



**REGULAR MEETING of the  
AIRPORT ADVISORY COMMISSION (AAC)  
April 9, 2025 3:00 PM  
6310 WILHELMINA DELCO DR., ROOM 1405  
AUSTIN, TEXAS 78752**

*Some members of the Commission may be participating via videoconference.*

Livestream of the meeting will be available at  
ATXN1 <https://www.austintexas.gov/watch-atxn-live>

Audio of the meeting will be available as an alternative to attending in person. Please email Ammie Calderon at [ammie.calderon@flyaustin.com](mailto:ammie.calderon@flyaustin.com) by Noon of the day of the meeting for dial-in details.

Public comment for general communication and all agenda items will be allowed in-person or remotely via telephone.

In-person registration is available for speakers who sign up at the meeting location prior to the meeting being called to order. Registration to speak remotely is available for speakers who have provided an email to Ammie Calderon at [ammie.calderon@flyaustin.com](mailto:ammie.calderon@flyaustin.com), no later than Noon of the day before the meeting.

**CURRENT BOARD MEMBERS**

Wendy Price Todd, Chair  
Bakari Brock, Vice-Chair  
Patrick Rose, Secretary

Jeff Eller  
Raymond Young  
Fang Fang

Jonathan Coon  
Chad Ennis  
Lyn Hendricks

Scott Madole  
Doyle Valdez

**AGENDA**

**CALL TO ORDER**

**PUBLIC COMMUNICATION: GENERAL**

Public communication for items **not** on the agenda.

The first 5 registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is not posted on the agenda. Please refer to the registration instructions above.

Public communication for items on the agenda.

Registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is posted as a Briefing, Discussion/Action, or Discussion item. Please refer to the registration instructions above.

**APPROVAL OF MINUTES**

1. Approve the minutes of the AAC regular meeting on March 12, 2025

**STAFF BRIEFINGS**

2. Briefing on February 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer
3. Briefing on Air Service Update provided by Jamy Kazanoff, AUS Air Service Development
4. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer
5. Briefing on the appointments of Gregory S. Milligan and Rustin Roussel to the Austin-Bergstrom Landhost Enterprises, Inc. (ABLE) board of directors provided by Jason Alexander, Deputy Chief of Airport Affairs

**DISCUSSION/ACTION ITEMS**

6. Nomination and election of Airport Advisory Commission Secretary
7. Nomination and election of Airport Advisory Commission Vice-Chair
8. Nomination and election of Airport Advisory Commission Chair
9. Authorize seven contracts for capital improvement program management services for the Department of Aviation with Abadjis Systems Ltd.; AECOM Technical Services, Inc.; Geometrics Engineering, P.S., Inc.; Hill International, Inc.; Parson's Transportation Group Inc.; STV Construction, Inc.; and Sunland Group, Inc., each for an initial term of five years with up to two one-year extension options in amounts not to exceed \$35,000,000, divided equally among the contractors or the department may choose any contractor that can provide the required services. Funding: \$2,083,333 is available in the Department of Aviation 2024-2025 Capital Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. [This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, four of the recommended contractors identified subcontracting opportunities.]

## **DISCUSSION ITEMS**

- 10.** Review City Council action at the March 27, 2025 meeting – [Item 05] Authorize negotiation and execution of a lease with Worldwide Flight Services, Inc. for certain premises consisting of approximately 1,466 square feet of building space and related improvements for office use and support of its ground handling operations at Austin-Bergstrom International Airport, for a term of one year, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$12,828 in additional revenue for the Fiscal Year 2024-2025 Aviation Department’s Operating Budget. *Approved on consent.*
- 11.** Review City Council action at the March 27, 2025 meeting – [Item 06] Authorize negotiation and execution of a lease with Global Aviation Services, LLC d/b/a Primeflight GSE Maintenance for certain premises consisting of approximately 2,458 square feet of building space and related improvements for its aircraft maintenance operations at Austin-Bergstrom International Airport, for a term of five years, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$21,508 in additional revenue for the Fiscal Year 2024-2025 Aviation Department’s Operating Budget. *Approved on consent.*
- 12.** Review City Council action at the March 27, 2025 meeting – [Item 14] Authorize a contract for campus closed-circuit television onsite preventative maintenance, troubleshooting, and repairs for the Department of Aviation with Convergent Technologies, LLC, for an initial term of one year with up to four one-year extension options for a total contract amount not to exceed \$3,755,002. Funding: \$408,007 is available in the Department of Aviation’s Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*
- 13.** Review City Council action at the March 27, 2025 meeting – [Item 18] Authorize a contract for airfield lighting, signage, and original equipment manufacturer replacement parts for the Department of Aviation with ADB Safegate Americas Holding, Inc., for a term of five years for a total contract amount not to exceed \$3,307,805. Funding: \$500,000 is available in the Department of Aviation’s Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*

## **FUTURE AGENDA ITEMS**

## **NEXT REGULAR MEETING**

The next regular meeting of the AAC is currently scheduled for Wednesday, May 14, 2025.

## **ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at [jason.alexander@flyaustin.com](mailto:jason.alexander@flyaustin.com).