



**AIRPORT ADVISORY COMMISSION (AAC)  
REGULAR MEETING MINUTES  
April 9, 2025, 3:00 PM**

The Airport Advisory Commission convened in a regular meeting on April 9, 2025, at 6310 Wilhelmina Delco Dr., Room 1405 Austin, Texas 78752

*Chair Wendy Price Todd called the regular meeting to order at 3:01 p.m.*

**Commissioners in Attendance:**

Wendy Price Todd

Patrick Rose  
Fang Fang  
Lyn Hendricks  
Scott Madole  
Doyle Valdez

**Commissioners in Attendance Remotely:**

Bakari Brock  
Jeff Eller  
Jonathan Coon

**Commissioners Absent:**

Raymond Young  
Chad Ennis

**PUBLIC COMMUNICATION: GENERAL**

NONE

**APPROVAL OF MINUTES**

1. Approve the minutes of the AAC regular meeting on March 12, 2025.

*A motion to approve was made by Commissioner Valdez; Commissioner Rose seconded. The motion passed on a 8-0-0-3 vote. Commissioners Madole, Young, and Ennis were absent at this vote.*

## **STAFF BRIEFINGS**

2. Briefing on February 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer

*Will Mack presented the report for Rajeev Thomas.*

3. Briefing on Air Service Update provided by Jamy Kazanoff, AUS Air Service Development

*Jason Alexander presented the report for Jamy Kazanoff. Jamy Kazanoff answered additional questions.*

4. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer

*Lyn Estabrook provided the briefing.*

5. Update on the appointments of Gregory S. Milligan and Rustin Roussel to the Austin-Bergstrom Landhost Enterprises, Inc. (ABLE) board of directors provided by Jason Alexander, Deputy Chief of Airport Affairs

*Jason Alexander provided the briefing.*

## **DISCUSSION/ACTION ITEMS**

6. Nomination and election of Airport Advisory Commission Secretary (Doyle Valdez)

*Commissioner Rose nominated Commissioner Valdez to serve as Secretary; Commissioner Coon seconded the nomination. The nomination passed and Commissioner Valdez was elected as Secretary on a 9-0-0-2 vote. Commissioners Young and Ennis were absent at this vote.*

7. Nomination and election of Airport Advisory Commission Vice-Chair (Bakari Brock)

*Commissioner Valdez nominated Commissioner Brock to serve as Vice-Chair; Commissioner Eller seconded the nomination. The nomination passed and Commissioner Brock was elected as Vice-Chair on a 9-0-0-2 vote. Commissioners Young, and Ennis were absent at this vote.*

8. Nomination and election of Airport Advisory Commission Chair (Patrick Rose)

*Commissioner Brock nominated Commissioner Rose to serve as Chair; Commissioner Hendricks seconded the nomination. The nomination passed and Commissioner Rose was*

*elected as Chair on a 9-0-0-2 vote. Commissioners Young, and Ennis were absent at this vote.*

9. Authorize seven contracts for capital improvement program management services for the Department of Aviation with Abadjis Systems Ltd.; AECOM Technical Services, Inc.; Geometrics Engineering, P.S., Inc.; Hill International, Inc.; Parson's Transportation Group Inc.; STV Construction, Inc.; and Sunland Group, Inc., each for an initial term of five years with up to two one-year extension options in amounts not to exceed \$35,000,000, divided equally among the contractors or the department may choose any contractor that can provide the required services. Funding: \$2,083,333 is available in the Department of Aviation 2024-2025 Capital Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. [This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, four of the recommended contractors identified subcontracting opportunities.]

*Without objection, this item was taken out of order and heard before the officer elections (Items 6-8). A motion to approve was made by Commissioner Rose; Commissioner Madole seconded. The motion passed on an 8-0-1-2 vote. Commissioner Todd abstained from the vote; Commissioners Young, and Ennis were absent at this vote.*

## **DISCUSSION ITEMS**

10. Review City Council action at the March 27, 2025 meeting – [Item 05] Authorize negotiation and execution of a lease with Worldwide Flight Services, Inc. for certain premises consisting of approximately 1,466 square feet of building space and related improvements for office use and support of its ground handling operations at Austin-Bergstrom International Airport, for a term of one year, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$12,828 in additional revenue for the Fiscal Year 2024-2025 Aviation Department's Operating Budget. *Approved on consent.*

*Jason Alexander, Deputy Chief-Airport Affairs, noted for the record that this item was approved on consent by City Council on March 27, 2025.*

11. Review City Council action at the March 27, 2025 meeting – [Item 06] Authorize negotiation and execution of a lease with Global Aviation Services, LLC d/b/a Primeflight GSE Maintenance for certain premises consisting of approximately 2,458 square feet of building space and related improvements for its aircraft maintenance operations at Austin-Bergstrom International Airport, for a term of five years, with a renewal option for an additional one-year term. Funding: This item is projected to result

in approximately \$21,508 in additional revenue for the Fiscal Year 2024-2025 Aviation Department's Operating Budget. *Approved on consent.*

*Jason Alexander, Deputy Chief-Airport Affairs, noted for the record that this item was approved on consent by City Council on March 27, 2025.*

12. Review City Council action at the March 27, 2025, meeting – [Item 14] Authorize a contract for campus closed-circuit television onsite preventative maintenance, troubleshooting, and repairs for the Department of Aviation with Convergent Technologies, LLC, for an initial term of one year with up to four one-year extension options for a total contract amount not to exceed \$3,755,002. Funding: \$408,007 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*

*Jason Alexander, Deputy Chief-Airport Affairs, noted for the record that this item was approved on consent by City Council on March 27, 2025.*

13. Review City Council action at the March 27, 2025, meeting – [Item 18] Authorize a contract for airfield lighting, signage, and original equipment manufacturer replacement parts for the Department of Aviation with ADB Safegate Americas Holding, Inc., for a term of five years for a total contract amount not to exceed \$3,307,805. Funding: \$500,000 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*

*Jason Alexander, Deputy Chief-Airport Affairs, noted for the record that this item was approved on consent by City Council on March 27, 2025.*

### **FUTURE AGENDA ITEMS**

*Commissioner Todd requested that there is tracking of an application to advance AUS from Class B to Class C airspace; to look into ATC Staffing; to track FAA funding sources; look into funding for enhanced transportation alternatives; provide an update on ramp control; to pay attention to the BATX pipeline project; to provide adequate accessibility resources for all phases of expansion construction; and to receive a status update on the East Observation deck.*

*Commissioner Fang requested that the City Demographer be invited to present on local and regional growth trends.*

### **NEXT REGULAR MEETING**

The next regular meeting of the AAC is scheduled for Wednesday, May 14, 2025.

## **ADJOURNMENT**

***Patrick Rose adjourned the meeting at 4:10 p.m. without objection.***

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at [jason.alexander@flyaustin.com](mailto:jason.alexander@flyaustin.com).