



## **Annual Internal Review**

**This report covers the time period of 7/1/2023 to 6/30/2024**

### **Building and Fire Code Board of Appeals**

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**(Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is:**

City Code § 2-1-121 Building and Fire Code Board of Appeals.

(C) The board shall:

- (1) Review any appeals filed in accordance with Title 25 (*Land Development*); and
- (2) Hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretations of the Building Code, the Residential Code, and Fire Code.

**1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

- During the 2023-2024 year, the board met 5 times.  
8/23/2023, 2/21/2024, 3/27/2024, 5/22/2024, 6/26/2024,
- Created a workgroup in the remedy and prevention of Legionellosis, found in hospitals and nursing homes to determine if a language can be added to the code that targets occupancy types.
- Approval of 2024 Board schedule
- Approved a recommendation to initiate a code amendment to require access to natural light to all sleeping rooms in buildings. Spearheaded by council member Quadri's office on concerns of windowless bedrooms.

- Board met on an Appeal at 2701 Cavileer Ave. No decision made as it is a boundary dispute between the two neighbors. Permit placed on a notice of intent to suspend until dispute resolved.
- The Board nominated Chair and vice Chair.
- Discussion on the 2024 International Property Maintenance Code, International Fire Code and International Wildland Urban Interface code. Recommendation set for July and August.

**2. Determine if the board's actions throughout the year comply with the mission statement.**

This board does comply with the mission statement and reviews appeals and determinations related to the Building Code, the Fire Code, and other technical codes, which is what helps make Austin one of the most livable cities. The Board understands the importance of the appeals filed and the importance of their recommendations to council and has been successful in fulfilling this obligation.

**3. List the board's goals and objectives for the new calendar year.**

- This Board will continue to hear any appeals presented to the board.
- Review any Code Amendments related to the adopted codes.
- Apply additional discussion and recommendations if needed to 2024 Code Amendments.
- Review any City Rules related to construction.