



MEMORANDUM

TO: Hank Smith, Chair
Zoning and Platting Commission Members

FROM: Nancy Estrada
Planning Department

DATE: July 31, 2024

RE: **C14-2023-0048 – 7500 Burnet**
Postponement Request by Staff

Staff requests a postponement of the above referenced rezoning case from the August 6, 2024, Zoning and Platting Commission hearing to August 20, 2024, due to a notification issue.