

AUSTIN  
PUBLIC  
LIBRARY



# Director's Report

December 2024

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# HIGHLIGHTS

## APL Strategic Plan

The implementation phase of Austin Public Library's Strategic Plan began on October 1<sup>st</sup>. This phase was launched with a Roadshow led by our Chief Administrative Officer and Business Process Consultant Senior, where they engaged with 40 different library work groups. The goal of the Roadshow was to educate staff about the Strategic Plan in a more intimate setting, fostering focused discussions and allowing for questions. Moving forward, the implementation phase will focus on identifying key data points, establishing systems, creating new policies and procedures, and collecting data to analyze during the baseline year.

## City Council Action

On November 21, 2024, City Council authorized the negotiation and execution of an amendment to a contract for continued wireless communication services and equipment for all City departments with T-Mobile USA Inc., to increase the amount by \$1,275,000 for a revised total contract amount not to exceed \$1,600,000. Austin Public Library was added to the contract in order to secure the purchase of 500 T-Mobile 5G Inseego Wi-Fi Hotspots, to be added to the Library's collection for circulation to the public. Our current collection of circulating Wi-Fi Hotspots from Moxee are reaching their end of life, and increased demand on the limited supply has resulted in long waits for the devices. The new Hotspots will be ready for circulation to the public beginning in January 2025.

No upcoming scheduled council items have direct Library impact.

## Legislative Bills

Bill pre-filing for the 89th Texas Legislature began on November 12, 2024. Austin Public Library, in conjunction with the City of Austin Intergovernmental Relations Office, have identified the following bills as having a potential positive or negative impact on APL and its operations.

SB 88 - Relating to the prosecution of the criminal offense of sale, distribution, or display of harmful material to a minor. Potential APL impact: Negative.

SB 89 - Relating to defenses to prosecution for certain criminal offenses involving material or conduct that may be obscene or is otherwise harmful to children.

Potential APL impact: Negative.

SB 242, HB 267, HB 1434 – (identical bill language) Relating to affirmative defenses to prosecution for certain criminal offenses involving material or conduct that may be obscene or is otherwise harmful to children. Potential APL impact: Negative.

SB 422, HB 1480 - (identical bill language) Relating to the award of library construction grants by the Texas State Library and Archives Commission. Potential APL Impact: Positive

The 89th Texas Legislature convenes on January 14, 2025.

### **APL Staff Development & Appreciation Day**

The Austin Public Library's Staff Development and Appreciation Day (SDAD), titled "Feeling, Dealing & Healing," was an all-day event aimed at promoting professional growth and team unity. The event featured a range of talks, workshops, and training sessions, giving staff the freedom to select those that best matched their personal and professional goals. It focused on skill development while also celebrating and supporting staff well-being, and creating a positive and collaborative atmosphere for the library team.

### **Special Events Updates**

In November 2024, Central Library Special Events hosted a total of 18 events, including 13 rentals and 5 co-sponsorships, plus 2 film/photography requests (photo requests not included in the event tally), with a total estimated attendance of 2,322.

Co-sponsorship partners include:

- Headwaters School (Founding Day Fling on 11/2)
- The Library Foundation (STORIES Gala on 11/7)
- Generation SERVE (Family Volunteer Day on 11/9)
- City Manager’s Office (Department Directors Meeting on 11/12)
- COA – Office of Civil Rights (Veteran Resource Fair on 11/13)

COA Department events include:

- City Manager’s Office (Department Directors Meeting on 11/12)
- COA – Office of Civil Rights (Veteran Resource Fair on 11/13)
- COA Law Department – Public Information Request Division (2024 Public Information Request SPOC Conference – rental event, not co-sponsored)



## Carver and Yarborough

### Bid Phase

**Updates:** Carver: TBD Carver will go in-house to be bid out by Austin Public Library facilities (heating, ventilation, air conditioning, solar panels, decking repair, and roof overlay). This project will likely be a complete tear off the existing modified Bitumen roofing system Spring/ Summer Implementation. In the Interim, to stop water intrusion. Temporary roof repairs have taken place. Interior patch and paint of water damaged areas will start in January.

**Yarborough**: The Yarbrough reroof project started on 9/9/24 and completed on 9/25. 20-year warranty has been issued. Roof top units have arrived, installation schedule pending.

**Next Milestone:** Heating and air conditioning replacement and controls upgrade- early January

**Expected Start/End:** Reroof Complete HVAC: January

**Actual Start:** To be determined

## Old Quarry, Willie Mae Kirk, & St. John

### Construction and Design Phase

**Updates:** Plan sets are in process for both branches for mechanical, electrical, plumbing, structural, civil and architectural plans. Lighting design is in development. Willie Mae Kirk testing has been completed and a substantial amount of remediation work must be done. Floor plan, finishes and furniture plan are in process.

