REGULAR MEETING OF THE HISTORIC LANDMARK COMMISSION PRESERVATION PLAN COMMITTEE
Wednesday, November 12, 2025, at 4 p.m.
Permitting and Development Center, Room 1203
6310 Wilhelmina Delco Drive
AUSTIN, TEXAS

CURRENT COMMISSIONERS

Carl Larosche, Chair
Roxanne Evans
Bat Taniguchi

DRAFT MINUTES

CALL TO ORDER at 4:08 p.m.

PUBLIC COMMUNICATION: GENERAL

No public communication.

APPROVAL OF MINUTES

1. Approve the minutes of the Preservation Plan Committee regular meeting on January 18, 2023.
   MOTION: Approve the minutes by Commissioner Taniguchi. Commissioner Evans seconded the motion. Vote: 2-0.

2. Approve the minutes of the Preservation Plan Committee regular meeting on December 16, 2024.
   MOTION: Approve the minutes by Commissioner Taniguchi. Commissioner Evans seconded the motion. Vote: 2-0.

3. Approve the minutes of the Preservation Plan Committee regular meeting on January 9, 2025.
   MOTION: Approve the minutes by Commissioner Taniguchi. Commissioner Evans seconded the motion. Vote: 2-0.

4. Approve the minutes of the Preservation Plan Committee regular meeting on October 17, 2025.
   MOTION: Approve the minutes by Commissioner Taniguchi. Commissioner Evans seconded the motion. Vote: 2-0.

STAFF BRIEFINGS

5. Staff briefing regarding implementation of the Equity-Based Preservation Plan. Presentation by Cara Bertron, Program Manager II, Austin Planning, and Annie Flom, Senior Planner, Austin Planning.
    - Staff provided updates on the Progress Dashboard for the Plan, metrics collection, joint projects with ATXN (Your Austin Landmarks, We Saved You a Place), efforts to make Historic Preservation Office materials more accessible and useful, a Transfer of Development Rights analysis, a deconstruction forum and workshop, a Certified Local Government Grant application, and an Undertold Marker application.

DISCUSSION ITEMS

6. Discussion of Preservation Plan Summit agenda and attendees.
    - The Summit will be a special called committee meeting.
    - Commissioners discussed the agenda content and provided feedback on timing.

7. Discussion of Equity-Based Preservation Plan annual report.
    - Commissioners suggested ideas for annual report content, including examples of work and metrics and the goals and focuses for the coming year.
    - Prioritize making the report concise and easy for the public to understand.

FUTURE AGENDA ITEMS

ADJOURNMENT