



**SPECIAL CALLED MEETING of the  
AIRPORT ADVISORY COMMISSION (AAC)  
November 13, 2025 3:00 PM  
6310 WILHELMINA DELCO DR., ROOM 1406  
AUSTIN, TEXAS 78752**

***Some members of the Commission may be participating via videoconference.***

Livestream of the meeting will be available at  
ATXN1 <https://www.austintexas.gov/watch-atxn-live>

Audio of the meeting will be available as an alternative to attending in person. Please email Ammie Calderon at [ammie.calderon@flyaustin.com](mailto:ammie.calderon@flyaustin.com) by Noon of the day of the meeting for dial-in details.

Public comment for general communication and all agenda items will be allowed in-person or remotely via telephone.

In-person registration is available for speakers who sign up at the meeting location prior to the meeting being called to order. Registration to speak remotely is available for speakers who have provided an email to Ammie Calderon at [ammie.calderon@flyaustin.com](mailto:ammie.calderon@flyaustin.com), no later than Noon of the day before the meeting.

**CURRENT BOARD MEMBERS**

Patrick Rose, Chair	Jeff Eller	Jonathan Coon	Scott Madole
Bakari Brock, Vice-Chair	Mike Trimble	Cole Wilson	Susan Turrieta
Doyle Valdez, Secretary	Fang Fang	Lyn Hendricks	

**AGENDA**

**CALL TO ORDER**

**PUBLIC COMMUNICATION: GENERAL**

Public communication for items **not** on the agenda.

The first 5 registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is not posted on the agenda. Please refer to the registration instructions above.

Public communication for items on the agenda.

Registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is posted as a Briefing, Discussion/Action, or Discussion item. Please refer to the registration instructions above.

## **APPROVAL OF MINUTES**

1. Approve the minutes of the AAC regular meeting on October 8, 2025

## **STAFF BRIEFINGS**

2. Briefing on September 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer
3. Briefing on November 2025 Air Service Update provided by Jamy Kazanoff, AUS Air Service Development
4. Briefing on Domestic Air Service Development presented by Jamy Kazanoff, AUS Air Service Development; James Lundy, President, Campbell-Hill Aviation Group; and Kevin Schorr, Vice President, Campbell-Hill Aviation Group
5. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer

## **DISCUSSION/ACTION ITEMS**

6. Authorize a contract for a job order assignment for the Austin-Bergstrom International Airport Replacement Maintenance Storage for Austin Aviation with Warden Construction Company, in an amount not to exceed \$700,000. Funding: \$700,000 is available in the Capital Budget of Austin Aviation [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) through the achievements of Good Faith Efforts with 0.25% combined MBE/WBE participation.]
7. Authorize a contract for construction services for the Cargo Avenue Reconstruction and Waterline Relocation Project with Cash Construction Co., Inc., in the amount of \$6,312,178 plus a \$631,218 contingency for a total contract amount not to exceed \$6,943,396 Funding: \$578,515 is available in the Capital Budget of Austin Aviation, \$6,364,882 is available in the Capital Budget of Austin Water. [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program). Per 49 CFR Part 26 Disadvantaged Business Enterprise Program, DBE participation may not be considered.]
8. Authorize a contract for a job order assignment for the Hydronic Piping System Coupling Replacement and Insulation Improvement for Austin Aviation with Warden Construction Corporation, for a total amount not to exceed \$1,250,000. Funding: \$1,250,000 is available in the Capital Budget of Austin Aviation. [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program). MBE/WBE Goals will be assigned if appropriate and the vendor will submit a Compliance Plan prior to contract execution.]
9. Authorize a contract for a job order assignment for the Building Demolition - FY25 with Basic IDIQ, Inc., for a total amount not to exceed \$750,000. Funding: \$750,000 is available in the Capital Budget of Austin Aviation. [Note: No goals were established for this solicitation.]