**Next Milestone:** Old Quarry: Electrical service and panel upgrade, HVAC commissioning and controls installation. Willie Mae Kirk: remediation schedule early February (TBD). Finalize floor plan and finishes for Willie Mae. Shelving requirements to be reviewed w/Willie Mae branch manager. Update budgets and all schedules to accommodate overlapping work at both sites. Set meeting to review plans, furniture and upholstery for St John in January.

**Expected Start:** July 15, 2024.

**Actual Start:** 1<sup>st</sup> Quarter 2025

## Faulk Building and History Center

### 95% Construction Phase

**Updates:** Faulk building final building inspections in progress. Final punch-walk items to be addressed at the History Center.

**Next Milestone:** Final Completion anticipated in January 2025; 99% Construction Phase

**Expected End:** 1<sup>st</sup> quarter 2025

**Actual Start:** Nov. 4, 2022

## Little Walnut and Menchaca

### Design Phase

**Updates:** Corrections are being made on 60% Design Development drawings, due on 12/20. APL to provide standardized finishes to consultant for submittal. APL has removed roof work and HVAC from the scope of both branches. The roof for Menchaca is expected to be replaced in February 2025. Furniture plans to be completed by 1/01/2025.

**Next Milestone:** Completion of Design Development by 1/1. Construction Documents expected by 2/01/2025.

**Expected Start:** 07/01/2025

**Actual Start:** TBD

## Hampton Parking Lot Extension

### Construction Document Phase

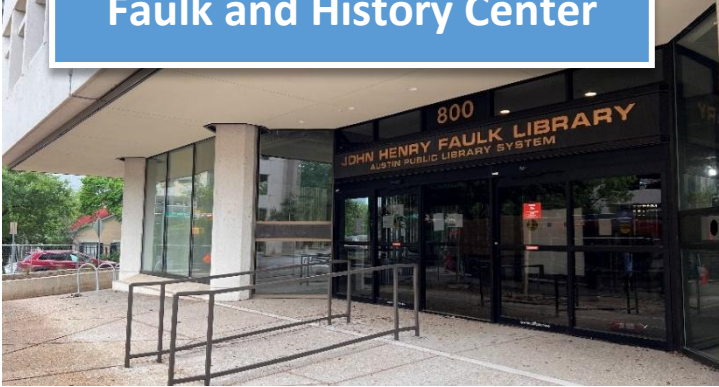
**Updates:** Quality Management division review completed for 60% construction Drawings.

**Next Milestone:** 90% Construction Drawings and review. Timeline has been updated by Public Works Project Manager.

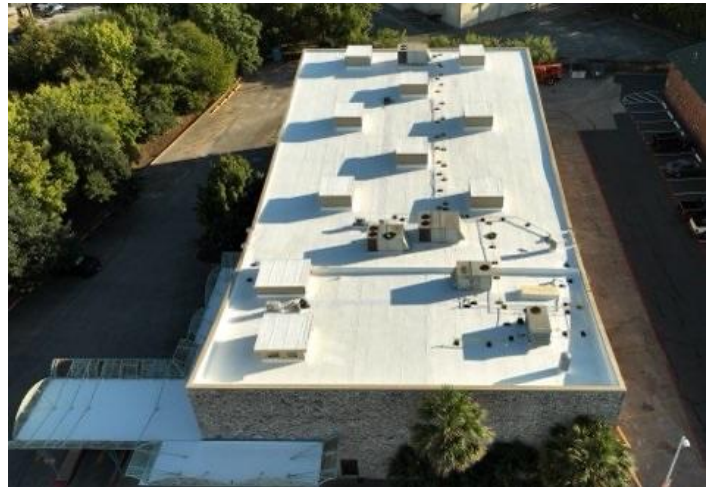
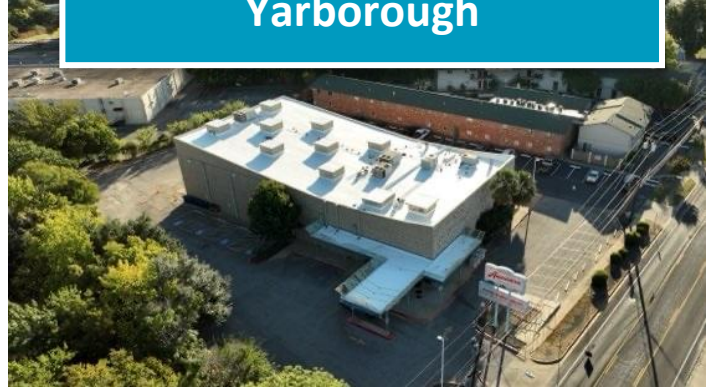
**Expected Start/End:** Winter/Spring 2025

