSSION AND ACTION- 2024-Nominations of Chair and Vice Chair.** Board member Brasfield nominated Alan Schumann as Chair; Board member Buys seconded the motion. Motion passed 7-0.
Board member Buys made a motion to nominate Aubrey Brasfield as V. Chair. Board member Schumann seconded the motion, motion passed 7-0.
4. **FUTURE AGENDA ITEMS**
 - Code Adoption Recommendations on IBC, IEBC, IRC. IPMC which will not be a recommendation but a presentation by Austin Code.
 - Possible Appeal Hearings
5. **ADJOURN** – Without objection, board member Schumann adjourned the meeting at 1:49pm.

The minutes were approved at the June 26, 2024 meeting on board member Mitzner motion, board member Brasfield second the motion on a 7-0 vote. Board member Wilkes and Juraska were absent.