



Annual Internal Review

This report covers the time period of 7/1/2024 to 6/30/2025

Airport Advisory Commission

The Board/Commission mission statement (per the City Code 2-1-105) is:

The commission shall: (1) review and make recommendations to the council on aviation projects that the Department of Aviation proposes for the capital improvements program; (2) review and make recommendations to the council on proposed aviation grants, including airport trust funds administered by the Federal Aviation Administration; (3) review and make recommendations to the council on aviation contracts that represented by the Department of Aviation to the council for action; (4) review and make recommendations to the council on the annual operating budget proposed by the Department of Aviation; and (5) review and make policy recommendations to the council on the quality of services at Austin-Bergstrom International Airport to citizens of the airport and long term planning of Austin-Bergstrom International Airport.

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

Twelve regularly scheduled monthly meetings occurred in the reporting period.

July 2024

Discussion and possible action to approve the Airport Advisory Commission Annual Internal Review covering the period between July 1, 2023 thru June 30, 2024 and upcoming year's goals.

Authorize execution of a contract for airfield lighting and fixture replacement parts with Global Access Supply, Inc., for up to five years for a total contract amount not to exceed \$1,000,000. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Authorize negotiation and execution of a contract for preconstruction and construction services for the Airport Expansion and Development Program Utility Infrastructure Campus Wide project with Sundt/Archer Western, a Joint Venture, for a total contract amount not to exceed \$120,000,000. [Note: This contract will be awarded in compliance with the requirements of 49 CFR Part 26 (Disadvantaged Business Enterprise Program) and City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 9.89% DBE participation].

Authorize negotiation and execution of a contract for design, installation, implementation, and staffing of a virtual ramp control system with Saab, Inc. d/b/a Saab, for up to ten years for a total contract amount not to exceed \$45,000,000. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no solicitation goals were established. However, the recommended contractor identified subcontracting opportunities].

Authorize negotiation and execution of a professional services contract for engineering services for AUS Building Commissioning Services with Arup US, Inc., in an amount not to exceed \$24,000,000. [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 15.00% MBE and 5.00% WBE participation].

August 2024

Discussion and possible action on a recommendation from the Opportunity Working Group of the Airport Advisory Commission to expand Disadvantaged Business Enterprise (DBE) participation at Austin-Bergstrom International Airport.

Discussion and possible action on a recommendation by the Airport Advisory Commission supporting the development of a public message board system for use by City boards and commissions.

Authorize negotiation and execution of a lease with Air General, Inc., for certain premises consisting of approximately 17,701 square feet of building space, 12,768 square feet of cargo handling space, and related improvements for its air freight

- and mail handling operations at Austin-Bergstrom International Airport, for a term of 10 years.
- Authorize negotiation and execution of a lease with DHL Express (USA) Inc. for premises 3 consisting of approximately 44,549 square feet of building space and 58,604 square feet of air cargo ramp space, for its air freight and cargo handling operations at Austin-Bergstrom International Airport, for a term of five years, with a renewal option for one additional five-year term.
- Authorize negotiation and execution of five contracts for professional architectural and engineering services for the 2024 AUS Architectural & Engineering Services Rotation List with AECOM Technical Services Inc., Garver LLC, RS&H, Inc., Jacobs Engineering Group Inc., and HDR Engineering Inc., each for total contract amounts not to exceed \$60,000,000, divided among the firms. [Note: These contracts will be awarded in compliance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 7.28% MBE and 2.66% WBE participation.].
- Authorize negotiation and execution of a contract for design and construction support services for the Concourse B and Tunnel with Page/Fentress Joint Venture, in an amount not to exceed \$72,000,000. [Note: This contract will be awarded in compliance with the requirements of 49 CFR Part 26 and City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 8.85% DBE participation.].
- Authorize negotiation and execution of a contract for preconstruction and construction services for the Concourse B and Tunnel Project with Hensel Phelps Construction Company, in an amount not to exceed \$1,031,000,000. [Note: This contract will be awarded in compliance with the requirements of 49 CFR Part 26 and City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 8.89% DBE participation.].
- Authorize negotiation and execution of an amendment to the contract for professional services for the Technical Baggage Handling System Advisor for the ABIA Terminal Centralized Baggage Handling System Design with AECOM Technical Services Inc., to increase the amount by \$13,075,155 for a revised total contract amount not to exceed \$19,100,000. [Note: This amendment will be awarded in compliance with City Code 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). Project Goal related to the Design Criteria Manual will remain 12.11% DBE as per the original contract.].
- Authorize negotiation and execution of an amendment to a contract for design services for the Airport Expansion Development Program Airfield Infrastructure Project with RS&H Inc., to increase the amount by \$6,000,000 for a revised total contract amount not to exceed \$26,700,000. [Note: This amendment will be executed in compliance with City Code 2-9A Minority-Owned and Women-Owned Business Enterprise Procurement Program) and 49 CFR Part 26 Disadvantaged Business Enterprise Program (DBE).].
- Authorize additional expenditures for the Construction Manager at Risk contract for the Airport Expansion Development Program Airfield Infrastructure with Austin Bridge and Road, to increase the amount by \$155,000,000 for a revised total