**Actual Start:** February/March 2025

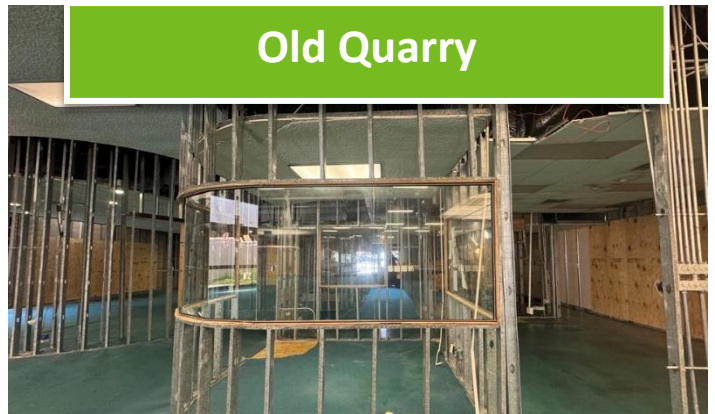
## Faulk and History Center



## Yarborough



## Old Quarry



## Willie Mae Kirk



# APL Data & Numbers

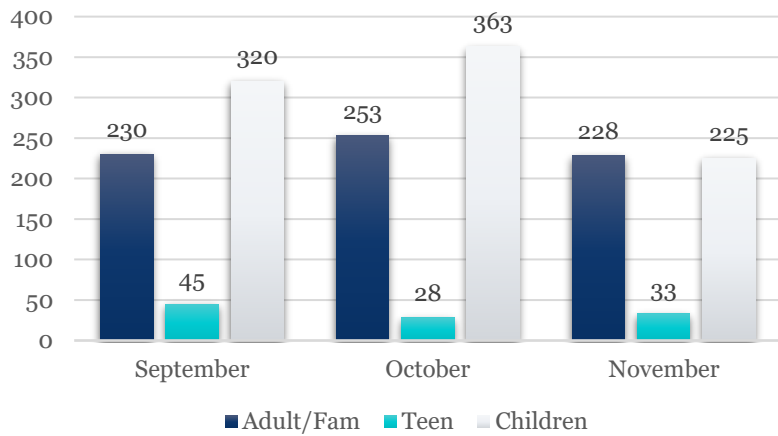
(As of November 30, 2024)

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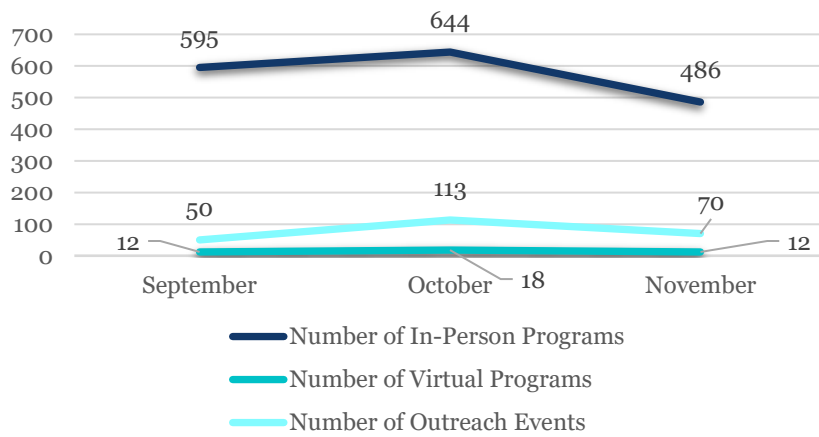
# PROGRAMS



