

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

MONDAY, AUGUST 26, 2024



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MINUTES**

**REGULAR MEETING
MONDAY, AUGUST 26, 2024**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, August 26, 2024, at the Human Resources Department, Learning & Research Center (LRC) 5202 E. Ben White Blvd., Suite 500, Austin, TX 78741.

Commissioners in Attendance:

Kevin Mullen, Chair
Kavita Gupta, Vice Chair
Melissa Rogers
John Umphress

Commissioners Absent:

Mapi Vigil

Staff in Attendance:

Susan Sinz, Municipal Civil Service Director, HRD
Nathan Brown, Assistant Director, HRD
Matthew Chustz, Municipal & Civil Service Manager, HRD
Abby Varela, Municipal Civil Service Coordinator, HRD
Sylvester Martin, Municipal Civil Service Coordinator, HRD
Cyndi Gordon, Civil Service Coordinator, HRD
Rogue Huitron, Civil Service Coordinator, HRD
Meca Thompson, Civil Service Coordinator, HRD
Omar Francia, IT Systems Administrator, HRD

CALL TO ORDER

Chair Kevin Mullen called the Commission meeting to order at 9:05 AM.

PUBLIC COMMUNICATION: GENERAL

APPROVAL OF MINUTES

1. Approve the minutes from the Municipal Civil Service Commission regular meeting on June 10, 2024.

The minutes from the meeting of June 10, 2024, were approved Vice Chair Gupta's motion, Commissioner Rogers' second on a 4-0 vote.

PUBLIC HEARING

2. Conduct a hearing in open session or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), on the appeal filed by Jonathan Kringen regarding their Discharge from the Austin Police Department.
Chair Mullen accepted a request to reschedule the hearing from Jonathan Kringen's representative. Both parties have agreed to reschedule the hearing for Monday, September 9, 2024.

3. Deliberate in open session or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), on the appeal filed by Jonathan Kringen regarding their Discharge from the Austin Police Department.
No deliberation was held.

DISCUSSION AND ACTION ITEMS

4. Action and approval on the appeal filed by Jonathan Kringen regarding their Discharge from the Austin Police Department.
No decision was rendered in this matter.

5. Discussion and approval of the 2024 Municipal Civil Service Commission Annual Review and Report.
Discussion was held on the Annual Internal Review and Report of the Municipal Civil Service Commission. The Annual Internal Review and Report was approved on Commissioner Umphress' motion, Commissioner Rogers' second on a vote of 4-0.

6. Discussion and action to approve future meeting dates, times, and locations.
Discussion was held regarding future meeting dates, times and locations.

FUTURE AGENDA ITEMS

Commissioner Gupta and Chair Mullen requested a future agenda item to discuss future meeting dates, times, and locations.

ADJOURNMENT

Chair Mullen adjourned the meeting at 9:27 AM without objection.

The minutes were approved at the September 9, 2024, meeting on Commissioner Umphress, Commissioner Rogers' second on a 4-0 vote.