

**PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE
MEETING MINUTES
NOVEMBER 15, 2024**



**PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE
REGULAR MEETING
MINUTES
FRIDAY, NOVEMBER 15, 2024**

The PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE convened in a REGULAR meeting on FRIDAY, NOVEMBER 15, 2024, at 301 W. 2nd Street in Austin, TX.

Acting Chair Villalobos called the PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE Meeting to order at 12:09 p.m.

Board Members/Commissioners in Attendance: Holly Reed, Kim Taylor, Pedro Villalobos.
Board Members/Commissioners in Attendance Remotely: Lane Becker.
Board Members Absent: Nicole Merritt.

PUBLIC COMMUNICATION: GENERAL

Ricardo Chavana - Economic benefit of parks as a gathering place.

APPROVAL OF MINUTES

1. Approve the minutes of the Parks and Recreation Board Contracts and Concessions Committee on September 20, 2024.

The minutes from the regular meeting of September 20, 2024, were approved on Board Member Taylor's motion, Board Member Villalobos' second, on a 4-0 vote. Board Member Merritt absent.

STAFF BRIEFINGS

2. Staff briefing on the monthly Parks and Recreation Department contract report summarizing new and ongoing contract development that requires City Council approval and/or committee and board recommendations.

Denisha Cox, Contracts Management Supervisor II, Parks and Recreation Department gave a briefing and answered clarifying questions on watercraft concession at Barton Creek and whether is now under the purview of the Real Estate Office, which

**PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE
MEETING MINUTES
NOVEMBER 15, 2024**

concessions are being managed by PARD Partners and Phase 2 of The Trail Conservancy Parkland Operations and Maintenance Agreement.

No action was taken on this item.

DISCUSSION AND ACTION ITEMS

3. Presentation, discussion and refer to the Parks and Recreation Board a recommendation to approve the Parks and Recreation Board 2024 Annual Concession Report.

Karen Charles, Contract Management Specialist III, Parks and Recreation Department gave a presentation and answered questions on unlicensed concessioners, The Expedition School concession agreement, conditional use permits for alcohol sales, revenue from Zilker Eagle Train and revenue sharing in new contracts.

Board Members discussed tabling the approval of the 2024 Annual Concessions Report to the January 2025 meeting of the Parks and Recreation Board.

No action was taken on this item.

4. Discussion and approval of setting the Parks and Recreation Board Contracts and Concessions Committee 2025 regular meeting schedule.

The motion to approve setting the Parks and Recreation Board Contracts and Concessions Committee 2025 regular meeting schedule as the third Friday every two months beginning in January at 12:00 p.m. was approved on Board Member Taylor's motion, Board Member Villalobos' second, on a 4-0 vote. Board Member Merritt absent.

FUTURE AGENDA ITEM

Reed – Approve the 2024 Annual Concession Report

Acting Chair Villalobos adjourned the meeting at 1:02 p.m. without objection.

These minutes were approved at the August 22, 2025 Parks and Recreation Board Contracts and Concessions Committee meeting on Board Member Bazan's motion, Board Member Taylor's second on a 4-0 vote. Board Member Merritt absent.