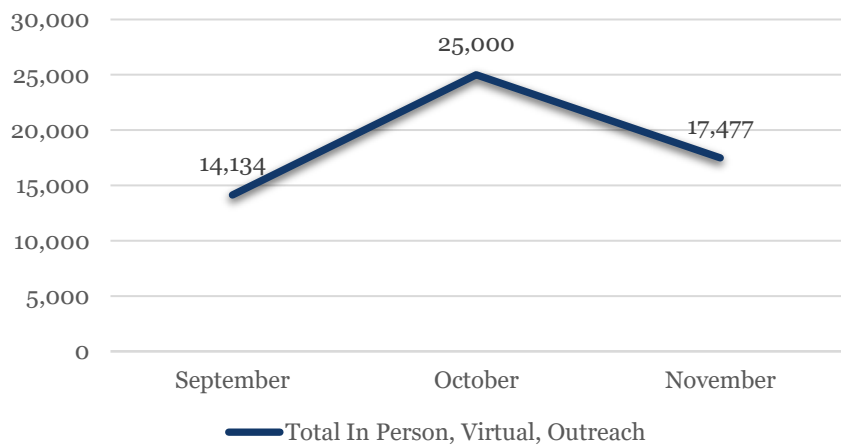
## Programs by Audience



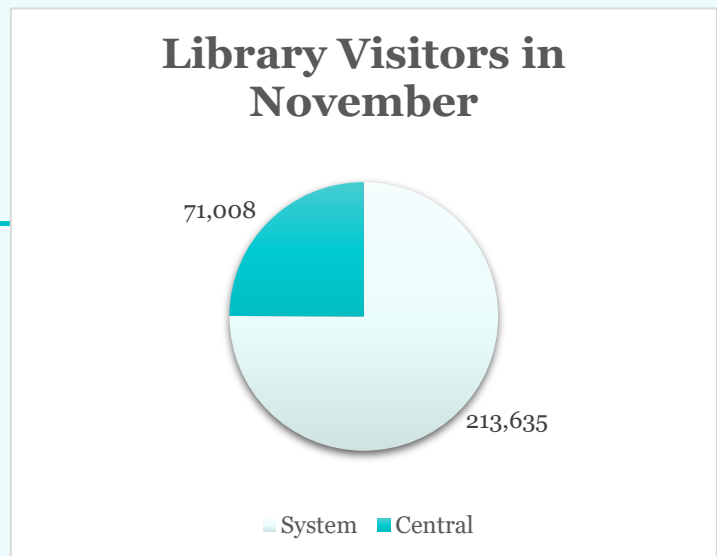
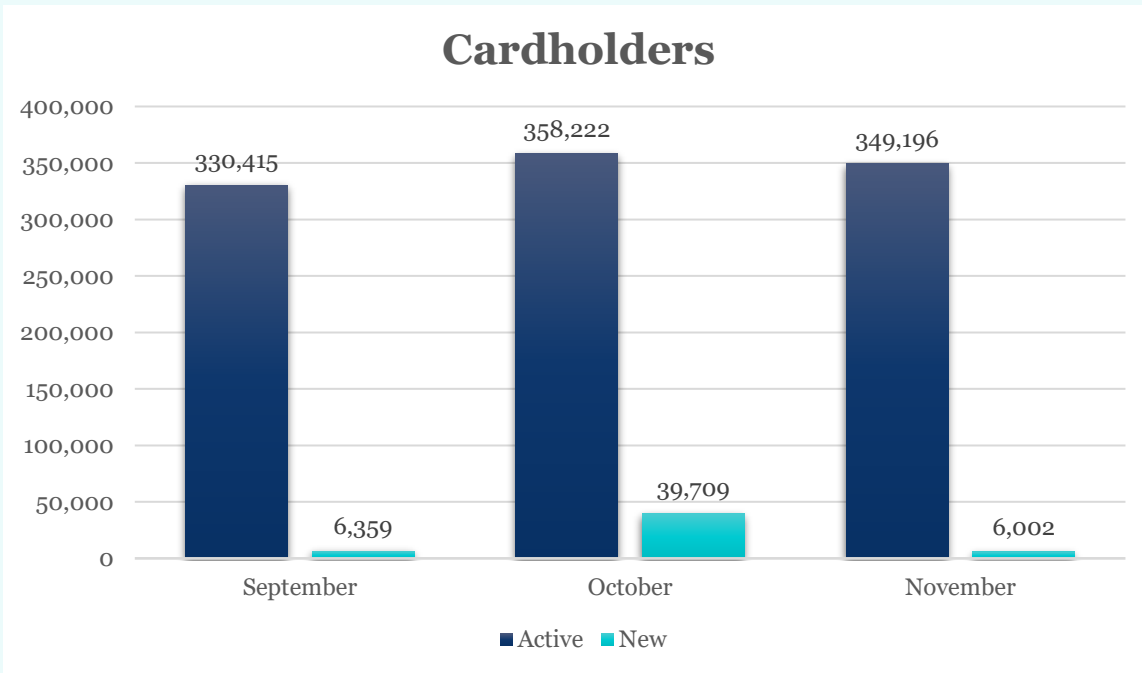
## Programs In-Person, Virtual, Outreach



