



JOINT SUSTAINABILITY COMMITTEE MEETING MINUTES

**REGULAR MEETING
June 25, 2025**

The Joint Sustainability Committee convened in a hybrid meeting via videoconferencing and at Austin Energy Headquarters.

Board Members in Attendance in Person: Kaiba White, Chris Maxwell-Gaines, Charlotte Davis, Josh Hiller

Board Members in Attendance Remotely: Marissa Bell, Anna Scott, Rodrigo Leal, Chris Crookham, Jon Salinas, Haris Qureshi, Yure Suarez

Board Members Absent:

City Staff in Attendance: Rohan Lilauwala, Matthew Duree, James Scarborough, Amanda Mortl

CALL TO ORDER

Chair Kaiba White called the meeting to order at 6:19 pm.

Public Communication

1. Approval of minutes from the April 23rd, 2025 meeting of the Joint Sustainability Committee.

- Davis motion, Maxwell-Gaines second. Davis amendment to remove bullet point under 'Public Communication' that says 'Tom'.
- Passes as amended on a 10-0 vote (Leal off dais)

DISCUSSION ITEMS

2. Staff Briefing on the Environmentally Preferable Procurement Program – Matt Duree, Capital Procurement, Financial Services Department; Amanda Mortl, Office of Climate Action and Resilience.

- Davis: How are smaller purchases scrutinized? How are keywords tied to procurement?
- Duree, Mortl: Education, programs, OCAR support can help departments. Large contracts (e.g. office supplies) dealt with by central procurement, contracts written to eliminate non-environmentally friendly options.

- Scarborough: category experts look at contracts, identify where to take action based on keywords, set targets/workplans, help departments make decisions.
- White: How many staff can make purchases?
 - Mortl: Around 2000; OCAR supports educating these staff
 - Duree: Future OCAR partnerships to develop more detailed training
- Bell: How does keyword turn into a measure/requirement? How are keywords/targets determined?
 - Duree: needs policy direction.
 - Mortl: working on developing action plan for each purchasing category
 - Scarborough: keywords can change, but need a year or two for contracts to catch up
 - Mortl: not always simple to make requirements. E.g. easy to require electric landscape equipment, but market might not be ready, small business/competition might not be ready. E.g. concrete – needs specs. Changing contract requirements could lead to reduced bids/competition.
- Mortl: Purchasing emissions in 2022 – 206,000 MT CO2e, approx. 4x our municipal GHG footprint

3. 2024-2025 Joint Sustainability Committee Annual Report

- Davis suggests offline coordination to pull a draft together for July JSC meeting, if commissioners have suggestions.

4. Recommendation in support of Solar on City Facilities and a Revolving Fund

- Meeti

FUTURE AGENDA ITEMS

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ADJOURNMENT

White adjourned meeting at 8:26 due to loss of quorum.