SPECIAL CALLED MEETING of the
AIRPORT ADVISORY COMMISSION (AAC)
November 13, 2025 3:00 PM

The Airport Advisory Commission convened in a Special Called Meeting on November 13, 2025, at 6310 WILHELMINA DELCO DR., ROOM 1406 AUSTIN, TEXAS 78752

Secretary Doyle Valdez called the Special Called Meeting to order at 3:12 p.m.

Commissioners in Attendance:
Doyle Valdez, Secretary
Jeff Eller
Lyn Hendricks
Scott Madole

Commissioners in Attendance Remotely:
Bakari Brock, Vice-Chair
Cole Wilson

Commissioners Absent:
Patrick Rose, Chair
Mike Trimble
Fang Fang
Jonathan Coon
Susan Turrieta

PUBLIC COMMUNICATION: GENERAL
None

APPROVAL OF MINUTES

1. Approve the minutes of the AAC regular meeting on October 8, 2025

   A motion to approve was made by Commissioner Hendricks; Commissioner Eller seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

STAFF BRIEFINGS

2. Briefing on September 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer

   Rajeev Thomas provided the briefing.

3. Briefing on November 2025 Air Service Update provided by Jamy Kazanoff, AUS Air Service Development

   Jamy Kazanoff provided the briefing.

4. Briefing on Domestic Air Service Development presented by Jamy Kazanoff, AUS Air Service Development; James Lundy, President, Campbell-Hill Aviation Group; and Kevin Schorr, Vice President, Campbell-Hill Aviation Group

   Jamy Kazanoff and James Lundy provided the briefing.

5. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer

   Lyn Estabrook provided the briefing.

DISCUSSION/ACTION ITEMS

6. Authorize a contract for a job order assignment for the Austin-Bergstrom International Airport Replacement Maintenance Storage for Austin Aviation with Warden Construction Company, in an amount not to exceed $700,000. Funding: $700,000 is available in the Capital Budget of Austin Aviation [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) through the achievements of Good Faith Efforts with 0.25% combined MBE/WBE participation.]

   A motion to approve was made by Commissioner Eller; Commissioner Madole seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

7. Authorize a contract for construction services for the Cargo Avenue Reconstruction and Waterline Relocation Project with Cash Construction Co., Inc., in the amount of $6,312,178 plus a $631,218 contingency for a total contract amount not to exceed $6,943,396 Funding: $578,515 is available in the Capital Budget of Austin Aviation, $6,364,882 is available in the Capital Budget of Austin Water. [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and

Women-Owned Business Enterprise Procurement Program). Per 49 CFR Part 26 Disadvantaged Business Enterprise Program, DBE participation may not be considered.]

A motion to approve was made by Commissioner Madole; Commissioner Hendricks seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

8. Authorize a contract for a job order assignment for the Hydronic Piping System Coupling Replacement and Insulation Improvement for Austin Aviation with Warden Construction Corporation, for a total amount not to exceed $1,250,000. Funding: $1,250,000 is available in the Capital Budget of Austin Aviation. [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program). MBE/WBE Goals will be assigned if appropriate and the vendor will submit a Compliance Plan prior to contract execution.]

A motion to approve was made by Commissioner Hendricks; Commissioner Brock seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

9. Authorize a contract for a job order assignment for the Building Demolition - FY25 with Basic IDIQ, Inc., for a total amount not to exceed $750,000. Funding: $750,000 is available in the Capital Budget of Austin Aviation. [Note: No goals were established for this solicitation.]

A motion to approve was made by Commissioner Eller; Commissioner Madole seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

10. Authorize negotiation and execution of an amendment to the Building Lease with DHL Express (USA), Inc., to include portions of the Airport Cargo Apron Area for aircraft parking positions and Cargo Handling Area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Austin Aviation Operating Budget. The item consolidates the tenant's existing contracts related to the lease and use of Cargo Apron Areas and Cargo Handling Areas into the Building Lease. Accordingly, the tenant's projected total rental revenue is unchanged.

A motion to approve was made by Commissioner Hendricks; Commissioner Brock seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

11. Authorize negotiation and execution of an amendment to the Sublease with Federal Express Corporation to include portions of the Airport Cargo Apron Area for aircraft parking positions and Cargo Handling Area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Austin Aviation Operating Budget. The item consolidates the tenant's existing contracts related to the lease and use of Cargo Apron Areas and Cargo Handling Areas into the Sublease. Accordingly, the tenant's projected total rental revenue is unchanged.