## All Programs Attendance

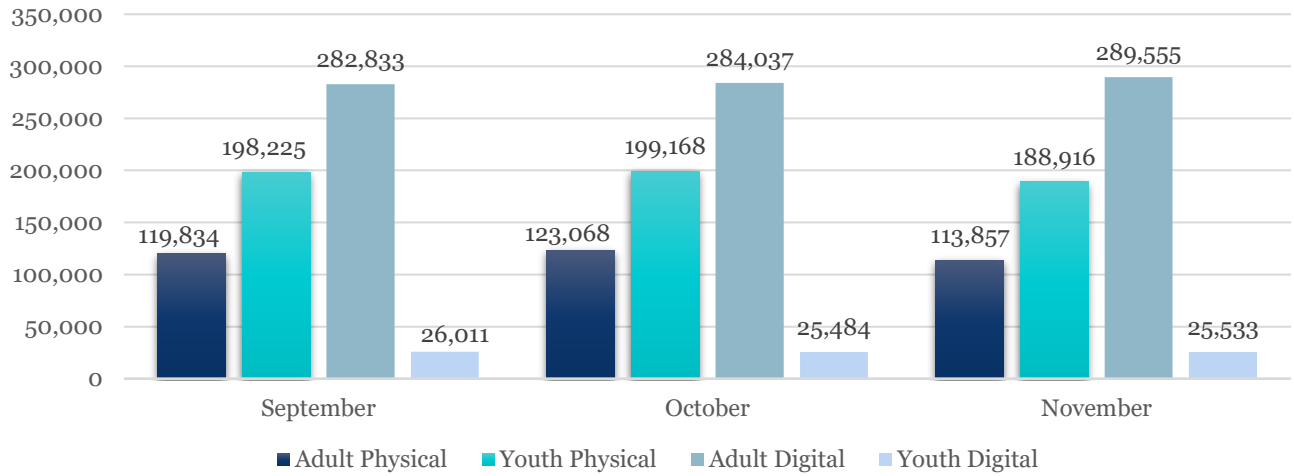


# CARDHOLDERS & VISITORS

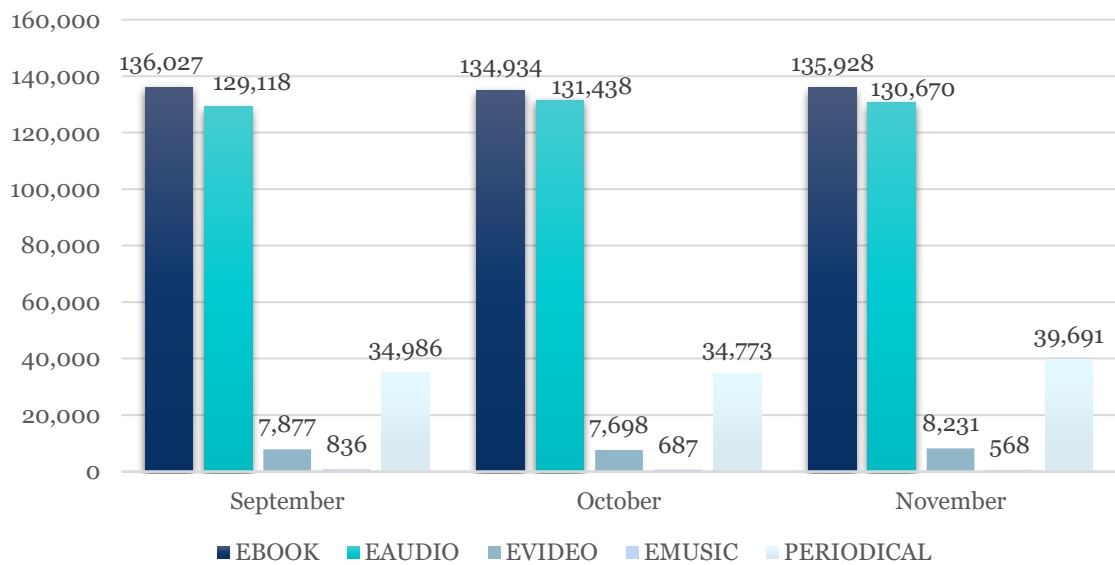


# CIRCULATION

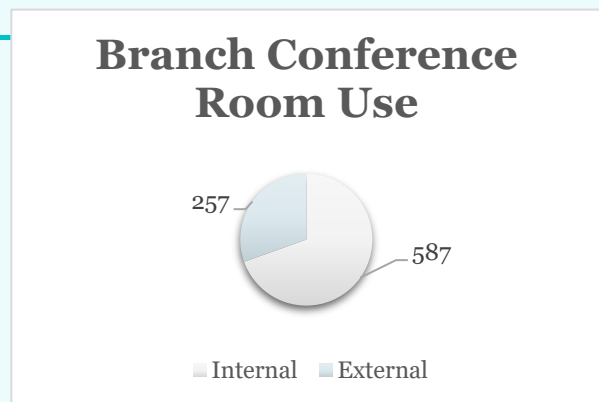
