REGULAR MEETING of the
AIRPORT ADVISORY COMMISSION (AAC)
January 14, 2026 3:00 PM

The Airport Advisory Commission convened a Regular Meeting on January 14, 2026, at 6310 WILHELMINA DELCO DR., ROOM 1405, AUSTIN, TEXAS 78752

Secretary Doyle Valdez called the meeting to order at 3:01 p.m.

Commissioners in Attendance:
Doyle Valdez, Secretary
Jeff Eller
Mike Trimble
Fang Fang
Cole Wilson
Lyn Hendricks

Commissioners in Attendance Remotely:
Jonathan Coon
Susan Turrieta

Commissioners Absent:
Patrick Rose, Chair
Bakari Brock, Vice Chair

Approved

PUBLIC COMMUNICATION: GENERAL
Mike Levy – spoke to concerns related to elevator maintenance and shuttle services

APPROVAL OF MINUTES

1. Approve the minutes of the Airport Advisory Commission special called meeting on November 13, 2025

   A motion to approve was made by Commissioner Hendricks; Commissioner Wilson seconded. The motion passed on a 8-0 vote. Commissioners Rose and Brock were absent at this vote.

STAFF BRIEFINGS

2. Briefing on November 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer

   Anupa Gharpurey provided the briefing on behalf of Rajeev Thomas.

3. Briefing on January 2026 Air Service Update provided by Jamy Kazanoff, AUS Air Service Development

   Jamy Kazanoff provided the briefing.

4. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer

   Lyn Estabrook provided the briefing.

5. Briefing on Austin Aviation Procurement presented by Shawn Willett, Deputy Procurement Officer, City of Austin

   Shawn Willett provided the briefing.

DISCUSSION/ACTION ITEMS

6. Authorize two contracts for deicing materials for Austin Aviation with David-Tehoungue Ltd. Co. and Wilbur Family Holdings Inc. / Nachurs Alpine Solutions, LLC each for an initial term of three years with up to two one-year extension options, in amounts not to exceed $600,000, divided between the contractors. Funding:$120,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation contract will be awarded in compliance with the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

   A motion to approve was made by Commissioner Eller; Commissioner Trimble seconded. The motion passed on an 8-0 vote. Commissioners Rose and Brock were absent at this vote.

7. Authorize an amendment to the contract for the Airport Expansion and Development Program Utility Infrastructure Campus Wide Project for Austin Aviation with HDR Engineering, Inc., in the amount of $18,000,000 for a revised total

Approved

contract amount not to exceed $28,000,000. Funding: $18,000,000 is available in the Capital Budget of Austin Aviation. [Note: This contract was previously awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program). Per 49 Code of Federal Regulations Part 26 Disadvantaged Business Enterprise (DBE) Program, DBE participation may not be considered.]

A motion to approve was made by Commissioner Eller; Commissioner Fang seconded. The motion passed on an 8-0 vote. Commissioners Rose and Brock were absent at this vote.

8. Authorize a contract for a comprehensive service agreement for the public address system for Austin Aviation with Ford Audio-Video Systems, LLC for an initial term of three years with up to two one-year extension options in an amount not to exceed $614,940. Funding: $81,992 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

A motion to approve was made by Commissioner Trimble; Commissioner Eller seconded. The motion passed on a 8-0 vote. Commissioners Rose and Brock were absent at this vote.

9. Authorize a contract for a shared-use passenger processing system for Austin Aviation with Amadeus Airport IT Americas, Inc., for an initial term of five years with up to five one-year extension options in an amount not to exceed $18,000,000. Funding: $2,259,048 is available in the Operating Budget and $2,616,396 is available in the Capital Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

A motion to approve was made by Commissioner Wilson; Commissioner Trimble seconded. The motion passed on an 8-0 vote. Commissioners Rose and Brock were absent at this vote.

10. Authorize three contracts for plumbing fixtures and parts for Austin Aviation with David-Tehoungue LTD Co., Equiparts Corp., and Winston Water Cooler of Austin LTD, each for an initial term of three years with up to two one-year extension options in amounts not to exceed $1,525,000, divided among the contractors. Funding:

Approved

$150,000 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

A motion to approve was made by Commissioner Fang; Commissioner Turrieta seconded. The motion passed on an 8-0 vote. Commissioners Rose and Brock were absent at this vote.

