

City of Austin



Austin Planning

6310 Wilhelmina Delco Drive, Austin, TX 78752

P.O. Box 1088, Austin, TX 78767 -1088

(512) 974-2000 ♦ <https://www.austintexas.gov/department/planning-department>

MEMORANDUM

TO: Chair & Planning Commission Members

FROM: Maureen Meredith, Senior Planner, Long-Range Planning Division
Jonathan Tomko, Principal Planner, Current Planning Division

DATE: December 2, 2025

RE: NPA-2024-0016.05 & C14-2025-0005_ 500 Shady Lane
Govalle/Johnston Terrace Combined Neighborhood Planning Area

The Applicant requests a postponement of the above-referenced cases from the **December 9, 2025** hearing date to the **January 27, 2026** hearing date. Please see Alice Glasco's attached letter.

The postponement request was made in a timely manner and meets the Planning Commission's policy.

Attachments: Alice Glasco's letter
Plan Amendment Map
Zoning Map

ALICE GLASCO CONSULTING

November 19, 2025

Lauren Middleton-Pratt, Director
Planning Department
6310 Wilhelmina Delco Drive
Austin, Texas 78752

RE: 500 Shady Lane – Case numbers: NPA-2024-0016.05 & C14-2025-0005

Dear Ms. Middleton-Pratt:

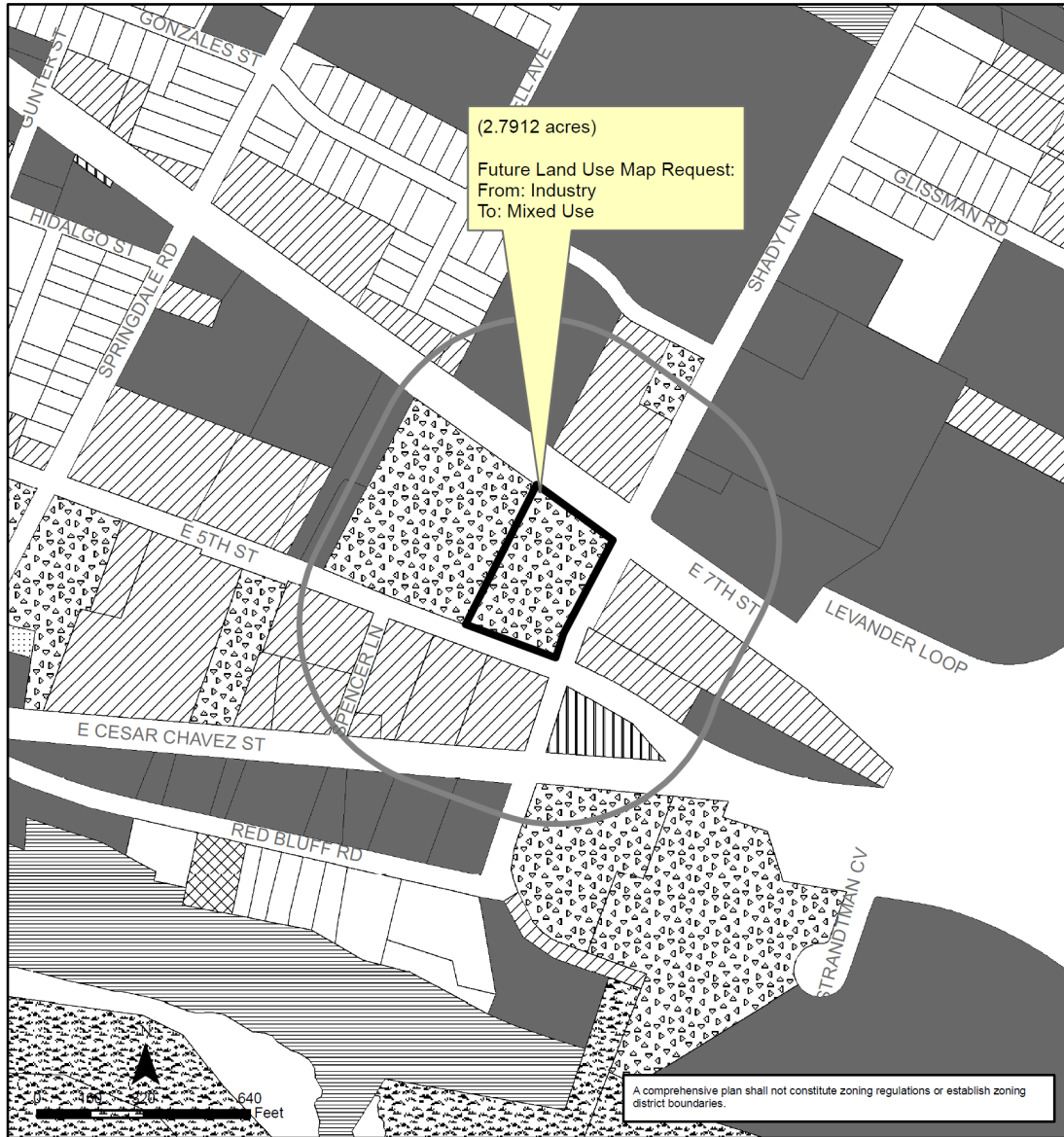
As the agent for the applicant in the rezoning of the subject property, I would like to request a postponement of these cases from the December 9, 2025 Planning Commission agenda to January 27, 2026. The purpose of the postponement is to give us additional time to coordinate with the Austin Fire Department.