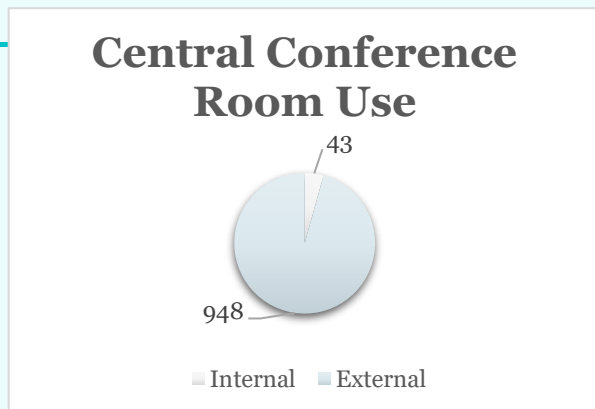
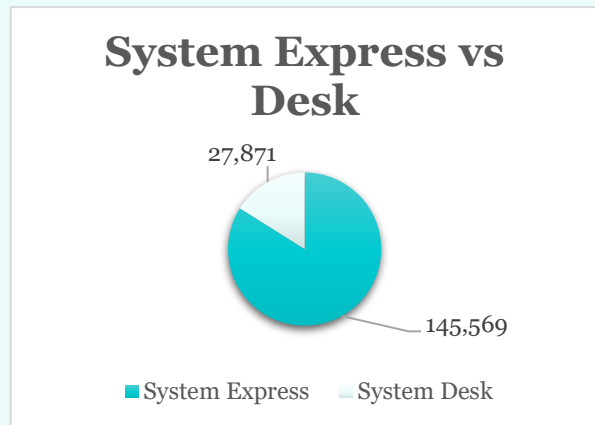
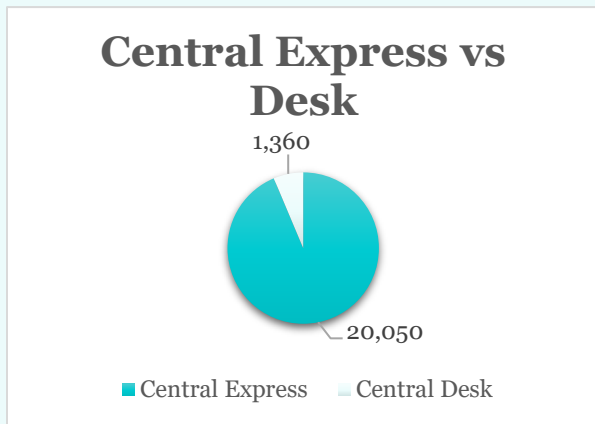
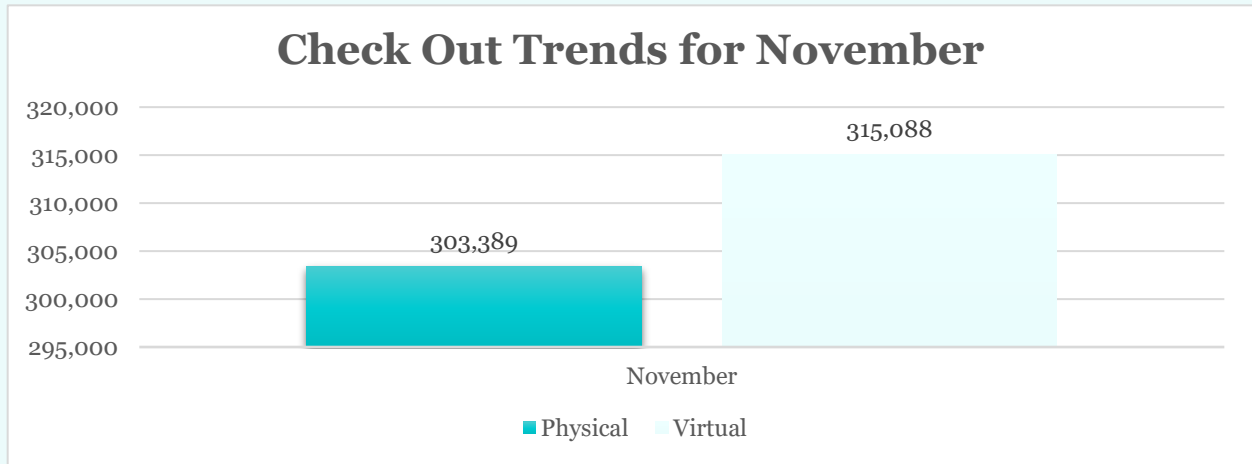
## Circulation Audience



