



**MUNICIPAL CIVIL SERVICE COMMISSION  
MINUTES**

**REGULAR MEETING  
MONDAY, JUNE 10, 2024**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, June 10, 2024, at the Human Resources Department, Learning & Research Center (LRC) 5202 E. Ben White Blvd., Suite 500, Austin, TX 78741.

**Commissioners in Attendance:**

Kevin Mullen, Chair  
Kavita Gupta, Vice Chair  
Melissa Rogers  
John Umphress  
Mapi Vigil

**Staff in Attendance:**

Nathan Brown, Assistant Director, HRD  
Matthew Chustz, Municipal & Civil Service Manager, HRD  
Abby Varela, Municipal Civil Service Coordinator, HRD  
Sylvester Martin, Civil Service Coordinator, HRD  
Cyndi Gordon, Civil Service Coordinator, HRD  
Oscar Gonzales, IT Systems Administrator, HRD

**CALL TO ORDER**

**Chair Kevin Mullen called the Commission meeting to order at 9:05 AM.**

**PUBLIC COMMUNICATION: GENERAL**

**APPROVAL OF MINUTES**

1. Approve the minutes from the Municipal Civil Service Commission regular meeting on March 25, 2024.

**The minutes from the meeting of March 25, 2024, were approved on Commissioner Umphress' motion, Commissioner Vigil's second on a 4-0 vote, with Vice Chair Gupta off the dais.**

**PUBLIC HEARING**

2. Conduct a hearing on the appeal filed by Melissa Torres regarding their Demotion from Financial Services Department.

**A hearing was conducted on the appeal filed by Melissa Torres regarding their Demotion from the Financial Services Department.**

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3. Deliberate in open session or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), on the appeal filed by Melissa Torres regarding their Demotion from the Financial Services Department.

**Chair Mullen recessed the Municipal Civil Service Commission meeting to go into closed session at 5:30 PM.**

**The Commission deliberated in closed session on the appeal filed by Melissa Torres regarding their Demotion from the Financial Services Department.**

**Closed session ended, and Chair Mullen called the Municipal Civil Service Commission meeting back to order at 6:00 PM.**

**DISCUSSION AND ACTION ITEMS**

4. Action and approval on the appeal filed by Melissa Torres regarding their Demotion from the Financial Services Department.

**The motion to deny Melissa Torres' appeal and uphold the decision made by the City of Austin in the Demotion of Melissa Torres was approved on Commission Rogers' motion, Vice Chair Gupta's second on a vote of 5-0.**

5. Discussion and action to approve future meeting dates, times, and locations.

**Discussion was held regarding future meeting dates, times and locations.**

**FUTURE AGENDA ITEMS**

**Chair Mullen and Commissioner Rogers requested a future agenda item to discuss future meeting dates, times, and locations.**

**ADJOURNMENT**

**Chair Mullen adjourned the meeting at 6:10 PM without objection.**