



***ETHICS REVIEW COMMISSION
REGULAR CALLED MEETING MINUTES
APRIL 24, 2024***

The Ethics Review Commission convened in a Regular Commission meeting on April 24, 2024, at City Hall, Boards & Commissions Room #1101, at 301 W. 2nd Street in Austin, Texas and via Videoconference.

Vice-Chair Mary Kahle called the Ethics Review Commission Meeting to order at 6:13 p.m.

Commissioners in Attendance: Vice-Chair Mary Kahle, Secretary Nguyen Stanton-Adams, and Commissioners Amy Casto, Edward Espinoza, Jacob Loehr, Michael Lovins, Haksoon Andrea Low, and William Ross Pumfrey were present at City Hall.

Commissioners Absent: Alysa Nuñez.

City Staff in Attendance: Lizette Benitez, Staff Liaison; and Victoria Hayslett, Commission Executive Liaison & Assistant City Attorney.

PUBLIC COMMUNICATION: GENERAL

No one registered to speak during public communication.

DISCUSSION AND ACTION ITEMS

Consideration, discussion, and potential action regarding:

1. Vote to approve the 2024 Candidate and Officeholder Campaign Finance Brochure, as updated to reflect current campaign contribution limits and revisions to City Code Chapter 2-2 (*Campaign Finance*).

Commissioner Pumfrey's motion to approve the Brochure, taking into consideration the recommended changes given to City staff and to receive clarification in response to the Commission's questions at the next regular meeting passed on an 8-0 vote of all members present. Commissioner Low seconded the motion. Voting in favor: Vice-Chair Kahle, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Lovins, Low, Pumfrey. Commissioner Nuñez was absent.

2. Conduct Annual Election of Officers (Chair, Vice-Chair, Secretary and Parliamentarian).

Secretary Stanton-Adams' motion to nominate Commissioner Lovins to assume the office of Chair was approved on an 8-0 vote of all members present. Commissioner Pumfrey

seconded the motion. Voting in favor: Vice-Chair Kahle, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Lovins, Low and Pumfrey. Commissioner Nuñez was absent.

Secretary Stanton-Adams' motion to nominate Commissioner Low to assume the office of Vice-Chair was approved on an 8-0 vote of all members present. Commissioner Casto seconded the motion. Voting in favor: Vice-Chair Kahle, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Lovins, Low and Pumfrey. Commissioner Nuñez was absent.

Commissioner Low's motion to renominate Secretary Stanton-Adams as Secretary was approved on an 8-0 vote of all members present. Vice-Chair Kahle seconded the motion. Voting in favor: Vice-Chair Kahle, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Lovins, Low and Pumfrey. Commissioner Nuñez was absent.

The role of parliamentarian was not elected as the Ethics Review Commission Bylaws state that only 3 officers (Chair, Vice-Chair and Secretary) are to be elected and does not include the role of parliamentarian.

APPROVAL OF MINUTES

3. Approve the minutes of the Ethics Review Commission Regular Meeting on September 27, 2023.

Commissioner Casto's motion to adopt the minutes was approved on a 7-1 vote of all members present. Commissioner Espinoza seconded the motion. Voting in favor: Vice-Chair Kahle and Commissioners Casto, Espinoza, Loehr, Lovins, Low and Pumfrey. Secretary Stanton-Adams abstained and Commissioner Nuñez was absent.

4. Approve the minutes of the Ethics Review Commission Regular Meeting on December 13, 2023.

Secretary Stanton-Adams' motion to adopt the minutes was approved on an 8-0 vote of all members present. Commissioner Casto seconded the motion. Voting in favor: Vice-Chair Kahle, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Lovins, Low and Pumfrey. Commissioner Nuñez was absent.

5. Approve the minutes of the Ethics Review Commission Regular Meeting on February 28, 2024.

Secretary Stanton-Adams' motion to adopt the minutes with amendments was approved on an 8-0 vote of all members present. Commissioner Casto seconded the motion. Voting in favor: Vice-Chair Kahle, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loher, Lovins, Low and Pumfrey. Commissioner Nuñez was absent.

FUTURE AGENDA ITEMS

- **Commissioner Low: review of the Working Group to Review ERC Complaints Process to the next regular meeting agenda. Vice-Chair Kahle co-sponsored.**
- **Secretary Stanton-Adams: Update regarding the prior Candidate Forum surrounding the Austin demographics and election materials in Vietnamese.**
- **Vice-Chair Kahle: Propose formation of a working group to look into ERC bylaws. Secretary Stanton-Adams co-sponsored.**

ADJOURNMENT

The meeting adjourned at 7:26 pm.

The preceding minutes were approved with amendments on an 8-0 vote of all members present at the June 26, 2024 Regular Commission meeting on Secretary Stanton-Adams' motion and Commissioner Pumfrey's second. Commissioner Kahle and Nuñez were absent.