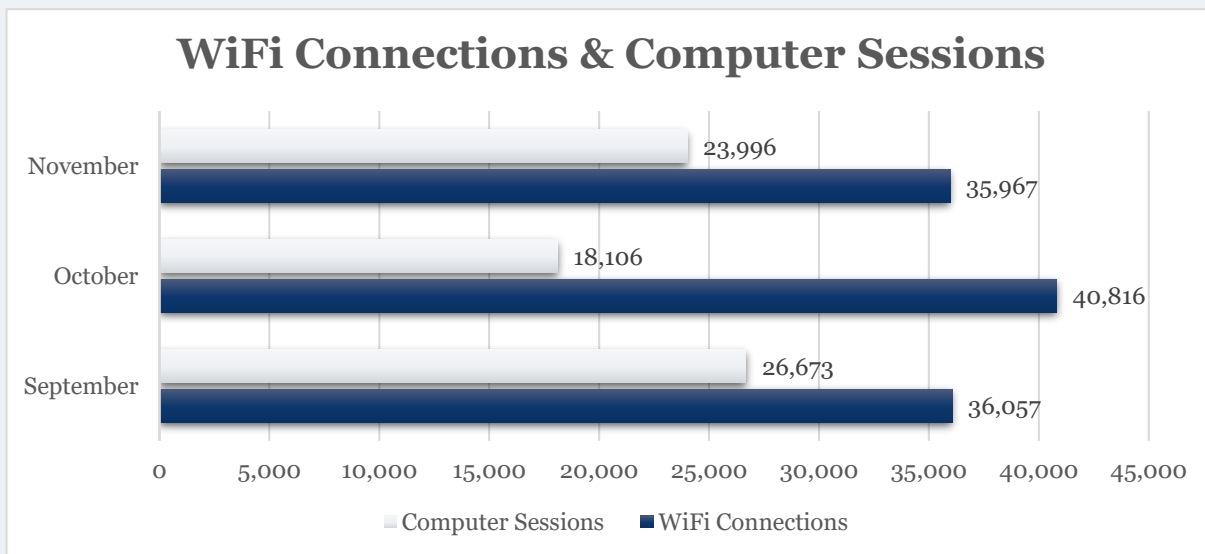
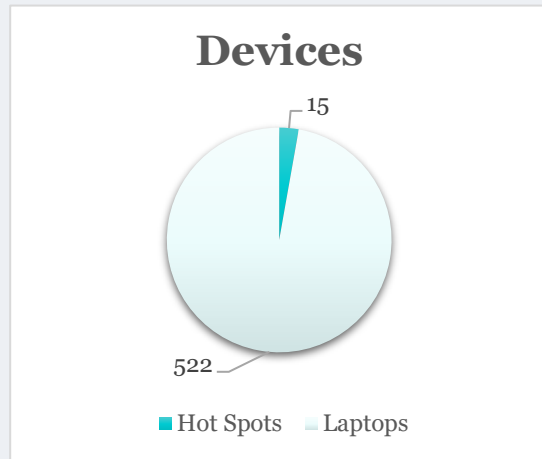
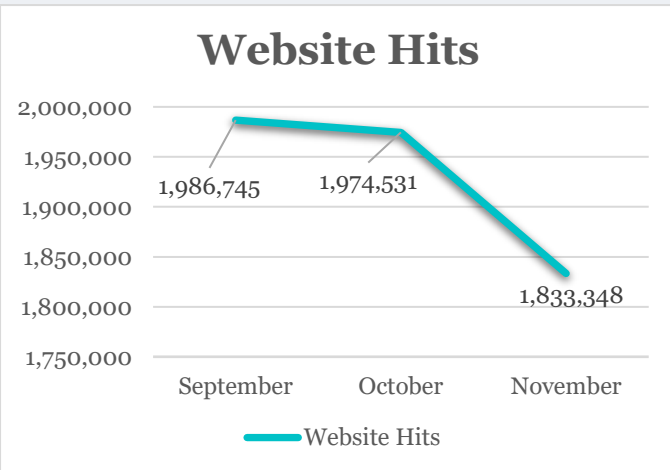
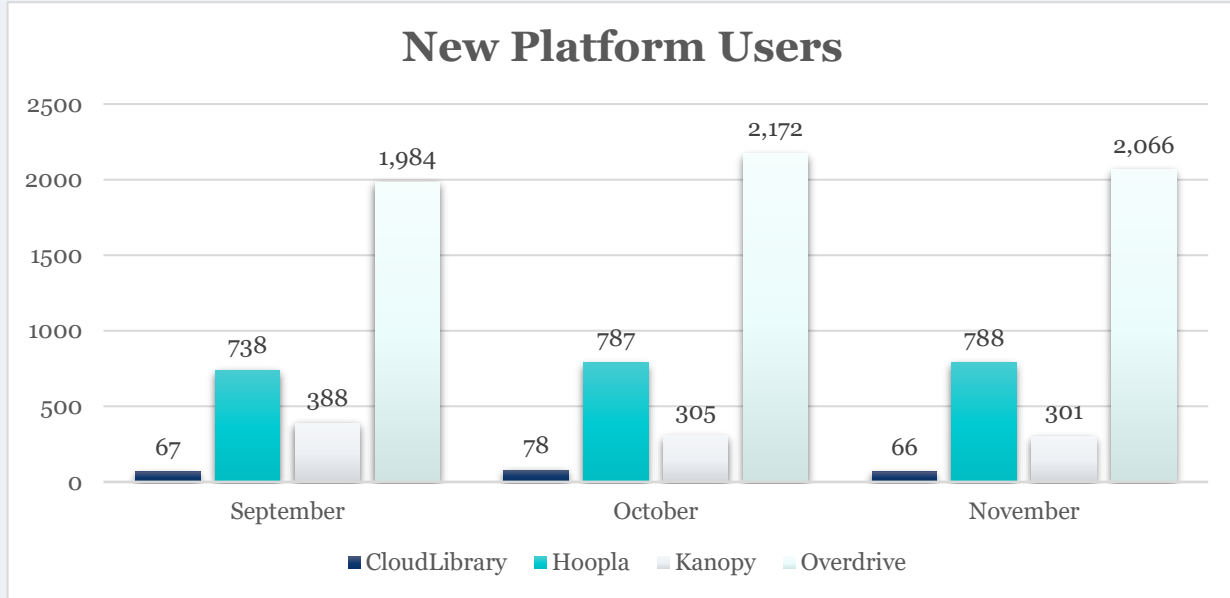
## Digital Circulation



