**AUSTIN CONVENTION ENTERPRISES, INC.**

**AGENDA AND NOTICE OF MEETING**

Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the "*Corporation"*), will hold a special-called meeting of its board of directors (the "*Board*"). The meeting will be held in the offices of Winstead PC, 600 W. 5th Street, Suite 900, Austin, Texas 78701 at 4:30pm, December 1, 2026, for the following purposes:

1. Call to Order; determination of quorum.
2. Registered public speaker comments.
3. Authorize the Corporation President to negotiate and execute an agreement for audit services
4. Approve a renewal agreement with Top Golf USA, LLC for the Topgolf Swing Suite

The Corporation reserves the right to go into executive session, if necessary, (i) pursuant to Section 551.071 of the Texas Government Code to receive advice from Legal Counsel regarding any item on this agenda.

The public can listen to the meeting by going to the Corporation website, Meetings tab per instructions on that page: www.austinconventionenterprises.com. If you have problems accessing the meeting online, email Jimmy Flannigan at jimmy.flannigan@austince.org for assistance.

**PROCESS FOR REGISTERING TO SPEAK AT CORPORATION BOARD MEETINGS**

To speak to the Board of the Corporation at a scheduled meeting, individuals must register at least 24 hours before such meeting. To register, email jimmy.flannigan@austince.org and provide name, address, phone number and topic. Handouts may be provided with your email registration request and if registration is completed, the handout will be provided to the Board prior to the meeting.

The registration will not be complete until registrant receives a confirmation email. Speaking time will be limited to three minutes. Speakers may not assign their time to another speaker. If there are five or more speakers on a given subject whose interests are aligned or who become repetitive, the Board may designate in its discretion three representatives to present that point of view.

Speakers will speak in the order they are confirmed, although the Board reserves the right to have all speakers on a particular agenda item address the Board sequentially. Speakers will be called upon at the time as indicated per this agenda. A speaker forfeits his or her right to speak if not available when called. The Board is not required to respond to speakers.

**NOTICE REGARDING FUTURE POSTINGS FOR CORPORATION MEETINGS**

The Corporation has developed a web site, austinconventionenterprises.com. Notices regarding the Corporation, including time, location and agendas for board meetings are made on this web site. Notices for board meetings will also continue to be made by the office of the City Clerk.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.