



***HIV PLANNING COUNCIL EXECUTIVE COMMITTEE
REGULAR MEETING MINUTES
TUESDAY, JULY 15TH, 2025***

The HIV PLANNING COUNCIL EXECUTIVE COMMITTEE convened in a REGULAR meeting on TUESDAY, JULY 25TH 2025 at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Kelle Martin called the HIV PLANNING COUNCIL EXECUTIVE MEETING to order at 5:05 p.m.

Planning Council Members in Attendance: None.

Planning Council Members in Attendance Remotely: Kelle' Martin, Marquis Goodwin, Kristina McRae-Thompson, and Ashley Garling

PUBLIC COMMUNICATION: GENERAL

No speakers in attendance.

APPROVAL OF MINUTES 🏳️‍🌈

1. Approve the minutes of the HIV Planning Council regular meeting of the Executive Committee on May 20th, 2025 🏳️‍🌈

The minutes from the meeting of 05/20/2025 were approved as written on Ashley Garling motion, Kristina McRae-Thompson second on a vote of 4-0. For: Kelle Martin, Marquis Goodwin, Kristina McRae- Thompson, and Ashley Garling. Against: None. Abstain: None. Absent: None.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards.

Marquis Goodwin - Medical Case Management, Health Insurance Premium Cost Sharing Assistance (HIPCSA), Non-Medical Case Management, Linguistic Services, Medical Transportation.

STAFF BRIEFINGS

3. Introductions/Announcements

Introductions and announcements given by Rashana Raggs. Two prospective members for the Planning Council. Ryan White Part A grant funds can no longer be used for travel for Board Members. Priority Setting and Resource Allocation meetings will take place in August. Needs and Barriers Town Hall to be held on July 16th.

4. Office of Support Staff Briefing

Briefing given by Rashana Raggs. Refer to written report for further details.

5. Administrative Agent Staff Briefing

Briefing given by Ken Martin. Refer to written report for further details.

DISCUSSION ITEMS

6. Discussion of Member Reflectiveness Report

Discussion led by Rashana Raggs. Refer to written report for further details.

7. Discussion of Member Attendance Report

Discussion led by Rashana Raggs. All members are currently in good standing. Refer to written report for further details.

8. Discussion of Membership Retention

Discussion led by Holly Bahamonde. Board members notified of potential recruitment events and tasked with brainstorming methods for member retention. Suggestions for committee meet ups at venues such as Pinstack, and changes of meeting times to aide member retention.

COMMITTEE UPDATES

9. Care Strategies and Engagement Committee

Updates given by Rashana Raggs. Refer to written report for further details.

10. Finance and Assessment Committee

Updates given by Rashana Raggs. Refer to written report for further details.

FUTURE AGENDA ITEMS

11. Discussion of workplan and social calendar

Discussion led by Rashana Raggs. Refer to excel sheet for further details.

ADJOURNMENT

The motion to adjourn meeting at 5:43pm was approved on Kelle Martin's motion, Marquis Goodwin second with no objections.

The minutes were approved at the 08/19/2025 meeting on Marquis Goodwin motion, Kristina McRae-Thompson second on a (3-0) vote.