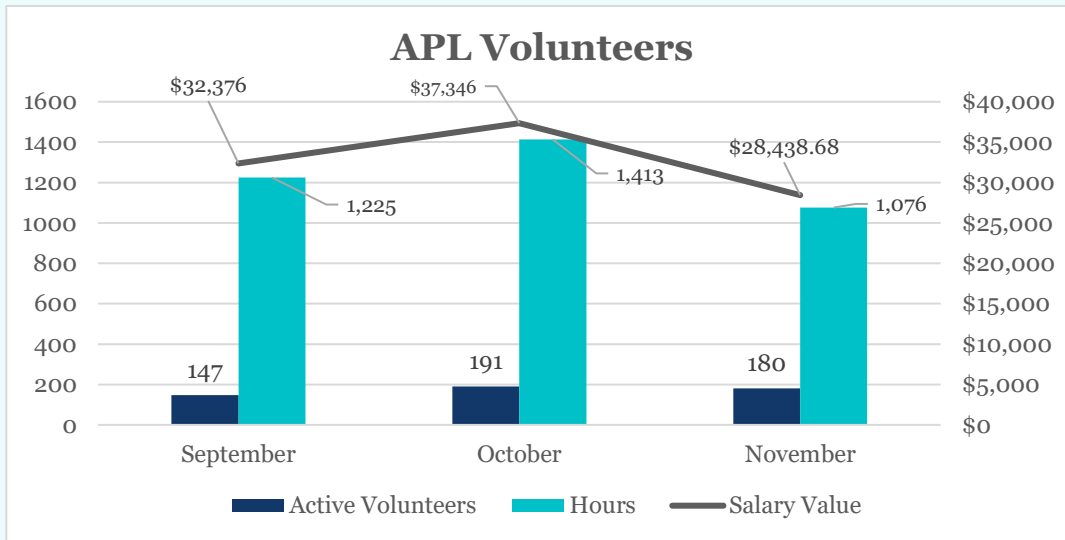
# CHECK OUTS & CONFERENCE ROOMS



# PLATFORMS & TECH



# VOLUNTEERS



# BUDGET & EXPENDITURES

APL Finance	Fiscal Year 2025 (10/1/2024 - 09/30/2025)
Total Budget	\$ 76,501,074
Materials Budget	\$ 7,208,572
FTEs	464.55
Year to Date (General Fund) Expenditures, as of 11/30/24	\$ 16,786,085
Year to Date Revenues, as of 11/30/24	
Non-Resident Library Card Fee	\$ 23,136
Passport Services	\$ 83,580
Parking	\$ 64,649
Gift Shop	\$ 58,712
Facility Rentals	\$ 40,260
Donations, including Recycled Reads	\$ 48,924