



***ETHICS REVIEW COMMISSION
REGULAR CALLED MEETING MINUTES
JUNE 26, 2024***

The Ethics Review Commission convened in a Regular Commission meeting on June 26, 2024, at City Hall, Boards & Commissions Room #1101, at 301 W. 2nd Street in Austin, Texas and via Videoconference.

Chair Michael Lovins called the Ethics Review Commission Meeting to order at 6:03 p.m.

Commissioners in Attendance: Chair Michael Lovins, Vice-Chair Haksoon Andrea Low, Secretary Nguyen Stanton-Adams, and Commissioners Amy Casto, Edward Espinoza, Jacob Loehr, and William Ross Pumfrey were present at City Hall.

Commissioners in Attendance Remotely: Adam Materne.

Commissioners Absent: Mary Kahle and Alysa Nuñez.

City Staff in Attendance: Lizette Benitez, Staff Liaison; Caroline Webster, Commission Executive Liaison & Assistant City Attorney; Keith Reeves, Communications and Public Information Administrator; and Mia Warner, Strategic Communications Consultant.

PUBLIC COMMUNICATION: GENERAL

No one registered to speak during public communication.

APPROVAL OF MINUTES

1. Approve the minutes of the Ethics Review Commission Regular meeting on April 24, 2024.

Vice-Chair Low's motion to adopt the minutes was seconded by Commissioner Casto, however after further discussion from the Commission no action was taken on this motion.

Secretary Stanton-Adams' motion to amend Vice-Chair Low's initial motion and move to adopt the minutes with amendments and a statement explaining why the role of parliamentarian was not elected during the annual officer elections passed on an 8-0 vote of all members present. Commissioner Pumfrey seconded the motion. Voting in favor: Chair Lovins, Vice-Chair Low, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Materne, Pumfrey. Commissioners Kahle and Nuñez were absent.

Commissioner Casto's motion to reconsider Secretary Stanton-Adams' motion and exclude the parliamentarian statement from the minutes failed on a 5-2 vote of all members present. Voting in favor: Chair Lovins, Vice-Chair Low and Commissioners Casto, Espinoza and

Loehr. Voting against: Secretary Stanton-Adams and Commissioners Materne and Pumfrey. Commissioners Kahle and Nuñez were absent.

The Commission then went back to Secretary Stanton-Adams' motion to amend Vice-Chair Low's initial motion and approve the minutes with amendments including adding the parliamentary statement to the April minutes. Secretary Stanton-Adams' motion was approved on an 8-0 vote of all members present. Voting in favor: Chair Lovins, Vice-Chair Low, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Materne and Pumfrey. Commissioners Kahle and Nuñez were absent.

STAFF BRIEFINGS

2. Staff briefing regarding updates to the City Council Candidate Forum Planning.

Caroline Webster provided a brief refresher to the Commission of the Candidate Campaign process.

Mia Warner and Keith Reeves briefed the Commission on the Candidate Forum Planning, including location, date and time arrangements made for the forum; ATXN live broadcasting availability; livestreaming of the moderated candidate forum in English and Spanish; interpretation services for languages other than English and Spanish; arrangements for candidate forums for runoff elections; and closed captioning for American Sign Language (ASL); requests for other language interpretation can be submitted five business days prior to the candidate forum by calling 311.

DISCUSSION AND ACTION ITEMS

Consideration, discussion, and potential action regarding:

3. Approve the City Council Candidate Forum Event Schedule.

Commissioner Pumfrey's motion to approve the Candidate Forum Event Schedule passed on an 8-0 vote of all members present. Commissioner Casto seconded the motion. Voting in favor: Chair Lovins, Secretary Stanton-Adams and Commissioners Casto, Espinoza, Loehr, Materne and Pumfrey. Commissioners Kahle and Nuñez were absent.

FUTURE AGENDA ITEMS

- **Review of the Working Group to Review ERC Complaints Process for the next regular meeting agenda.**
- **Discussion of attendee survey of the Candidate Forums and update of the Candidate Forum surrounding Austin demographics and election materials in Vietnamese.**

ADJOURNMENT

The meeting adjourned at 7:36 pm.

The preceding minutes were approved with amendments on an 8-0 vote of all members present at the July 24, 2024 Regular Commission meeting on Secretary Stanton-Adams' motion and Commissioner Pumfrey's second. Commissioner Nuñez was absent