



## MEMORANDUM

**TO:** Mayor and City Council Members

**FROM:** Veronica Briseño, Assistant City Manager 

**DATE:** January 24, 2025

**SUBJECT:** **Proposed Short-Term Rental Regulations Update Work Session Briefing Postponement**

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This week, City staff conducted three of the four community engagement sessions. The fourth session will be held on Monday, January 27, 2025, at 6:00 pm. City staff believe the information gleaned from these sessions will be helpful to the City Council and the Planning Commission. In order for staff to have time to compile and analyze the feedback received so far, City staff will present their briefing on the short-term rental (STR) code change at the February 4<sup>th</sup> Joint City Council and Planning Commission meeting. This means that the previously mentioned City Council work session briefing will not occur on Tuesday, January 28, 2025.

If you have any further questions, please contact Daniel Word, Assistant Director of the Development Services Department, at 512-974-6559 or [Daniel.Word@austintexas.gov](mailto:Daniel.Word@austintexas.gov).

cc: T.C. Broadnax, City Manager  
Myrna Rios, City Clerk  
Corrie Stokes, City Auditor  
Judge Sherry Statman, Presiding Judge  
Mary Jane Grubb, Municipal Court Clerk  
CMO Executive Team