A motion to approve was made by Commissioner Hendricks; Commissioner Eller seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

12. Authorize negotiation and execution of an amendment to the Sublease with United Parcel Service, Inc., to include portions of the Airport Cargo Apron Area for aircraft parking positions and Cargo Handling Area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Austin Aviation Operating Budget. The item consolidates the tenant's existing contracts related to the lease and use of Cargo Apron Areas and Cargo Handling Areas into the Sublease. Accordingly, the tenant's projected total rental revenue is unchanged.

A motion to approve was made by Commissioner Eller; Commissioner Hendricks seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

13. Authorize negotiation and execution of an amendment to the Compressed Natural Gas Motor Fuel Retail Vendor Permit and Lease with Clean Energy, a California Corporation, to add a not to exceed amount of $1,000,000 for the second five-year renewal term beginning on January 1, 2026, and ending on December 31, 2030.

A motion to approve was made by Commissioner Eller; Commissioner Brock seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

14. Authorize two contracts for baggage handling system and conveyor parts for Austin Aviation with Bearing Distributors Inc. and JMR Technology, Inc., each for an initial term of three years with up to two one-year extension options in amounts not to exceed $2,186,811, divided between the contractors. Funding: $364,468 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City

Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods required for this solicitation, there were insufficient subcontracting opportunities, therefore, no subcontracting goals were established.]

A motion to approve was made by Commissioner Hendricks; Commissioner Eller seconded. The motion passed on a 6-0-0-5 vote. Commissioners Rose, Trimble, Fang, Coon, and Turrieta were absent at this vote.

DISCUSSION ITEMS

15. Review City Council action at the October 23, 2025 meeting – [Item 13] Authorize three contracts for on-call planning services to assist in defining and enabling projects, resolving conflicts, and aligning project scopes to support coordinated, timely delivery for Austin Aviation with RS&H, Inc., Ricondo & Assoc Inc., and Arup US, Inc., each for an initial term of three years with up to two 1-year extension options in amounts not to exceed $10,100,000. Funding: $2,100,000 is available in Austin Aviation's Operating and Capital Budgets. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractors identified subcontracting opportunities.] *Approved on consent*.

16. Review City Council action at the October 23, 2025 meeting – [Item 14] Authorize a contract for onsite emergency and routine repairs, parts, and services for airline boarding auxiliary equipment for Austin Aviation with ITW GSE, Inc. for an initial term of three years with up to two one-year extension options in an amount not to exceed $1,250,000. Funding: $250,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.] *Approved on consent*.

17. Review City Council action at the October 23, 2025 meeting – [Item 15] Authorize a contract for airport security systems maintenance and support for Austin Aviation with DG Investment Holdings 2, Inc. d/b/a Convergint Technologies LLC, for an initial term of five years with up to two 1 -year extension options in an amount not to exceed $22,000,000. Funding: $3,184,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon

available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.] *Approved on consent*.

18. Review City Council action at the October 23, 2025 meeting – [Item 16] Authorize a contract for airport markings and rubber removal services for Austin Aviation with Samuel Leslie Bryson d/b/a CKS Runway Services, LLC, for an initial term of three years with up to two 1-year extension options in an amount not to exceed $4,000,000. Funding: $800,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.] *Approved on consent*.

19. Review City Council action at the November 6, 2025 meeting – [Item 06] Authorize a contract for elevator and escalator repair and preventive maintenance services for Austin Aviation with Schindler Elevator Corporation, for an initial term of three years with up to two 1-year extension options in an amount not to exceed $12,214,346. Funding: $2,736,203 is available in the Operating Budget of Austin Aviation. $227,580 is available in the Capital Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Cooperative agreement contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore no subcontracting goals were established.] *Approved on consent*.

FUTURE AGENDA ITEMS

Jason Alexander, Deputy Chief – Airport Affairs, updated the Commission on the status of two previous item requests, noting that the presentations for the City procurement process (Commissioner Hendricks) and international air service (Commissioner Rose) were in development.

NEXT REGULAR MEETING

The next regular meeting of the AAC is currently scheduled for Wednesday, December 10, 2025.

ADJOURNMENT

Doyle Valdez adjourned the meeting at 4:25 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at jason.alexander@flyaustin.com.