- 10.** Authorize negotiation and execution of an amendment to the Building Lease with DHL Express (USA), Inc., to include portions of the Airport Cargo Apron Area for aircraft parking positions and Cargo Handling Area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Austin Aviation Operating Budget. The item consolidates the tenant's existing contracts related to the lease and use of Cargo Apron Areas and Cargo Handling Areas into the Building Lease. Accordingly, the tenant's projected total rental revenue is unchanged.
- 11.** Authorize negotiation and execution of an amendment to the Sublease with Federal Express Corporation to include portions of the Airport Cargo Apron Area for aircraft parking positions and Cargo Handling Area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Austin Aviation Operating Budget. The item consolidates the tenant's existing contracts related to the lease and use of Cargo Apron Areas and Cargo Handling Areas into the Sublease. Accordingly, the tenant's projected total rental revenue is unchanged.
- 12.** Authorize negotiation and execution of an amendment to the Sublease with United Parcel Service, Inc., to include portions of the Airport Cargo Apron Area for aircraft parking positions and Cargo Handling Area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Austin Aviation Operating Budget. The item consolidates the tenant's existing contracts related to the lease and use of Cargo Apron Areas and Cargo Handling Areas into the Sublease. Accordingly, the tenant's projected total rental revenue is unchanged.
- 13.** Authorize negotiation and execution of an amendment to the Compressed Natural Gas Motor Fuel Retail Vendor Permit and Lease with Clean Energy, a California Corporation, to add a not to exceed amount of \$1,000,000 for the second five-year renewal term beginning on January 1, 2026, and ending on December 31, 2030.
- 14.** Authorize two contracts for baggage handling system and conveyor parts for Austin Aviation with Bearing Distributors Inc. and JMR Technology, Inc., each for an initial term of three years with up to two one-year extension options in amounts not to exceed \$2,186,811, divided between the contractors. Funding: \$364,468 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods required for this solicitation, there were insufficient subcontracting opportunities, therefore, no subcontracting goals were established.]

## **DISCUSSION ITEMS**

- 15.** Review City Council action at the October 23, 2025 meeting – [Item 13] Authorize three contracts for on-call planning services to assist in defining and enabling projects, resolving conflicts, and aligning project scopes to support coordinated, timely delivery for Austin Aviation with RS&H, Inc., Ricondo & Assoc Inc., and Arup US, Inc., each for an initial term of

three years with up to two 1-year extension options in amounts not to exceed \$10,100,000. Funding: \$2,100,000 is available in Austin Aviation's Operating and Capital Budgets. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractors identified subcontracting opportunities.] *Approved on consent.*

- 16.** Review City Council action at the October 23, 2025 meeting – [Item 14] Authorize a contract for onsite emergency and routine repairs, parts, and services for airline boarding auxiliary equipment for Austin Aviation with ITW GSE, Inc. for an initial term of three years with up to two one-year extension options in an amount not to exceed \$1,250,000. Funding: \$250,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.] *Approved on consent.*
- 17.** Review City Council action at the October 23, 2025 meeting – [Item 15] Authorize a contract for airport security systems maintenance and support for Austin Aviation with DG Investment Holdings 2, Inc. d/b/a Convergint Technologies LLC, for an initial term of five years with up to two 1 -year extension options in an amount not to exceed \$22,000,000. Funding: \$3,184,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.] *Approved on consent.*
- 18.** Review City Council action at the October 23, 2025 meeting – [Item 16] Authorize a contract for airport markings and rubber removal services for Austin Aviation with Samuel Leslie Bryson d/b/a CKS Runway Services, LLC, for an initial term of three years with up to two 1-year extension options in an amount not to exceed \$4,000,000. Funding: \$800,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.] *Approved on consent.*
- 19.** Review City Council action at the November 6, 2025 meeting – [Item 06] Authorize a contract for elevator and escalator repair and preventive maintenance services for Austin Aviation with Schindler Elevator Corporation, for an initial term of three years with up to two 1-year extension options in an amount not to exceed \$12,214,346. Funding: \$2,736,203 is available in the Operating Budget of Austin Aviation. \$227,580 is available in the Capital Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Cooperative agreement contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement

Program); therefore no subcontracting goals were established.] *Approved on consent.*

## **FUTURE AGENDA ITEMS**

## **NEXT REGULAR MEETING**

The next regular meeting of the AAC is currently scheduled for Wednesday, December 10, 2025.

## **ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at [jason.alexander@flyaustin.com](mailto:jason.alexander@flyaustin.com).