



**SMALL AREA JOINT PLANNING COMMITTEE  
SPECIAL CALLED MEETING  
DRAFT MINUTES  
December 11, 2024**

The SMALL AREA JOINT PLANNING COMMITTEE convened in a Meeting on December 11, 2024, at the Permitting and Development Center, Room 3004, 6310 Wilhelmina Delco Dr. in Austin, Texas.

Commissioner Floyd called the Small Area Joint Planning Committee Meeting to order at 11:46 a.m.

**Board Members/Commissioners in Attendance:**

Ryan Puzyck  
William D. Floyd  
Danielle Skidmore  
Nadia Barrera-Ramirez

**Board Members/Commissioners in Attendance Remotely:**

Commissioners , Barrera-Ramirez, Puzyck, and Skidmore attended remotely.

**PUBLIC COMMUNICATION: GENERAL**

No one signed up for public communication.

**APPROVAL OF MINUTES**

1. Approve the minutes of the Small Area Planning Joint Committee meeting on August 14, 2024.

The minutes from the meeting of August 14, 2024, were approved on Commissioner Puzyck's motion, Commissioner Skidmore's second, on a unanimous vote.

**DISCUSSION AND ACTION ITEMS**

2. Discussion and possible action related to the election of a new Chair.

**On Commissioner Puzycki's motion, Commissioner Skidmore's second, Commissioner Floyd was nominated as Chair and unanimously elected to serve.**

3. Discussion of SAPJC meeting schedule for 2025

**On Commissioner's Skidmore's motion, Commissioner's Barrera-Ramirez's second, the 2025 meeting schedule was unanimously approved.**

### **ADJOURNMENT**

**Commissioner Floyd adjourned the meeting at 11:56 AM without objection.**

### **FUTURE AGENDA ITEMS**