

## **Annual Internal Review**

**This report covers the time period of 7/1/2023 to 6/30/2024**

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### **Zero Waste Advisory Commission**

- 1. The Board/Commission's mission statement (per the City Code) is:  
Review and analyze the policies and resources relating to solid waste management in the city and advise council on solid waste management policies and resources. Provide assistance to council to ensure its citizens that the city provides an economical and environmentally safe system of waste reduction, recovery, and disposal. See Section 2-1-182 of the City Code for additional duties.**
- 2. The Commission's actions were consistent with its goal of providing a safe, cost-effective and inclusive environment for both ARR employees and the citizens of Austin.**
- 3. In the 2024-2025 fiscal year, the Zero Waste Advisory Commission will commit two members to work with ARR Staff and Fleet Services to deliver a crisp summary of the current state of the electrification of ARR Collection vehicles and the development of a new north/northeast transfer station. This would include the following objectives:**
  - A. Take stock of and build on all existing efforts regarding ARR Electrification and related investments (e.g. the North Transfer Station).**
  - B. Where needed, perform a project and gap analysis and document potential timelines, service/route and budget impact, equipment purchases and any other risks, challenges and pitfalls associated with this transition.**
  - C. Clearly communicate the same – along with an agreed-upon recommended course of action to this Commission, City Council/Management and the Public as a viable endeavor prior to May 2025.**

**July 12, 2023 (Cancelled)**

Regular Meeting of the Zero Waste Advisory Commission



**Cancellation Notice**(21KB)

**August 2, 2023 SPECIAL CALLED MEETING of the ZERO WASTE ADVISORY COMMISSION**

APPROVAL OF MINUTES 1. Approval of minutes of the ZERO WASTE ADVISORY COMMISSION REGULAR MEETING on MAY 10, 2023 DISCUSSION ITEMS 2. Presentation of Waste Characterization Study - Mike Oden and Matt Loula 3. Review of Director's Report (CCU update, C&D update, Solicitations Update, Performance Reports, and Statistical Reports, ARR Award) – Richard McHale DISCUSSION AND ACTION ITEMS 4. Approve Recommendation to City Council regarding ARR FY24 Proposed Budget Presentation – Victoria Rieger 5. Action to approve new member to the Universal Recycling Ordinance Committee – Gerry Acuna 6. Action to approve alternate representative to the Joint Sustainability Committee– Gerry Acuna

**AUGUST 9, 2023, 6:00 PM CITY HALL ROOM 1001**

APPROVAL OF MINUTES 1. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION SPECIAL CALLED MEETING on AUGUST 2, 2023. DISCUSSION ITEMS 2. Review and Discussion of Director's Report (MoveOutATX, Shoal Creek Conservancy "Shopping Cart Corral", Brownie Drive Transition to Cart Services, Composting and Food Recovery Outreach Campaigns, Annual Curbside Customer Mailer, Solicitations Update, Performance Reports, and Statistical Reports) – Richard McHale DISCUSSION AND ACTION ITEMS 3. Review of multifamily composting and approve recommendation to Council regarding an amendment to Chapter 15-6 Universal Recycling Ordinance, requiring composting services at multifamily residential properties – Elizabeth Nelson (City of Austin)

**SEPTEMBER 13, 2023, 6:00 PM CITY HALL ROOM 1001**

APPROVAL OF MINUTES 1. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION SPECIAL CALLED MEETING on AUGUST 2, 2023. 2. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION REGULAR MEETING on AUGUST 9, 2023. DISCUSSION ITEMS 3. Review and Discussion of Director's Report (Curbside Composting, MoveOutATX, Circular Austin Showcase, 'Don't Bag Your Recyclables' Campaign, Solicitations Update, Performance Reports, and Statistical Reports) – Richard McHale DISCUSSION AND ACTION ITEMS 4. Review, update, and approval of Zero Waste Advisory Commission By-Laws – Gerry Acuna 5. Review and approval of Landfill Gas Collection and Monitoring Contract– Richard McHale

**OCTOBER 11, 2023, 6:00 PM CITY HALL ROOM 1001**

APPROVAL OF MINUTES 1. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION REGULAR MEETING on SEPTEMBER 13, 2023. DISCUSSION ITEMS 2. Review and Discussion of Director's Report (EPA Grant, Bylaws, Solicitations Update, Performance Reports, and Statistical Reports) – Richard McHale DISCUSSION AND ACTION ITEMS 3. Review and approval of ARR Comprehensive Plan – Jason McCombs (ARR) and Scott Pasternak (Burns & McDonnell) 4. Action to approve new member to the Universal Recycling Ordinance Committee – Gerry Acuna 5. Action to approve alternate representative to the Joint Sustainability Committee– Gerry Acuna