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contract amount not to exceed \$320,000,000. [Note: This request is for additional expenditure authority only. MBE/WBE goals will be established if a change order is requested.]

September 2024

Authorize negotiation and execution of a contract for design and construction support services for the Arrivals and Departures Hall with Skidmore, Owings & Merrill LLP, in an amount not to exceed \$45,000,000. [Note: This contract will be awarded in compliance with the requirements of 49 CFR Part 26 and City Code Chapter 2- 9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 10.25% DBE participation.]

Authorize negotiation and execution of a contract for construction services for the Arrivals and Departures Hall with Austin Commercial LP, in an amount not to exceed \$820,000,000. [Note: This contract will be awarded in compliance with the requirements of 49 CFR Part 26 and City Code Chapter 2- 9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 8.74% DBE participation.]

Approve a resolution finding the use of the design-build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the following project: Integrated Baggage Handling System. [Note: MBE/WBE goals will be established prior to issuance of this solicitation]

Authorize negotiation and execution of a contract for soil relocation with Triumvirate Environmental d/b/a Gruene Environmental Services, in an amount not to exceed \$1,138,448. [Note: 3 This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

Authorize negotiation and execution of a contract for developing an information technology master plan with Faith Group, LLC, for up to five years for a total contract amount not to exceed \$2,000,000. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities.]

October 2024

Discussion and possible action to approve the Airport Advisory Commission meeting calendar for Calendar Year 2025

Authorize execution of two contracts for shared use printing products and services with Omnidata Services Inc. and Stanley K. Peterson d/b/a Vidtronix, each for up to five years for total contract amounts not to exceed \$2,500,000, divided between the contractors. [Note: This solicitation was reviewed for subcontracting

opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.]

Authorize negotiation and execution of a contract for aviation security services at controlled access points with the American Association of Airport Executives, for up to five years for a total contract amount not to exceed \$2,266,079. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

November 2024

Authorize negotiation and execution of a contract for an emergency notification system for the Austin-Bergstrom International Airport for the Department of Aviation with Everbridge, Inc., for an initial term of one year with two one-year extension options, for a total contract amount not to exceed \$272,090. - Funding in the amount of \$68,023 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

Authorize negotiation and execution of a contract for onsite baggage handling system maintenance & repair support services for the Department of Aviation with Siemens Logistics LLC, for an initial term of three years with two one-year extensions, for a total contract amount not to exceed \$32,500,000. - Funding in the amount of \$4,875,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise 3 Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities.]

Authorize negotiation and execution of a contract for software licenses and subscriptions, software support, professional services, consulting, and training to support the Department of Aviation's project management information software system with EC America Inc., for a term of five years in an amount not to exceed \$3,670,000. - Funding in the amount of \$540,714 is available in the Capital Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Cooperative Agreement contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

December 2024

N/A

January 2025

Authorize negotiation and execution of an amendment to a lease with the Transportation Security Administration (TSA) to add two (2) one-year option periods, and to provide for the issuance of a rent credit to TSA for reimbursement of costs incurred for remediation and site work on their leased premises, in an amount not to exceed \$195,353.74. It is anticipated that the agreement as amended will reimburse TSA an estimated \$195,353.74 over an eight-year term.

Authorize a contract for original equipment manufacturer baggage handling system parts for the Department of Aviation with Siemens Logistics, LLC, for an initial term of three years with up to two one-year extension options, for a total contract amount not to exceed \$2,500,000. Funding: \$375,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

Authorize a contract for an emergency notification system for the Austin-Bergstrom International Airport for the Department of Aviation with Everbridge, Inc., for an initial term of one year with up to two one-year extension options, for a total contract amount not to exceed \$272,090. Funding: \$90,697 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities, therefore, no subcontracting goals were established.]