DISCUSSION ITEMS

11. Review City Council action at the November 20, 2025 meeting – [Item 17] Authorize a contract for a job order assignment for the Austin-Bergstrom International Airport Replacement Maintenance Storage project for Austin Aviation with Warden Construction Company, in an amount not to exceed $700,000. Funding: $700,000 is available in the Capital Budget of Austin Aviation. *Approved on consent*.

12. Review City Council action at the November 20, 2025 meeting – [Item 22] Authorize a contract for construction services for the Cargo Avenue Reconstruction and Waterline Relocation Project with Cash Construction Co., Inc., in the amount of $6,312,178, plus a $631,218 contingency, for a total contract amount not to exceed $6,943,396. Funding: $578,515 is available in the Capital Budget of Austin Aviation. $6,364,882 is available in the Capital Budget of Austin Water. *Approved on consent*.

13. Review City Council action at the November 20, 2025 meeting – [Item 29] Authorize a contract for a job order assignment for the Hydronic Piping System Coupling Replacement and Insulation Improvement project for Austin Aviation with Warden Construction Corporation, for a total amount not to exceed $1,250,000. Funding: $1,250,000 is available in the Capital Budget of Austin Aviation. *Approved on consent*.

14. Review City Council action at the December 11, 2025 meeting – [Item 03] Authorize negotiation and execution of an amendment to the building lease with DHL Express (USA), Inc., to include portions of the Airport cargo apron area for aircraft parking positions and cargo handling area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Operating Budget of Austin Aviation. *Approved on consent*.

15. Review City Council action at the December 11, 2025 meeting – [Item 04] Authorize negotiation and execution of an amendment to the sublease with Federal Express Corporation to include portions of the Airport cargo apron area for aircraft parking positions and cargo handling area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding:

Approved

This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Operating Budget of Austin Aviation. *Approved on consent*.

16. Review City Council action at the December 11, 2025 meeting – [Item 05] Authorize negotiation and execution of an amendment to the sublease with United Parcel Service, Inc., to include portions of the Airport cargo apron area for aircraft parking positions and cargo handling area for air freight and mail handling operations at Austin-Bergstrom International Airport, commencing on January 1, 2026. Funding: This item is projected to be revenue neutral in the Fiscal Year 2025-2026 Operating Budget of Austin Aviation. *Approved on consent*.

17. Review City Council action at the December 11, 2025 meeting – [Item 06] Authorize negotiation and execution of an amendment to the Compressed Natural Gas Motor Fuel Retail Vendor Permit and Lease with Clean Energy, a California corporation, to add a not to exceed amount of $1,000,000 for the second five-year renewal term beginning on January 1, 2026, and ending on December 31, 2030. Funding: $150,000.00 is available in the Fiscal Year 2025-2026 operating budget of Austin Aviation. Funding for the remaining term is contingent upon available funds in future budgets. *Approved on consent*.

18. Review City Council action at the December 11, 2025 meeting – [Item 32] Authorize two contracts for baggage handling system and conveyor parts for Austin Aviation with Bearing Distributors Inc. and JMR Technology, Inc., each for an initial term of three years with up to two 1-year extension options in amounts not to exceed $2,186,811, divided between the contractors. Funding: $364,468 is available in the Operating Budget of Austin Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. *Approved on consent*.

FUTURE AGENDA ITEMS

Commissioner Valdez requested a short, high-level briefing on the Airline Use and Lease agreements.

Commissioner Trimble requested an update on the light rail connection to the airport.

Jason Alexander confirmed a previous item request – briefing on international air service development – is scheduled for the February commission meeting.

Approved

NEXT REGULAR MEETING

The next regular meeting of the AAC is currently scheduled for Wednesday, February 11, 2026.

ADJOURNMENT

Doyle Valdez adjourned the meeting at 4:07 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at jason.alexander@flyaustin.com.

The minutes were approved at the February 11, 2026 meeting on Commissioner Valdez's motion, Commissioner Eller second on a 8-0 vote, Commissioners Brock and Hendricks were absent with one commission member vacancy.

Approved