HIV PLANNING COUNCIL EXECUTIVE COMMITTEE
REGULAR MEETING MINUTES
TUESDAY, JULY 21ST, 2026

The HIV PLANNING COUNCIL EXECUTIVE COMMITTEE convened in a REGULAR meeting on TUESDAY, JULY 21ST 2026 at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Kelle' Martin called the HIV PLANNING COUNCIL EXECUTIVE MEETING to order at 5:08 p.m.

Planning Council Members in Attendance: None.
Planning Council Members in Attendance Remotely: Kelle' Martin, Marquis Goodwin, Kristina McRae-Thompson and Drew Kyler.

AGENDA

PUBLIC COMMUNICATION: GENERAL

No speakers in attendance.

APPROVAL OF MINUTES

1. Approve the minutes of the HIV Planning Council regular meeting of the Executive Committee on June 16th, 2026

The minutes from the meeting of 6/16/2026 were approved as written on Kelle Martin's motion, Drew Kyler second on a vote of 4-0. For: Marquis Goodwin, Drew Kyler, Kristina McRae-Thompson, and Kelle' Martin. Against: None. Abstain: None. Absent: None.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards.

Marquis Goodwin - Medical Case Management, Health Insurance Premium Cost Sharing Assistance (HIPCSA), Non-Medical Case Management, Linguistic Services, Medical Transportation.

STAFF BRIEFINGS

3. Introductions/Announcements

No introductions or announcements.

4. Office of Support Staff Briefing

Briefing given by Holly Bahamonde. See report for full details.

5. Administrative Agent Staff Briefing

Briefing given by Ken Martin and Zechariah Plummer. See report for full details.

DISCUSSION ITEMS

6. Discussion of member reflectiveness report

Discussion led by Holly Bahamonde. See report for full details.

7. Discussion of member attendance report

Discussion led by Holly Bahamonde. See report for full details.

8. Interview of HIV Planning Council applicants
    a. Stephanie Eaton

Interview conducted by Planning Council.

    b. Alfredo Reyes Jr.

Interview conducted by Planning Council.

    c. Bart Williamson

The motion to table the interview of prospective member Bart Williamson was approved on Kelle' Martin's motion, Drew Kyler second on a vote of (4-0). For: Marquis Goodwin, Drew Kyler, Kristina McRae-Thompson, and Kelle' Martin. Against: None. Abstain: None. Absent: None.

DISCUSSION AND ACTION ITEMS

9. Discussion and approval of HIV Planning Council applicants
    a. Stephanie Eaton

The motion to approve Stephanie Eaton as a member of the HIV Planning Council was approved on Kelle' Martin's motion, Drew Kyler second on a vote of (4-0). For: Marquis Goodwin, Drew Kyler, Kristina McRae-Thompson, and Kelle' Martin. Against: None. Abstain: None. Absent: None.

b. Alfredo Reyes Jr.

The motion to approve Alfredo Reyes Jr. as a member of the HIV Planning Council was approved on Kelle' Martin's motion, Drew Kyler second on a vote of (4-0). For: Marquis Goodwin, Drew Kyler, Kristina McRae-Thompson, and Kelle' Martin. Against: None. Abstain: None. Absent: None.

c. Bart Williamson

The motion to table the approval of Bart Williamson as a member of the HIV Planning Council was approved on Kelle' Martin's motion, Drew Kyler second on a vote of (4-0). For: Marquis Goodwin, Drew Kyler, Kristina McRae-Thompson, and Kelle' Martin. Against: None. Abstain: None. Absent: None.

COMMITTEE UPDATES

10. Care Strategies and Engagement Committee

Updates given by Rashana Raggs. See workplan calendar for full details.

11. Finance and Assessment Committee

Updates given by Rashana Raggs. See workplan calendar for full details.

FUTURE AGENDA ITEMS

12. Discussion of workplan and social calendar

Discussion led by Rashana Raggs. See excel spreadsheets for full details.

ADJOURNMENT

The motion to adjourn meeting at 6:01 pm was approved on Kelle' Martin's motion, Marquis Goodwin second with no objections.

The minutes were approved at the 9/15/2026 meeting on Kelle Martin's motion, Drew Kyler second on a vote of 3-0.