



HISTORIC LANDMARK COMMISSION OPERATIONS COMMITTEE

Monday, September 15, 2025 – 11 a.m.

Permitting and Development Center

Conference Room 1203

6310 Wilhelmina Delco Dr.

Austin, TX 78752

COMMITTEE MEMBERS:

Jeffrey Acton
 Trey McWhorter
 Judah Rice

DRAFT MINUTES

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

No public communication.

DISCUSSION ITEMS

- 1. Operations Committee purview, as outlined in Historic Landmark Commission bylaws**
 - Review of Committee purview
- 2. Equity-Based Preservation Plan progress dashboard and implementation plan**
 - Review of progress dashboard and progress database for the Equity-Based Preservation Plan
 - Explanation of how Plan recommendations were prioritized for implementation
- 3. Feedback on list of potential educational and outreach materials**
 - Recommendation that materials from other departments reflect preservation good practices
 - Request to develop use cases and user personas to identify gaps in existing materials
 - Discussion of proactive outreach out to historic property owners about

historic review requirements and good practices (e.g., via real estate agents)

- 4. Possible changes to historic preservation sections of the Land Development Code**
 - Overview of code change process
- 5. Proposed near-term items for Committee review and input**
 - Committee members can suggest items for future agendas

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call the Historic Preservation Office at 512-974-3393 for additional information; TTY users route through Relay Texas at 711.

For more information on the Operations Committee, please contact Cara Bertron at 512-974-1446.