HIV PLANNING COUNCIL
REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 28TH, 2026, 6:00 P.M.

The HIV PLANNING COUNCIL convened in a REGULAR meeting on MONDAY, SEPTEMBER 28TH, 2026, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Kelle' Martin called the HIV PLANNING COUNCIL Meeting to order at 6:09 P.M.

Planning Council Members in Attendance: None.
Planning Council Members in Attendance Remotely: Kelle' Martin, Alicia Alston, Kristina McRae-Thompson, Adryan Brown, Brandon Diaz, Stephanie Eaton, Henry Chan, Kyle Murphy, Judith Hassan and Deondre Moore.

AGENDA

PUBLIC COMMUNICATION: GENERAL

No speakers in attendance.

APPROVAL OF MINUTES

1. Approve the minutes of the HIV Planning Council Full Council meeting on August 24th, 2026.

The minutes from the meeting of 8/24/2026 were approved as written on Kelle' Martin's motion, Kyle Murphy second on a vote of (10-0). For: Kelle' Martin, Alicia Alston, Kristina McRae-Thompson, Adryan Brown, Brandon Diaz, Stephanie Eaton, Henry Chan, Kyle Murphy, Judith Hassan and Deondre Moore. Off dais: None. Non-voting: None. Abstain: None. Absent: Jeremy Caballero, Katherine Brandhuber Coats, Drew Kyler, and Alfredo Reyes Jr..

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflicts of interest with relevant agenda items, service categories, and/or service standards.

Marquis Goodwin - Medical Case Management, Health Insurance Premium and Cost Sharing Assistance (HIPCSA), Non-Medical Case Management, Linguistic Services, and Medical Transportation

STAFF BRIEFINGS

3. Introductions and announcements

Joe Anderson Jr. has officially resigned from the HIV Planning Council. Prospective member Kimberly Jones introduced. Harinee Yerra joined Office of Support as an intern.

4. Office of Support Staff Briefing

Briefing given by Holly Bahamonde. See report for full details.

5. Administrative Agent Staff Briefing

Briefing given by Ken Martin, Tuna Agrawal, Michelle Osorio, and Zechariah Plummer. See report for full details.

6. Part B Staff Briefing

Briefing given by Rashana Raggs. See report for full details.

DISCUSSION ITEMS

7. Discussion of governing documents

Discussion led by Rashana Raggs. Boardmember Kristina McRae-Thompson recommended extended term limits for members. See document for full details.

   a. Bylaws

   b. Memorandum of Understanding (MOU)

   c. Policy and Procedures

8. Discussion of Profile of Provider Capacity and Capability Survey

Discussion led by Holly Bahamonde. See survey for full details.

9. Discussion of 2027 HIV Planning Council Retreat

Discussion led by Rashana Raggs. See example documents for full details.

DISCUSSION AND ACTION ITEMS

10. Discussion and approval of prospective HIV Planning Council member

    a. Aurelio Alcocer

The motion to approve Aurelio Alcocer as a member of the HIV Planning Council was approved on Kelle' Martin's motion, Kyle Murphy second on a vote of (10-0). For: Kelle' Martin, Alicia Alston, Kristina McRae-Thompson, Adryan Brown, Brandon Diaz, Stephanie Eaton, Henry Chan, Kyle Murphy, Judith Hassan and Deondre Moore. Off dais: None. Non-voting: None. Abstain: None. Absent: Jeremy Caballero, Katherine Brandhuber Coats, Drew Kyler, and Alfredo Reyes Jr..

11. Discussion and approval of Federal Fiscal Year 2027 (FFY27) Budget

The motion to approve the Federal Fiscal Year 2027 (FFY27) Budget was approved on Kyle Murphy's motion, Alicia Alston second on a vote of (10-0). For: Kelle' Martin, Alicia Alston, Kristina McRae-Thompson, Adryan Brown, Brandon Diaz, Stephanie Eaton, Henry Chan, Kyle Murphy, Judith Hassan and Deondre Moore. Off dais: None. Non-voting: None. Abstain: None. Absent: Jeremy Caballero, Katherine Brandhuber Coats, Drew Kyler, and Alfredo Reyes Jr..

COMMITTEE UPDATES

12. Care Strategies and Engagement Committee

Updates given by Rashana Raggs. Refer to workplan calendar for further details.

13. Finance and Assessment Committee

Updates given by Rashana Raggs. Refer to workplan calendar for further details.

FUTURE AGENDA ITEMS

14. Discussion of workplan calendar and social calendar

Discussion led by Rashana Raggs. Refer to excel spreadsheets for full details.

ADJOURNMENT

The motion to adjourn the meeting at 7:21 P.M. on Kelle Martin's motion, Kyle Murphy second with no objections.

The minutes were approved at 10/26/2026 meeting on Kelle' Martin's motion, Kyle Murphy second on a vote of (11-0)