Authorize a contract for replacement of pre-conditioned air conditioning and heating hoses for the Department of Aviation with Metroplex Custom Services, LLC, for an initial term of two years with up to three one-year extension options, for a total contract amount not to exceed \$465,000. Funding: \$65,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

Authorize a contract for capital project auditing and controls for the Department of Aviation with Anchor Enterprises, LLC, for an initial term of five years with up to three one-year extension options for a total amount not to exceed \$32,000,000. Funding: Funding is available in the Capital Budget of the Department of Aviation. [This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned

Business Enterprise Procurement Program) and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded, and the resulting contract will include 25% MBE and 5% WBE.]

February 2025

Approve an ordinance amending the Fiscal Year 2024-2025 Aviation Department Airport Subordinate Obligation Fund Budget (Ordinance No. 20240814-007) to increase transfers in by \$1,500,000 and increase appropriations by \$1,500,000 for interest payments and other costs associated with the anticipated draws on the Airport System Subordinate Lien Revolving Revenue Note Program. Funding: \$1,500,000 is available in the Fiscal Year 2024-2025 Aviation Department Operating Fund.

Authorize a contract for asphalt parking lot and roads construction, rehabilitation and repair at Austin-Bergstrom International Airport for Capital Delivery Services with Alpha Paving Industries LLC, for an initial term of two-years with up to three one-year extension options in the amount of \$24,000,000. Funding: \$18,900,000 is available in the Department of Aviation's Capital Budget. Funding for the remaining optional contract terms is contingent upon available funding in future budgets. [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 5.74% MBE and 1.61% WBE participation.]

March 2025

Authorize negotiation and execution of a lease with Worldwide Flight Services, Inc. for certain premises consisting of approximately 1,466 square feet of building space and related improvements for office use and support of its ground handling operations at Austin-Bergstrom International Airport, for a term of one year, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$12,828 in additional revenue for the Fiscal Year 2024-2025 Aviation Department's Operating Budget.

Authorize negotiation and execution of a lease with Global Aviation Services, LLC d/b/a Primeflight GSE Maintenance for certain premises consisting of approximately 2,458 square feet of building space and related improvements for its aircraft maintenance operations at Austin-Bergstrom International Airport, for a term of five years, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$21,508 in additional revenue for the Fiscal Year 2024-2025 Aviation Department's Operating Budget.

Authorize a contract for campus closed-circuit television onsite preventative maintenance, troubleshooting, and repairs for the Department of Aviation with Convergent Technologies, LLC, for an initial term of one year with up to four one-year extension options for a total contract amount not to exceed \$3,755,002. Funding: \$408,007 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is 3 contingent upon available funding in future budgets. [Note: This procurement was reviewed for

subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

Authorize a contract for airfield lighting, signage, and original equipment manufacturer replacement parts for the Department of Aviation with ADB Safegate Americas Holding, Inc., for a term of five years for a total contract amount not to exceed \$3,307,805. Funding: \$500,000 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

Authorize a contract for preventative maintenance and repair services for variable frequency drives for the Department of Aviation with Lelam Holdings d/b/a Climate Solutions, for an initial term of four years with up to one one-year extension option in an amount not to exceed \$878,400. Funding: \$87,840 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.]

April 2025

Nomination and election of Airport Advisory Commission Secretary

Nomination and election of Airport Advisory Commission Vice-Chair

Nomination and election of Airport Advisory Commission Chair

Authorize seven contracts for capital improvement program management services for the Department of Aviation with Abadjis Systems Ltd.; AECOM Technical Services, Inc.; Geometrics Engineering, P.S., Inc.; Hill International, Inc.; Parson's Transportation Group Inc.; STV Construction, Inc.; and Sunland Group, Inc., each for an initial term of five years with up to two one-year extension options in amounts not to exceed \$35,000,000, divided equally among the contractors or the department may choose any contractor that can provide the required services. Funding: \$2,083,333 is available in the Department of Aviation 2024-2025 Capital Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. [This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

However, four of the recommended contractors identified subcontracting opportunities.]

May 2025

Authorize a contract for grease, grit, and sediment traps maintenance and repair services for the Department of Aviation with Southwaste Disposal LLC, for a term of five years in an amount not to exceed \$1,100,000. Funding: \$91,667 is available in the 2024-2025 Operating Budget of the Department of Aviation. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.]

Authorize negotiation and execution of a license agreement with BATX Pipeline, LLC, to govern such entity's use of approximately 2.5 miles of airport property for a 10-inch diameter underground jet fuel pipeline and appurtenant surface facilities at Austin-Bergstrom International Airport, for a term of up to 40 years. Funding: If construction commences during this Fiscal Year, this item is projected to result in approximately \$76,583 in additional revenue for the Fiscal Year 2024-2025 Aviation Department's Operating Budget.

