



**REGULAR MEETING of the
AIRPORT ADVISORY COMMISSION (AAC)
September 10, 2025 3:00 PM
6310 WILHELMINA DELCO DR., ROOM 1405
AUSTIN, TEXAS 78752**

Some members of the Commission may be participating via videoconference.

Livestream of the meeting will be available at
ATXN1 <https://www.austintexas.gov/watch-atxn-live>

Audio of the meeting will be available as an alternative to attending in person. Please email Ammie Calderon at ammie.calderon@flyaustin.com by Noon of the day of the meeting for dial-in details.

Public comment for general communication and all agenda items will be allowed in-person or remotely via telephone.

In-person registration is available for speakers who sign up at the meeting location prior to the meeting being called to order. Registration to speak remotely is available for speakers who have provided an email to Ammie Calderon at ammie.calderon@flyaustin.com, no later than Noon of the day before the meeting.

CURRENT BOARD MEMBERS

Patrick Rose, Chair	Jeff Eller	Jonathan Coon	Scott Madole
Bakari Brock, Vice-Chair	Mike Trimble	Cole Wilson	Susan Turrieta
Doyle Valdez, Secretary	Fang Fang	Lyn Hendricks	

AGENDA

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

Public communication for items **not** on the agenda.

The first 5 registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is not posted on the agenda. Please refer to the registration instructions above.

Public communication for items on the agenda.

Registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is posted as a Briefing, Discussion/Action, or Discussion item. Please refer to the registration instructions above.

APPROVAL OF MINUTES

1. Approve the minutes of the AAC regular meeting on August 13, 2025

STAFF BRIEFINGS

2. Briefing on July 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer
3. Briefing on Air Service Update provided by Jamy Kazanoff, AUS Air Service Development
4. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer

DISCUSSION/ACTION ITEMS

5. Conduct an evaluation of the recommendations made and other actions taken by the Airport Advisory Commission throughout the year and how these reflected or achieved the commission's directives, identify any overlaps in the role and work of the commission with other boards or commissions, identify policies or City needs that no current board or commission appears to address, evaluate the level of members' and the community's engagement, and identify potential bylaw amendments to improve or address any of the foregoing.
6. Authorize a contract for security perimeter gate preventative maintenance and repair services for the Department of Aviation with Knowitall Access & Integration, LLC, for an initial term of four years with one one-year extension option, in an amount not to exceed \$1,617,852. Funding: \$265,000 is available in the Operating Budget of the Department of Aviation, funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This contract will be awarded in accordance with the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities.]
7. Authorize a contract for airport worker security screening for the Department of Aviation with Unifi Security, LLC, for an initial term of three years with up to two two-year extension options in an amount not to exceed \$2,381,312. Funding: \$320,000 is available in the Operating Budget of the Department of Aviation. Funding for the remaining contract

term is contingent upon available funding in future budgets. [Note: This contract will be awarded in accordance with the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities.]

8. Authorize a contract for Transnorm baggage handling system conveyor repair and replacement parts for the Department of Aviation with Transnorm Systems Inc. d/b/a Transnorm System Inc., for an initial term of three years with up to two one-year extension options in an amount not to exceed \$1,000,000. Funding: \$17,000 is available in the Operating Budget of the Department of Aviation, funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]
9. Authorize a contract for annual safety/operational inspections and emergency repair services and replacement parts for passenger boarding bridges for Department of Aviation with TK Airport Solutions, Inc., for an initial term of three years with up to two one-year extension options in an amount not to exceed \$2,250,000. Funding: \$75,000 is available in the Fiscal Year 2024-2025 Operating Budget of Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]
10. Authorize a contract for construction services for the Reconfiguration of the Planning and Development Building - Rebid project for the Department of Aviation with STR Constructors, LLC, in an amount not to exceed \$4,259,176 plus a \$425,918 contingency for a total contract amount not to exceed \$4,685,094. Funding: \$4,685,094 is available in the Capital Budget of the Department of Aviation. [Note: This contract will be awarded in accordance with the City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) through the achievement of Good Faith Efforts with 77.47% MBE and 4.67% WBE participation.]

PUBLIC HEARING

11. Hold a public hearing to solicit feedback from the public and community stakeholders regarding the usefulness and relevance of the Airport Advisory Commission stated purposes and duties and its success in fulfilling those purposes and duties.

DISCUSSION ITEMS

12. Review City Council action at the August 28, 2025 meeting – [Item 07] Authorize negotiation and execution of Signatory Airline Use and Lease Agreements with commercial passenger airlines and commercial cargo carriers or companies for use of the Austin-

Bergstrom International Airport, for an initial term starting January 1, 2026, and ending September 30, 2035, with a two-year extension option; and authorize negotiation and execution of Non-Signatory Airline Agreements and Non-Signatory Cargo Agreements for a month-to-month term with those carriers or companies that choose not to become signatories under the new signatory agreements. Funding: There is no revenue impact for the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation due to the proposed January 1, 2026 effective date for the agreements. This item will generate sufficient revenues to meet operations and maintenance needs and debt service requirements during the proposed term of the agreements from Fiscal Years 2026 to 2035. *Approved on consent.*

13. Review City Council action at the August 28, 2025 meeting – [Item 44] Authorize a contract for modernization of an escalator at Austin-Bergstrom International Airport for the Department of Aviation with Schindler Elevator Corp. for a term of fifteen months in an amount not to exceed \$724,758. Funding: \$724,758 is available in the Capital Budget of the Department of Aviation. *Approved on consent.*

FUTURE AGENDA ITEMS

NEXT REGULAR MEETING

The next regular meeting of the AAC is currently scheduled for Wednesday, October 8, 2025.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at jason.alexander@flyaustin.com.