



# FY23 Live Music Fund Event Program Pilot - *Compliance*

Office of Arts, Culture, Music and Entertainment (ACME)

Music Commission Meeting

July 7, 2025





# FY 2023 Live Music Fund Event Program Pilot



- 367 Awardees for “Specific Future Projects”
  - 41 \$5,000 Grant Awards
  - 326 \$10,000 Grant Awards
- Grant Agreements executed Oct–Dec 2023
- Agreement extensions provided to ensure 12-month terms and for compliant Awardees needing more time for awarded “Specific Future Projects”

# FY 2023 Live Music Fund Event Program Pilot



## Pilot Program Challenges

- Large number of grant agreements
- Flawed Economic Development Department (EDD) [Portal Application / Reporting System](#)
- Switching from EDD Portal to Google reporting forms for static reporting templates
- Awarding “Specific Future Projects” when music industry activities are fluid and often subject to change
- Awardee inexperience with grant processes and expectations
- Awardee personal challenges

# FY 2023 Live Music Fund Event Program Pilot



- 4 Awardees forfeited before receiving any funds
- 1 Awardee did interim report evidencing the 1<sup>st</sup> payment but paid back the 2<sup>nd</sup> payment (40% of award) and did not receive the 3<sup>rd</sup> payment of (10% of award)
- 56 remaining non-compliant Awardees – Still Attempting Communication
  - 33 submitted an interim report evidencing the 1<sup>st</sup> payment, but no final report
  - 23 submitted no interim report

# ACME Awardee Non-Compliance Steps



- **STEP 1** - 1st Notice sent via e-mail to Awardee who is at least 15 business days delinquent in submitting report. Awardee has 10 business days to submit report or contact ACME. E-mail sent by ACME Grant Agreement Manager.
- **STEP 2** - 2nd Notice sent by certified mail to Awardee who is at least 30 business days delinquent or has submitted an incomplete report after the first delinquent notice. Awardee has 5 business days to submit a complete report. Letter signed by ACME Grant Agreement Manager.  
*\*Applicant will not be granted program extension request after second notice.*
- **STEP 3** - Termination Notice sent by certified mail to Awardee who has not responded to and/or provided corrections or additional information. Letter signed by ACME Music & Entertainment Division Manager. Copy of Termination Notice sent to ACME Department Director.

# FY 2024 Austin Live Music Fund



- 136 grant awards accepted out of 136 total grant awards (100%)
- 135 signed agreements out of 136 total grant agreements (99%)
- 134 completed Grant Agreement Orientations out of 136 total awardees (99%)
- 134 completed Financial Information Forms out of 136 forms sent to awardees (99%)
- 134 first payments paid out of 136 total awardees (99%)
- 86 second payments paid out of 136 total awardees (63%)
- 34 final payments paid out of 136 total awardees (25%)



# Questions

Office of Arts, Culture, Music and  
Entertainment (ACME)

*Thank You For Your Partnership!*