Authorize negotiation and execution of an amendment to the Amended and Restated Lease Agreement for the Airline Fuel Facility at Austin-Bergstrom International Airport with AUS Fuel Company, LLC, to modify the leased premises and add provisions related to the respective rights and obligations of the parties regarding the underground jet fuel pipeline to be designed, constructed, operated, and maintained by BATX Pipeline, LLC, and any 3 appurtenant surface facilities to deliver jet fuel to the Airline Fuel Facility. Funding: If the pipeline project commences during Fiscal Year 2024-2025, this item is projected to result in unrealized revenue in the estimated amount of \$539.30 in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation.

Ratify an amendment to the Austin-Bergstrom International Airport General Aviation Facility Management Agreement with Signature Flight Support, LLC to add one additional year to the term, effective March 1, 2025, and the obligation for Signature Flight Support, LLC to provide completed quarterly inspection reports. Funding: \$144,579 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation.

Authorize negotiation and execution of a lease with Menzies Aviation for certain premises consisting of approximately 2,500 square feet of building space and related improvements for its ground handling operations at Austin-Bergstrom International Airport, for a term of five years, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$10,938 in additional revenue for the Fiscal Year 2024- 2025 Aviation Department's Operating Budget.

Authorize negotiation and execution of a lease with Amazon.com Services LLC for certain premises consisting of approximately 50,919 square feet of building space,

- 37,051 square feet of cargo handling space, 134,629 square feet of aircraft parking area, and related improvements for its air freight and mail handling operations at Austin-Bergstrom International Airport, for a term of five years, commencing after the date of beneficial occupancy, and with an opportunity for an extension term. Funding: This item is projected to result in \$16,634.00 of additional revenue for the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation.
- Authorize a contract for safety inspections, emergency repair services, and replacement parts for passenger boarding bridges and related systems for the Department of Aviation with Oshkosh Aerotech, LLC d/b/a Oshkosh Aerotech, for an initial term of three years with two one-year extension options, in an amount not to exceed \$7,500,000. Funding: \$500,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]
- Authorize two contracts for brownfields remediation and impacted soil and water treatment for the Department of Aviation with Clean Harbors Environmental Services, Inc. and Tasman, Inc., each for initial terms of two years with up to three one-year extension options in amounts not to exceed \$30,000,000, divided equally between the contractors or the department may choose any contractor that can provide the required services. Funding: \$15,000,000 is available in the Capital Budget of the Department of Aviation. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient or no subcontracting opportunities; therefore, no subcontracting goals were established.]
- Authorize negotiation and execution of an amendment to the amended and restated fixed 4 base operator lease and development agreement with Austin FBO, LLC, for approximately 38 acres of land at Austin-Bergstrom International Airport, to provide for the reimbursement by Austin FBO, LLC, to City of an amount not to exceed \$3,118,000 for the construction and renovation costs associated with the AUS AEDP MFT-Economy Lot 3 Project, as part of the Midfield Taxiway Project, and their proportionate share of the design costs. Funding: Due to the anticipated construction timeframe, this item is not projected to result in additional revenue for the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation.
- Approve a resolution expressing the City's consent, as required by Internal Revenue Code Section 147(f), to the Public Finance Authority's issuance of the Series 2024B Tax-Exempt Bonds, in exchange for the Series 2024B Taxable Bonds previously issued for the purpose of making a loan to Austin FBO, LLC, in an amount not to exceed \$53,410,000 to provide financing of the cost of the acquisition, construction, and/or equipping of certain facilities at Austin-Bergstrom International Airport and fund related costs. Funding: No fiscal impact.

Authorize negotiation and execution of an agreement with the U.S. Customs and Border Protection for the reimbursement of CBP costs related to providing communications and information technology (IT) equipment and services required at Austin-Bergstrom International Airport in an amount not to exceed \$89,769.00. Funding: \$89,769.00 is available in the Fiscal Year 2024-2025 Capital Budget of the Department of Aviation.

June 2025

- 2. Determine if the board's actions throughout the year comply with the mission statement.**

(If any of the board's actions were outside the scope of the mission statement, the report should explain the non-compliance issues.)

- 3. List the board's goals and objectives for the new calendar year.**

(Make sure the goals and objectives fall within the mission statement of the board/commission.)