HIV PLANNING COUNCIL
FINANCE AND ASSESSMENT COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 10TH, 2026

The HIV PLANNING COUNCIL convened in a REGULAR FINANCE AND ASSESSMENT COMMITTEE meeting on WEDNESDAY, JUNE 10TH, 2026, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Kelle' Martin called the HIV PLANNING COUNCIL FINANCE AND ASSESSMENT Committee Meeting to order at 6:05 P.M.

Planning Council Members in Attendance: None
Planning Council Members in Attendance Remotely: Katherine Brandhuber Coats, Drew Kyler, Kelle' Martin, Judith Hassan, and Henry Chan.
Absent: None.

AGENDA

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

No speakers in attendance.

APPROVAL OF MINUTES

1. Approve the minutes of the HIV Planning Council regular meeting of the Finance/Allocations and Strategic Planning/Needs Assessment Committee on May 13th, 2026

The minutes from the meeting of 5/13/2026 were approved on Kelle' Martin's motion, Drew Kyler second on a 5-0 vote. For: Katherine Brandhuber Coats, Drew Kyler, Kelle' Martin, Judith Hassan and Henry Chan. Against: None. Abstain: None. Off dais: None. Absent: None.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards.

None.

STAFF BRIEFINGS

3. Introductions/Announcements

No introductions or announcements.

4. Office of Support Staff Briefing

Briefing given by Rashana Raggs and Holly Bahamonde. See report for full details.

5. Administrative Agent Staff Briefing

Briefing given by Ken Martin, Jennifer La Blanc, and Tuna Agrawal. See report for full details.

DISCUSSION ITEMS

6. Discussion of Notice of Award update

Discussion led by Rashana Raggs. See notice for full details.

7. Discussion of profile of Provider Capacity and Capability

Discussion led by Holly Bahamonde. See profile for full details.

8. Discussion of Priority Setting and Resource Allocation (PSRA) Data Binder

Discussion led by Holly Bahamonde. See Data Binder for full details.

DISCUSSION AND ACTION ITEMS

9. Discussion and approval of Finance and Assessment Committee Chair
    a. Drew Kyler

The motion to approve Drew Kyler as Chair for the Finance and Assessment Committee was approved on Kelle' Martin's motion on a of 4-0 vote. For: Katherine Brandhuber Coats, Kelle' Martin, Judith Hassan, and Henry Chan. Against: None. Abstain: Drew Kyler. Off dais: None. Absent: None.

FUTURE AGENDA ITEMS

10. Discussion of social calendar and workplan calendar

Discussion led by Rashana Raggs. See excel sheets for full details.

ADJOURNMENT

The motion to adjourn the meeting at 6:53 P.M. was approved on Kelle' Martin motion, seconded by Henry Chan with no objections.

The minutes were approved at the 7/8/2026 meeting on Henry Chan's motion, Katherine Brandhuber Coats second on a 5-0 vote