Sincerely,

Alice Glasco

Alice Glasco, President


Cc: Maureen Merredith, Neighborhood Planner
Jonathan Tomko, Zoning Planner



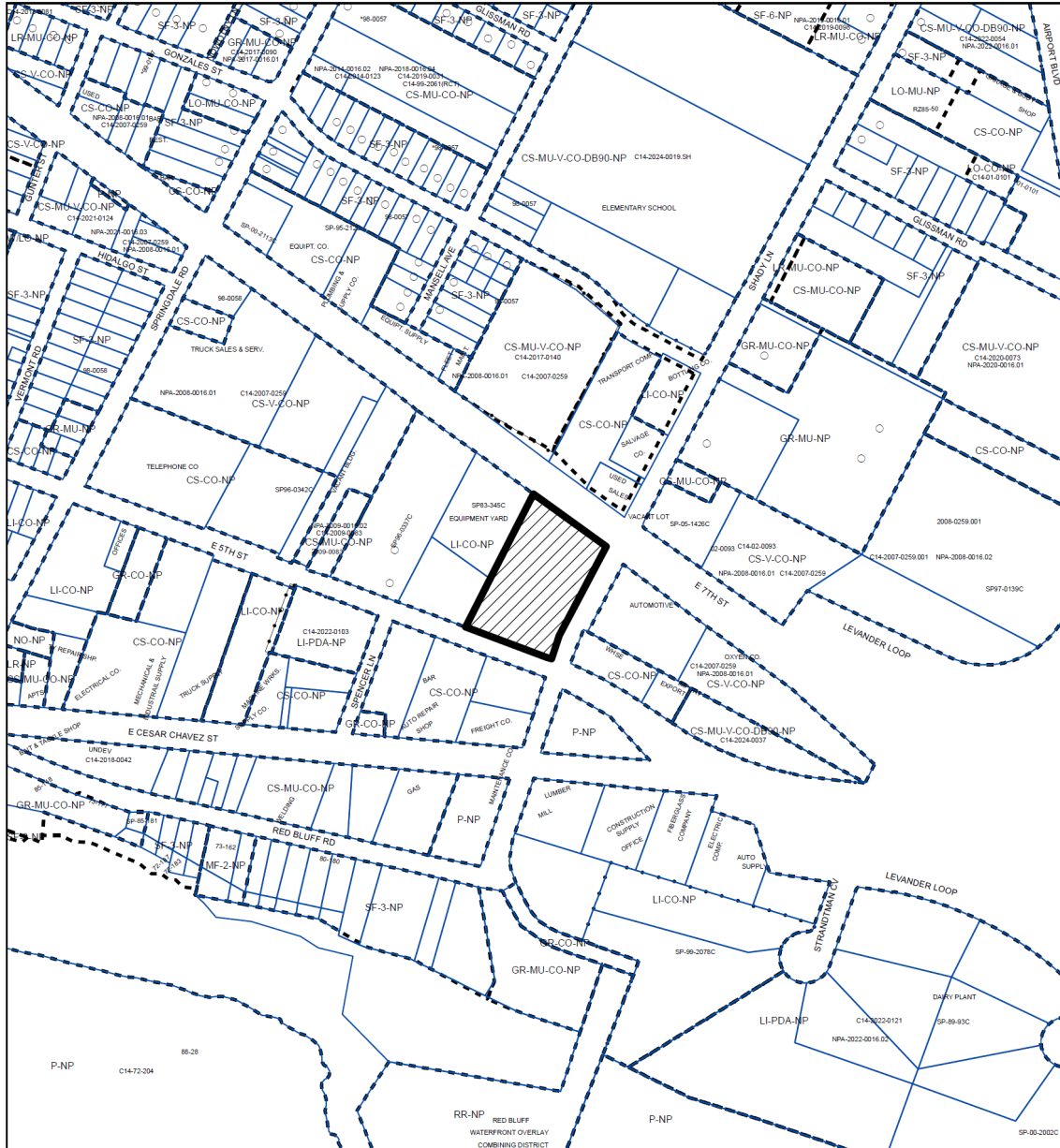
**Govalle/Johnston Terrace Combined Neighborhood Planning Area
 NPA-2024-0016.05**




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 City of Austin
 Planning Department
 Created on 1/15/2025, by: meekss

Future Land Use			
	Subject Tract		Multi-Family
	500 ft. notif. boundary		Office
	Civic		Recreation & Open Space
	Commercial		Single-Family
	Industry		Water
	Mixed Use		



-  SUBJECT TRACT
-  PENDING CASE
-  ZONING BOUNDARY

ZONING

ZONING CASE#: C14-2025-0005

1" = 400'

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Created: 1/14/2025