



***ETHICS REVIEW COMMISSION
REGULAR CALLED MEETING MINUTES
JULY 24, 2024***

The Ethics Review Commission convened in a Regular Commission meeting on July 24, 2024, at Austin Energy Headquarters, Mueller Assembly Room #1111a, at 4815 Mueller Boulevard in Austin, Texas and via Videoconference.

Vice-Chair Haksoon Andrea Low called the Ethics Review Commission Meeting to order at 6:09 p.m.

Commissioners in Attendance: Vice-Chair Haksoon Andrea Low, Secretary Nguyen Stanton-Adams, and Commissioners, Edward Espinoza, Jacob Loehr, Adam Materne and William Ross Pumfrey were present at Austin Energy Headquarters.

Commissioners in Attendance Remotely: Mary Kahle.

Commissioners Absent: Chair Michael Lovins and Commissioners Amy Casto and Alysa Nuñez.

City Staff in Attendance: Lizette Benitez, Staff Liaison; Caroline Webster, Commission Executive Liaison & Assistant City Attorney.

PUBLIC COMMUNICATION: GENERAL

No one registered to speak during public communication.

APPROVAL OF MINUTES

- 1. Approve the minutes of the Ethics Review Commission Regular meeting on June 26, 2024. Secretary Stanton-Adams' motion to adopt the minutes with amendments passed on an 7-0 vote of all members present. Commissioner Pumfrey seconded the motion. Voting in favor: Vice-Chair Low, Secretary Stanton-Adams and Commissioners Espinoza, Kahle, Loehr, Materne and Pumfrey. Chair Lovins and Commissioners Casto and Nuñez were absent.**

BRIEFINGS

- 2. Briefing from League of Women Voters Austin Area (LVW-AA) regarding written materials available in other languages for the City Council Candidate Forum Planning.**

Caroline Webster provided a brief update based on information provided by the LWV to the Commission regarding the voter’s guide published by the LWV-AA, including language translations available.

DISCUSSION AND ACTION ITEMS

Consideration, discussion, and potential action regarding:

3. Review of the Working Group to Review ERC Complaints Process.

The Commission discussed the item; however, no action was taken. The item was postponed for continued discussion at the next Regular Commission meeting.

4. Discussion of attendee survey of Candidate Forums.

The Commission discussed the item; however, no action was taken. The Commission decided to take up their questions regarding this item at the next Regular Commission meeting.

FUTURE AGENDA ITEMS

- **Update regarding Working Group to Review ERC Complaints Process and changes to membership of Working Group.**
- **Discussion regarding the scheduled candidate events and Q&A with Carol Eckelkamp, LWV-AA.**
- **Potential formation of Working Group to Review and Revise ERC Bylaws.**

ADJOURNMENT

The meeting adjourned at 7:14 pm.

The preceding minutes were approved with amendments to include “Future Agenda Items” on a 7-0 vote of all members present at the August 28, 2024 Regular Commission meeting on Secretary Stanton-Adams’ motion and Commissioner Pumfrey’s second. Commissioners Casto and Nuñez were absent.