MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee

MEETING MINUTES

*The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on **August 4, 2026.** Members attended both virtually and in-person at the City of Austin Permit and Development Center at 6310 Wilhelmina Delco Drive, Room 2002 in Austin, TX.*

CALL TO ORDER
Committee Chair Sherice Williams called the meeting to order at 5:41pm.

COMMITTEE MEMBERS IN ATTENDANCE:
In-Person: Sherice Williams (Chair), Jaime (J.R.) Gonzales
Virtual: Lena Banks (Vice-Chair), Janel Austin, Amin Dhukka, Nabiha Hassan, Roberta Johnson, Ahmed Moledina, Elizabeth Monteleone

PUBLIC COMMUNICATION: GENERAL
- None

APPROVAL OF MINUTES
1. Approve the minutes from the MBE/WBE Advisory Committee Regular Meeting on May 12, 2026.
   - The minutes were considered for approval and approved on a motion by Committee Member, J.R. Gonzales and seconded by Committee Member, Amin Dhukka. Approved on a 9-0 vote.

BRIEFINGS
2. Briefing on the Airport Expansion and Development Program (AEDP)
   - Presented by Lyn Estabrook, Airport Deputy Chief Development Officer and John Gallo, Deputy Chief Officer of Commercial Development.

3. Briefing on the Certification Roll Report by the ASMBR Interim Certification Division Manager.
   - ASMBR Interim Certification Division Manager, Michelle Meadows provided the update.

4. Briefing on the Council Awards Report by the ASMBR Compliance Officer.
   - ASMBR Compliance Officer, Felecia Shaw provided the update.

5. Briefing on the Director's Communication Report on upcoming initiatives and events related to the Austin Small and Minority Business Resources department.
   - ASMBR Director, Edward Campos provided the update.

FUTURE AGENDA ITEMS

- Committee Chair, Sherice Williams requested future agenda items and reviewed the draft agenda for the next meeting with the committee members.

ADJOURNMENT

- Committee Chair, Sherice Williams adjourned the meeting at 7:11pm on a motion by Committee Member, Ahmed Moledina and seconded by Committee Member, J.R. Gonzales.

On October 6, 2026 the minutes were considered for approval and approved on a motion by Committee Member, Amin Dhukka and seconded by Committee Member, Roberta Johnson. Approved on a 6-0 vote.