



**AIRPORT ADVISORY COMMISSION (AAC)  
REGULAR MEETING MINUTES  
October 08 , 2025, 3:00 PM**

The Airport Advisory Commission convened in a regular meeting on October 08, 2025, at 6310 Wilhelmina Delco Dr., Room 1405 Austin, Texas 78752

*Chair Patrick Rose called the regular meeting to order at 3:05 p.m.*

**Commissioners in Attendance:**

Patrick Rose, Chair  
Doyle Valdez, Secretary  
Cole Wilson  
Lyn Hendricks

**Commissioners in Attendance Remotely:**

Jeff Eller  
Mike Trimble  
Fang Fang  
Jonathan Coon

**Commissioners Absent:**

Bakari Brock, Vice Chair  
Scott Madole  
Susan Turrieta

**PUBLIC COMMUNICATION: GENERAL**

**APPROVAL OF MINUTES**

1. Approve the minutes of the AAC regular meeting on September 10, 2025.

*At motion to approve was made by Commissioner Hendricks; Commissioner Valdez seconded. The motion passed on an 8-0-0-3 vote. Commissioners Brock, Madole, and Turrieta were absent at this vote.*

## **STAFF BRIEFINGS**

2. Briefing on August 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer

*Rajeev Thomas provided the briefing.*

3. Briefing on Air Service Update provided by Jamy Kazanoff, AUS Air Service Development

*Jason Alexander provided the briefing.*

4. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer

*Lyn Estabrook provided the briefing.*

## **DISCUSSION/ACTION ITEMS**

5. Discussion and possible action to approve the Airport Advisory Commission meeting calendar for Calendar Year 2026

*A motion to approve was made by Commissioner Wilson; Commissioner Hendricks seconded. The motion passed on an 8-0-0-3 vote. Commissioners Brock, Madole, and Turrieta were absent at this vote.*

6. Authorize three contracts for on-call planning services for Austin Aviation with RS&H, Inc., Ricondo & Assoc Inc., and Arup US, Inc., each for an initial term of three years with up to two one-year extension options in amounts not to exceed \$10,100,000. Funding: \$2,100,000 is available in Austin Aviation's Operating and Capital Budgets. Funding for the remaining contract term is contingent upon available funding in future budgets.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement opportunities; therefore, no subcontracting goals were established. However, the recommended contractors identified subcontracting opportunities.]

*A motion to approve was made by Commissioner Valdez; Commissioner Hendricks seconded. The motion passed on an 8-0-0-3 vote. Commissioners Brock, Madole, and Turrieta were absent at this vote.*

7. Authorize a contract for onsite emergency and routine repairs, parts, and services for airline boarding auxiliary equipment for Austin Aviation with ITW GSE, Inc., for an initial term of three years with up to two one-year extension options in an amount not to exceed \$1,250,000. Funding: \$250,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program);

therefore, no subcontracting goals were established.]

*A motion to approve was made by Commissioner Wilson; Commissioner Valdez seconded. The motion passed on an 8-0-0-3 vote. Commissioners Brock, Madole, and Turrieta were absent at this vote.*

8. Authorize a contract for airport security systems maintenance and support for Austin Aviation with DG Investment Holdings 2, Inc. d/b/a Convergent Technologies LLC, for an initial term of five years with up to two one-year extension options in an amount not to exceed \$22,000,000. Funding: \$3,184,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.]

*A motion to approve was made by Commissioner Eller; Commissioner Trimble seconded. The motion passed on an 8-0-0-3 vote. Commissioners Brock, Madole, and Turrieta were absent at this vote.*

9. Authorize a contract for airport markings and rubber removal services for Austin Aviation with Samuel Leslie Bryson d/b/a CKS Runway Services, LLC, for an initial term of three years with up to two one-year extension options in an amount not to exceed \$4,000,000. Funding: \$800,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.

*A motion to approve was made by Commissioner Hendricks; Commissioner Wilson seconded. The motion passed on an 8-0-0-3 vote. Commissioners Brock, Madole, and Turrieta were absent at this vote.*

10. Authorize a contract for elevator and escalator repair and preventive maintenance services for Austin Aviation with Schindler Elevator Corporation, for an initial term of three years with up to two one-year extension options in an amount not to exceed \$12,214,346. Funding: \$2,736,203 is available in the Operating Budget of Austin Aviation. \$227,580 is available in the Capital Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Cooperative agreement contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore no subcontracting goals were established.]

*A motion to approve was made by Commissioner Wilson; Commissioner Valdez seconded. The motion passed on an 8-0-0-3 vote. Commissioners Brock, Madole, and Turrieta were absent at this vote.*

## **DISCUSSION ITEMS**

- 11.** Review City Council action at the September 25, 2025 meeting – [Item 17] Authorize a contract for security perimeter gate preventative maintenance and repair services for Austin Aviation with Knowitall Access & Integration, LLC, for an initial term of four years with one 1-year extension option, in an amount not to exceed \$1,617,852. Funding: \$265,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*
- 12.** Review City Council action at the September 25, 2025 meeting – [Item 18] Authorize a contract for airport worker security screening for Austin Aviation with Unifi Security, LLC, for an initial term of three years with up to two 2-year extension options in an amount not to exceed \$2,381,312. Funding: \$320,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*
- 13.** Review City Council action at the September 25, 2025 meeting – [Item 19] Authorize a contract for Transnorm baggage handling system conveyor repair and replacement parts for the Department of Aviation with Transnorm Systems Inc. d/b/a Transnorm System Inc., for an initial term of three years with up to two 1-year extension options in an amount not to exceed \$1,000,000. Funding: \$17,000 is available in the Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*
- 14.** Review City Council action at the September 25, 2025 meeting – [Item 20] Authorize a contract for annual safety/operational inspections and emergency repair services and replacement parts for passenger boarding bridges for Department of Aviation with TK Airport Solutions, Inc., for an initial term of three years with up to two 1-year extension options in an amount not to exceed \$2,250,000. Funding: \$75,000 is available in the Operating Budget of Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent.*
- 15.** Review City Council action at the September 25, 2025 meeting – [Item 21] Authorize a contract for construction services for the Reconfiguration of the Planning and Development Building – Rebid project for the Department of Aviation with STR Constructors, LLC, in an amount not to exceed \$4,259,176, plus a \$425,918 contingency, for a total contract amount not to exceed \$4,685,094. Funding: \$4,685,094 is available in the Capital Budget of the Department of Aviation. *Approved on consent.*

## **FUTURE AGENDA ITEMS**

- Domestic Air Service Buildup
- Procurement refresher

## **NEXT REGULAR MEETING**

The next regular meeting of the AAC is scheduled for Wednesday, November 12, 2025.

## **ADJOURNMENT**

*Patrick Rose adjourned the meeting at 4:04 p.m. without objection.*

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at [jason.alexander@flyaustin.com](mailto:jason.alexander@flyaustin.com).