HIV PLANNING COUNCIL
SPECIAL-CALLED MEETING MINUTES
MONDAY, MAY 20, 2024

The HIV PLANNING COUNCIL convened in a SPECIAL-CALLED meeting on MONDAY, MAY 20, 2024, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Kelle' Martin called the HIV PLANNING COUNCIL Meeting to order at 6:08p.m.

Planning Council Members in Attendance: None.
Planning Council Members in Attendance Remotely: Kelle' Martin, Alicia Alston, Liza Bailey, Aran Belani, Ashley Garling, Marquis Goodwin, Judith Hassan, Kristina McRae-Thompson, Gin Pham.

PUBLIC COMMUNICATION: GENERAL

None.

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL REGULAR MEETING on 4/22/2024.
   The minutes from the meeting of 4/22/2024 were approved as written on Alicia Alston's motion, Kelle' Martin second on an 9-0 vote. For: Kelle' Martin, Alicia Alston, Liza Bailey, Aran Belani, Ashley Garling, Marquis Goodwin, Judith Hassan, Kristina McRae-Thompson, Gin Pham. Abstain: None. Absent: Zachery Garay, Rocky Lane (non-voting).

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards.
   Marquis Goodwin – Medical Case Management, Health Insurance Premium Cost Sharing Assistance, Non-Medical Case Management, Linguistics Services, Medical Transportation.

Judith Hassan – Housing, Linguistics Services, Medical Transportation.

STAFF BRIEFINGS

3. Introductions/Announcements

   Fareeha Qureshi is a new Part B Planner and will apply to join Planning Council. This is the first meeting for new members Liza Bailey and Aran Belani. Both are public health majors at UT and an EMTs. The Notice of Award has arrived from HRSA and will be included on future meeting agendas.

4. Office of Support Staff Report

   Update given by Nathalia Delgadillo. Refer to written report for full details. The Planning Council now has 12 members. Marquis Goodwin is nominated for Vice-Chair. The Fast-Track Consortium will take place on May 30.

5. Administrative Agent Report

   Update given by Ken Martin. Refer to written report for full details. The Administrative Agent (AA) is now fully staffed. The Ryan White Part A contracts have been fully executed or are being routed for signature. The grant funds from FY23 were 95% expended.

6. Part B Report

   Update given by Alicia Alston. Refer to written report for full details. They have four new staff members. With 8% of the contract year expired, 4% of the Ryan White funds have been used through April 2024.

DISCUSSION AND ACTION ITEMS

7. Presentation of Epidemiological Data from Flor Hernandez

   Refer to presentation for full information. Epidemiology is the study of distribution and determinants of states or events in specified populations, and the application of this study to the control of health problems. The purposes are to study risk associated with exposures, identify and control epidemics, and to monitor population rates of disease and exposure.

8. Discussion and approval of Vice-Chair Nomination

   Marquis Goodwin has been nominated for Vice-Chair and Executive Committee has determined that they are eligible.

   The motion to lay this item on the table until later in the meeting was approved on Kelle' Martin's motion, Ashley Garling second without objection.

   This item was reopened after item 13. After tabulating the ballots per Planning Council bylaws, Kelle' Martin announced that Marquis Goodwin has been approved as Vice-Chair of the HIV Planning Council.

9. Discussion and approval of Priority Setting and Resource Allocation Data (PSRA) Request

   Overview given by Nathalia Delgadillo. The PSRA Data Request outlines the presentations needed to familiarize Planning Council with HIV/AIDS data in the Austin Transitional Grant Area (TGA).

   The motion to approve the FY25 PSRA Data Request was approved on Kelle' Martin's motion, Alicia Alston second on a 9-0 vote. For: Kelle' Martin, Alicia Alston, Liza Bailey, Aran Belani, Ashley Garling, Marquis Goodwin, Judith Hassan, Kristina McRae-Thompson, Gin Pham. Abstain: None. Absent: Zachery Garay, Rocky Lane (non-voting).

