HIV PLANNING COUNCIL
REGULAR GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE MEETING MINUTES
TUESDAY, JUNE 4, 2024

The HIV PLANNING COUNCIL convened in a REGULAR GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE meeting on TUESDAY, JUNE 4, 2024, remotely via Teams and in-person at PERMITTING AND DEVELOPMENT CENTER 6310 WILHELMINA DELCO DRIVE, RM. 1203 AUSTIN, TEXAS

Committee Chair Zachery Garay called the HIV PLANNING COUNCIL GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE Meeting to order at 6:11p.m.

Planning Council Members in Attendance:
Planning Council Members in Attendance Remotely: Committee Chair Zachery Garay, Alicia Alston, Marquis Goodwin.

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES MEETING on 5/7/2023.
   The minutes from the meeting of 5/7/2023 were approved as written on Zachery Garay's motion, Alicia Alston second on a 2-0 vote. For: Zachery Garay, Alicia Alston. Against: None. Abstain: None. Absent: Marquis Goodwin (late), Rocky Lane (non-voting).

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards.

Zachery Garay – Health Insurance Premium Cost Sharing Assistance (HIPCSA), Early Intervention Services (EIS), Medical Nutrition Therapy, Oral Health Care, Outpatient Ambulatory Health Services, Medical Case Management, Food Bank/Home Delivered Meals, Non-Medical case management, Medical Transportation, Linguistics, MAI EIS, MAI Non-medical case management.

Marquis Goodwin – Medical Case Management, Health Insurance Premium Cost Sharing Assistance (HIPCSA), Non-Medical Case Management, Linguistic Services, Medical Transportation.

STAFF BRIEFINGS

3. Introductions/Announcements

   Joe Anderson has requested to become a non-voting member.

4. Office of Support Staff Report

   Update given by Nathalia Delgadillo. Refer to written report for full details. The Executive committee finished edits on the governing documents. Finance/Allocations and Strategic Planning/Needs Assessment updated the summary of data needs and requests and the Integrated Plan. Marquis Goodwin has been elected as Vice-Chair of the HIV Planning Council.

DISCUSSION AND ACTION ITEMS

5. Interview of HIV Planning Council Applicant(s)

   New member interviews are not recorded per the Bylaws to protect personal health information of applicants.

6. Discussion and approval of HIV Planning Council Applicant

   The motion to approve Fareeha Qureshi for HIV Planning Council membership was approved on Alicia Alston's motion, Zachery Garay second on a 3-0 vote. For: Zachery Garay, Alicia Alston, Marquis Goodwin. Against: None. Abstain: None. Absent: Rocky Lane (non-voting).

7. Discussion and approval of Non-voting Member

   The motion to approve Joe Anderson for non-voting membership was approved on Zachery Garay's motion, Marquis Goodwin second on a 3-0 vote. For: Zachery Garay, Alicia Alston, Marquis Goodwin. Against: None. Abstain: None. Absent: Rocky Lane (non-voting).

8. Discussion and approval of Meeting Time and Day

   No change at this time.

9. Discussion and approval of Townhall Documents

   Overview given by Nathalia Delgadillo. The committee reviewed the agenda, panelist questions, and flyer for the townhall scheduled for July 17.

   The motion to approve the townhall documents for the townhall was approved on Zachery Garay's motion, Alicia Alston second on a 3-0 vote. For: Zachery Garay, Alicia Alston, Marquis Goodwin. Against: None. Abstain: None. Absent: Rocky Lane (non-voting).

10. Discussion and approval of Current Directives

    The motion to table items 10, 11, 13, and 14 until July's meeting was on Zachery Garay's motion, Marquis Goodwin second without objection.

11. Discussion and approval of Potential Directives

    Tabled.

12. Discussion and approval of Recruitment and Retention Plan: Marketing Materials and Website Updates

    Overview given by Zaria Thomas. The FAQ is a marketing item that will be used as a recruitment tool.

    The motion to approve the FAQ was approved on Alicia Alston's motion, Zachery Garay second on a 3-0 vote. For: Zachery Garay, Alicia Alston, Marquis Goodwin. Against: None. Abstain: None. Absent: Rocky Lane (non-voting).

The motion to table the website updates and Linktree discussion was approved on Zachery Garay's motion, Marquis Goodwin second without objection.

13. Office of Support Membership Report

Tabled.

14. Office of Support Attendance Report

Tabled.

FUTURE AGENDA ITEMS

15. Discussion and review of workplan and social calendar

The tabled items from this meeting will be brought back to July's committee meeting. The approved items will be brought to June's Business meeting. No updates to the social calendar.

ADJOURNMENT

The motion to adjourn the meeting at 8:11pm was approved on Zachery Garay's motion, Alicia Alston second without objection.

The minutes were approved at the 8/6/2024 meeting on Alicia Alston's motion, Marquis Goodwin second on a 4-0 vote. For: Alicia Alston, Aran Belani, Marquis Goodwin, Rocky Lane. Against: None. Abstain: None. Absent: Zachery Garay, Joe Anderson (non-voting).