COMMISSION ON AGING
AGE FRIENDLY ADVISORY COMMITTEE
SPECIAL CALLED MEETING
MINUTES
MONDAY, APRIL 27TH, 2026

The Age Friendly Advisory Committee convened in a Special Called meeting on April 27th, 2026, at City Of Austin Permitting and Development Center, 6310 Wilhelmina Delco Drive in Austin, Texas.

Chair Richard Bondi called the Age Friendly Advisory Committee Meeting to order at 11:07 a.m.

Commissioners in Attendance:
Richard Bondi, Chair
Henry Van de Putte
Selena Yee

Commissioners in Attendance Remotely:
Teresa Ferguson

PUBLIC COMMUNICATION: GENERAL

None present

STAFF BRIEFINGS

1. Staff briefing regarding the three focus areas of the Age-Friendly Austin (AFA) Action Plan, the current draft goals of the 2026-2030 AFA Action Plan, and the draft AFA Progress Report for 2021-2025. Presentation by Nicole Alexander, Age Friendly Program Coordinator, and Halana Kaleel, Public Health Community Engagement Specialist, Austin Public Health
    a. **Staff members Nicole Alexander and Halana Kaleel presented an overview of the 2021–2025 Progress Report and the draft goals for the 2026–2030 Action Plan.**

DISCUSSION ITEMS

2. Discussion regarding the purpose and scope of the Committee and role of the committee in the Age Friendly Action Plan as outlined in the Commission on Aging bylaws.
    a. **The committee reviewed the Commission bylaws to ensure alignment on the committee's core responsibilities.**
    b. **The four primary duties of the committee include:**

i. **Monitoring the progress of the Age-Friendly Action Plan.**
ii. **Championing older adult involvement in plan development and implementation.**
iii. **Reviewing and recommending plan revisions.**
iv. **Ensuring community alignment through collaboration with City departments and the older adult community.**

c. **Chair Bondi clarified that the City of Austin owns the action plan, and the committee's role is to provide expertise and ensure the Commission has a voice.**

3. Discussion regarding defining the roles of Continuum of Care and Aging in Place within the 2026–2030 Age-Friendly Action Plan.
    a. **The committee agreed to table the discussion regarding defining the roles of Continuum of Care and Aging in Place (Item 3) until the next scheduled meeting.**
4. Discussion of agenda items from committee members for the 2026 meeting calendar.
    a. **Item tabled.**
5. Discussion regarding the protocol for monthly updates provided by Age Friendly staff and the established procedure for Committee member responses.
    a. **The committee established that they will receive full monthly report updates from Age Friendly staff approximately one week prior to the Commission meetings, typically around the 5th or 6th of each month.**

DISCUSSION AND ACTION ITEMS

6. Discussion and possible action of assigning committee members to Age Friendly Austin Focus Areas.
    a. **The committee agreed to table the discussion regarding (Item 6) until the next scheduled meeting.**
7. Discussion and possible action of designating one commissioner who will report out at monthly Commission on Aging meetings.
    a. **Chair Richard Bondi will serve as the designated commissioner to report out to the greater Commission on Aging during their monthly meetings was approved on Commissioner Van de Putte's motion, Commissioner Yee's second on a 4-0 vote. Commissioner Anderson was absent.**
8. Approve the 2026 annual schedule of the Age Friendly Advisory Committee.
    a. **The committee approved their upcoming meeting dates of July 27, 2026; October 26, 2026; and January 25, 2027, was approved on Commissioner Van de Putte's motion, Commissioner Ferguson's second on a 4-0 vote. Commissioner Anderson was absent.**

Chair Bondi adjourned the meeting at 12:33 p.m. without objection.

The minutes were approved at the October 26th, 2026 meeting on Commissioner Ferguson's motion, Commissioner Yee's second on a 3-0 vote.