**November 8, 2023, 6:00 PM CITY HALL ROOM 1001**

APPROVAL OF MINUTES 1. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION REGULAR MEETING on OCTOBER 11, 2023. DISCUSSION ITEMS 2. Review and Discussion of Director's Report (Staffing Update, Budget Update, City of Austin Equity Based Preservation Plan, EV Charging Stations, Litter Abatement, Solicitations Update, Performance Reports, and Statistical Reports) – Richard McHale DISCUSSION AND ACTION ITEMS 3. Discussion and Approval of House Relocation and Deconstruction Recommendation – Gerry Acuna and Craig Nazor 4. Action to Approve Regular Zero Waste Advisory Commission Meeting **December 13, 2023 (Cancelled)**

**January 10, 2024 (Cancelled)**

**February 7, 2024**

APPROVAL OF MINUTES 1. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION REGULAR MEETING on NOVEMBER 8, 2023. DISCUSSION ITEMS 2. Presentation and Discussion of Litter Abatement Programs – Sam Gilbert 3. Presentation and Discussion of Household Hazardous Waste (HHW) Door-to-Door Pilot – Andy Dawson 4. Review and Discussion of Director's Report (Multifamily Composting, Brownie Drive, Recognitions, Historic Preservation Plan, Compensation Update, Solicitations Update, Performance Reports, and Statistical Reports) – Richard McHale DISCUSSION AND ACTION ITEMS 5. Review and Approval Supplemental Brush and Bulk Contract -Sam Gilbert 6. Review and Approval of Digital Solutions for Waste Management Contract – Keri Greenwalt

**February 14, 2024 (Cancelled)**

**April 10, 2024 (Cancelled)**

**April 24, 2024**

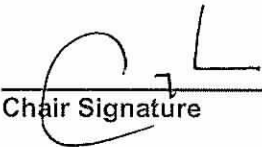
APPROVAL OF MINUTES 1. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION REGULAR MEETING on February 7, 2024. DISCUSSION ITEMS 2. Presentation and Discussion of Austin-Travis County Food Plan – Sergio Torres-Peralta 3. Review and Discussion of Director's Report (FEMA Reimbursement, Refuse, Recycling, and Organic Carts (CO-OP), Brownie Follow-Up, Brandt Road Encampment Cleanup, Onion Creek Street Sweeping, Performance Reports, and Statistical Reports) – Richard McHale 4. Presentation and Discussion FY25 Budget –Victoria Rieger DISCUSSION AND ACTION ITEMS 5. Approve a recommendation for Zero Waste Youth Education Program – Keri Greenwalt 6. Approve a recommendation for Northeast Service Center Negotiations – Richard McHale 7. Approve a recommendation for Administrative Rules City Code Revisions RCA –Richard McHale

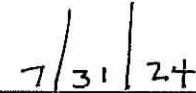
**May 8, 2024**

APPROVAL OF MINUTES 1. Approve the minutes of the ZERO WASTE ADVISORY COMMISSION REGULAR MEETING on April 24, 2024. DISCUSSION ITEMS 2. Presentation and Discussion of Equity-Based Preservation Plan – Cara Bertron 3. Review and Discussion of Director’s Report (Northeast Service Center, Zero Waste Youth Education Program, Rental Trucks, Cart Cleaning, Solar Lease Agreement at FM812, Solicitations Updates, Performance Reports, and Statistical Reports) – Richard McHale DISCUSSION AND ACTION ITEMS 4. Approve a recommendation to renew funding in the amount of \$1,150,000 for Zero Waste Youth Education Program – Victoria Rieger 5. Approve Recommendation to support Austin Resource Recovery FY25 Budget Proposal 6. Approve a recommendation to provide funding in the amount of \$596,400 for Big Truck Rentals LLC – Lionel Benford 7. Approve the negotiation and execution of the Northeast Service Center by the Austin Public Facilities Corporation – Richard McHale

**June 12, 2024 (Cancelled)**

Respectfully submitted by Gerard Acuna, Chair - Zero Waste Advisory Commission.

  
Chair Signature

  
Date