10. Discussion and approval of Integrated Plan updates

    Overview given by Nathalia Delgadillo. Refer to document for full edits. The Integrated Plan determines common goals and strategies among the HIV Planning Council, Fast Track Cities (FTC), and Ending the HIV Epidemic (EHE) programs.

    The motion to approve the edits to the Integrated Plan was approved on Marquis Goodwin's motion, Alicia Alston second on a 9-0 vote. For: Kelle' Martin, Alicia Alston, Liza Bailey, Aran Belani, Ashley Garling, Marquis Goodwin, Judith Hassan, Kristina McRae-Thompson, Gin Pham. Abstain: None. Absent: Zachery Garay, Rocky Lane (non-voting).

11. Discussion and approval of Needs Assessment Year 2 Topic

    Overview given by Nathalia Delgadillo. The Planning Council would like to alter the title of the topic to "Understanding the impact of gentrification and insecure housing related to HIV care access in the Austin TGA."

The motion to approve the topic of "Understanding the impact of gentrification and insecure housing related to HIV care access in the Austin TGA" for Year 2 Needs Assessment literature review was approved on Kelle' Martin's motion, Alicia Alston second on a 9-0 vote. For: Kelle' Martin, Alicia Alston, Liza Bailey, Aran Belani, Ashley Garling, Marquis Goodwin, Judith Hassan, Kristina McRae-Thompson, Gin Pham. Abstain: None. Absent: Zachery Garay, Rocky Lane (non-voting).

12. Discussion and approval of Town Hall Date, Time and Location and Goal

Overview given by Nathalia Delgadillo. The first Town Hall will take place July 17, 6:30pm-8:30pm at the Permitting and Development Center (PDC). The goal is to obtain diverse input from people living with HIV/AIDS (PLWH).

The motion to approve the date, time, and goal of the first Town Hall meeting was approved on Kelle' Martin's motion, Gin Pham second on a 9-0 vote. For: Kelle' Martin, Alicia Alston, Liza Bailey, Aran Belani, Ashley Garling, Marquis Goodwin, Judith Hassan, Kristina McRae-Thompson, Gin Pham. Abstain: None. Absent: Zachery Garay, Rocky Lane (non-voting).

13. Discussion of National Latinx Conference Highlights

Kelle' Martin and Nathalia Delgadillo both attend the National Latinx conference in El Paso, TX from May 2-4. Kelle's takeaways were conversations around trauma and its impact on the Latinx community. 80% of people experience trauma in the Latinx community, and it should be considered in treatment and services. Nathalia's takeaways were the higher prevalence of trauma and PTSD and their impact on health, the demographic change and other healthcare issues resulting from the migrant crisis, and the social determinants of health in heterosexual Latinas.

The motion to reopen item number eight, the discussion and approval of Vice-Chair nomination was approved on Kelle' Martin's motion, Alicia Alston second without objection.

COMMITTEE UPDATES

14. Governance/Membership and Care Strategies

    Update given by Nathalia Delgadillo. The committee approved updates to the Recruitment and Retention plan, reviewed the current directives, and will bring the directives back to their next meeting to finalize edits.

15. Finance/Allocations and Strategic Planning/Needs Assessment

    Update given by Nathalia Delgadillo. The committee discussed Minority AIDS Initiative (MAI) and Early Intervention of Individuals with HIV/AIDS (EIIHA) and will continue the discussion next month. They also discussed the updates to the Integrated Plan.

FUTURE AGENDA ITEMS

16. Discussion of workplan calendar and social calendar

    The nominations for Secretary will continue until a member is nominated. The Planning Council would like to add Needs Assessment Year 2 literature review to July Business agenda.

ADJOURNMENT

The motion to adjourn the meeting at 7:55pm was approved on Kelle' Martin's motion, Alicia Alston second without objection.

The minutes were approved at the 6/24/2024 meeting on Alicia Alston's motion, Ashley Garling second on an 8-0 vote. For: Kelle' Martin, Marquis Goodwin, Alicia Alston, Liza Bailey, Aran Belani, Zachery Garay, Ashley Garling, Judith Hassan. Abstain: None. Absent: Rocky Lane (non-voting), Kristina McRae-Thompson, Gin Pham.